



## Town Council Minutes 39 W. Main Street

October 14, 2009  
7:00 p.m.

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The regular meeting of the Mayor and Council of the Town of New Market was held October 14, 2009 in the Town Hall, 39 West Main Street, New Market, MD, with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Dennis Kimble, Rita Mueller, and David Price. Councilman Romanell arrived at 7:20 p.m.

**CALL TO ORDER:** The meeting was called to order at 7:02 p.m.

### **APPROVAL OF MINUTES**

**Decision:** Councilmember Price made a motion to approve the minutes of September 9, 2009 as written.

**Second:** Councilmember Rossman

**Discussion:** None

**Vote:** **For** – 3 (Price, Rossman, Kimble) **Against** – 0. **Abstain** – 1 (Mueller) **Absent** – 1 (Romanell)

The motion passed.

**Tele-Conference with Jennifer Allgair, General Counsel to the Ethics Committee, Maryland.** Ms. Allgair explained the review process of the Maryland Ethics Committee and answered questions presented by the Mayor, Council and residents.

### **MAYOR AND LIAISON REPORTS**

#### **Mayor's Report:**

- The Audit for FY09 is completed and any adjustments have been made with over \$10,000 in unappropriated reserves. The state has made a huge deduction in the amount of highway revenues that they are sending to the county and municipalities. There is a \$29,563 reduction for the highway revenues for FY10. Adventure Park tax revenues are also down and will need to be adjusted as much as \$30,000-\$40,000 less than expected. The Mayor advised the Council to review the budget before the November meeting in order to make the appropriate adjustments.

#### **Councilman Rossman:**

- The cluster box list has been given to the Post Office. There are more names than boxes. Councilman Rossman will meet with the Postmaster to discuss which way to proceed. There are residents that said they did not want to use the cluster box.

#### **Councilman Price:**

- There was a yard sale on October 3<sup>rd</sup>. It was coordinated with the neighborhoods so there was consistent traffic all day. They hope to coordinate a Spring/Fall sale with the neighborhoods for next year.
- LUYAA ball fields – The dirt has all been moved back there now. They will not get to plant this year so they will not be ready for play next year. They may try to coordinate some events in the parking area to let people know where they are.

- Councilman Price spoke to Mike Marschner about the grease trap issue. Mr. Marschner will coordinate with George Keller from the Health Department and come out for a visit to the town. They are both receptive to development in downtown New Market.
- Councilman Price has been contacted about three times in the past month about new businesses. This is a positive sign that people are still interested in New Market.
- Mealey's – the bank is still working on getting a clear title. There was a problem with a downed wire. Allegheny power said that there was no power going through the wire but the bank is sending someone out to take care of it. Apparently all of the documents that they require are in hand, so once they have the title and the keys to the building they can begin to show the property.
- Christmas in New Market Meeting – Ten people showed up for the most recent meeting. There will be carriage rides, the NMES auditorium will have several events throughout the day, & the Fire Department wants to be involved. The carriage rides will be from 4<sup>th</sup> to 7<sup>th</sup> Alley. They would like to have NO PARKING signs along Main Street between 4<sup>th</sup> and 7<sup>th</sup> Alley on December 5<sup>th</sup>.  
**Decision:** Councilmember Price made a motion to close the parking area along Main Street between 4<sup>th</sup> Alley and 7<sup>th</sup> Alley on Saturday, December 5, 2009.  
**Second:** Councilmember Mueller  
**Discussion:** Councilman Rossman questioned if the proper permit forms had been obtained by the committee. The committee has the necessary forms and will submit them to SHA for approval.  
**Vote: For** – 5 (Price, Romanell, Rossman, Mueller, Kimble) **Against** – 0.  
**Abstain** – 0. The motion passed.

**Councilman Romanell:**

- The BoCC/Municipality meeting will be held on the 3<sup>rd</sup> floor of Winchester Hall. They will be reviewing the draft of the countywide comp plan. At the Frederick MML meeting they discussed the county ordinance that the APFO be applied to all municipalities. Another item discussed was for land that abuts both municipality and county – both county and municipality would have to sign off on the water/sewer permitting process.

**Councilwoman Mueller:**

- The parking lot is finished and the light is installed, however, we are still waiting on the light to be inspected by Allegheny Power.
- Residents have requested a light at the cul-de-sac. Mealey's lights in the parking lot always used to be on but now it is dark in that area. Councilwoman Mueller will call Allegheny Power about the streetlight being out in the cul-de-sac.
- Councilwoman Mueller is working on the Messenelle Park advertisement and specs for the park overhaul. She will send the advertisement to town clerk to publish and request bids.

**Councilman Kimble:**

- The demo by neglect properties were reviewed by P&Z. They are recommending that the town council hire a professional to inspect the properties (approximately \$1500-\$5000).
- The rubber ramps for the doorsills have been purchased and will be installed on the doorsills to make the building ADA compliant.

- Several items on the LGIT list have now been fixed including: emergency lights, smoke detectors batteries replaced, GFI switch fixed, rewrote the breaker panels, two exit lights installed, ballast in the foyer light replaced, motion sensor light on the walkway fixed, replaced an outside switch. The repairs to date are: \$1869.00. There is another light out back that is code & safety violation and also needs replaced/repaired.  
**Decision:** Councilmember Kimble made a motion to replace the rear floodlight.  
**Second:** Councilmember Rossman  
**Discussion:** None.  
**Vote: For** – 5 (Price, Romanell, Rossman, Mueller, Kimble) **Against** – 0.  
**Abstain** – 0. The motion passed.

### **Old Business**

### **New Business**

1. **Demo by Neglect Properties** – Postponed to future meeting
2. **Halloween Trick or Treat Hours**  
**Decision:** Councilmember Rossman made a motion to make the hours for Trick-or-Treat for Halloween 2009 as the hours from 6:00 p.m. to 8:00 p.m. on October 31, 2009. Those wishing to participate should leave their front porch light on.  
**Second:** Councilmember Romanell  
**Discussion:** None.  
**Vote: For** – 5 (Price, Romanell, Rossman, Mueller, Kimble) **Against** – 0.  
**Abstain** – 0. The motion passed.

**ADJOURNMENT:** Motion made by Councilmember Romanell to adjourn the meeting.  
**Second:** Councilmember Price  
**Discussion:** None.  
**Vote: For** – 4 (Romanell, Rossman, Kimble, Price) **Against** – 0. **Abstain** – 0.  
The motion passed.

**The meeting adjourned at 8:42 p.m.**

Respectfully submitted,

Debra Butler  
Clerk to Council