



HDC / ARC Meeting Minutes  
Tuesday, July 20, 2011

---

Call to order @ 7:00.M. By: Kevin Witmer, Chairman

**Present at meeting:**

John Farrell	Board Member
Larry Wrinn	Board Member
Jake Romanell	Town Council Liaison

**Administrative Business:**

Minutes

**Motion made by: Larry**, to approve the minutes as written.

**Seconded by: John**

**All in favor**

**P&Z Liaison Report:**

Dennis Kimble informed the board of what was discussed at the July Planning and Zoning meeting which included the code enforcement discussion and how there are a couple persistent or reoccurring problems that continue to be unresolved. The question was brought up about anonymous complaints. The current policy is if you make a complaint, you need to give your name, and the board agreed to keep the policy the same.

*Comments:* Steve Seawright

**HDC Business:**

New Market Elementary School – Tony Ray / Permit to install portable classroom

**Motion made by: John**, to approve as proposed, the permit for the portable classroom behind the elementary school.

**Seconded by: Larry**

**Comments:** Dennis Kimble- Are there bathrooms in the portable classroom?  
Tony Ray- No.

**All in favor**

**ARC Business:**

***Steve Seawright – Introduction of Miller & Smith regarding the Orchard at New Market***

Steve Seawright informed the board of the changes in The Orchard at New Market. Miller & Smith will be building out Phase 2 and 3 of The Orchard. Tom Hyde, of Miller & Smith could not attend; however, he will return at next month's HDC/ARC meeting to present the new house elevations to the board for their approval.

***Burger King – Review plans for the playground equipment***

**Motion made by: John**, to approve the proposal with the stipulation that there be appropriate space for movement between the physical play equipment and the fence at a height of 60 inches, spacing of the vertical slats as per code, they should be black or bronze in color, and access to the play area should only occur to and from the interior of the restaurant.

**Seconded by: Larry**

**No public comment**

**All in favor**

174 Wicomico Dr. – Fence application

**Motion made by: John**, to approve it as submitted as it is in general compliance with previously approved and similar pieces. The recommendation is, to have the town attorney review this and advise what other options are there to resolve this matter.

**Seconded by: Larry**

**Public comment: Don Schroeder**

**All in favor**

174 Wicomico Dr. – Garage application

**Motion made by: Larry**, to accept the garage as submitted with siding and roofing materials to match closely as possible to the existing house and has a 6 inch pitch on the roof.

**Seconded by: John**

**No public comment**

**All in favor**

Adjourn meeting:

**Motion made by: Larry**, to adjourn meeting.

**Seconded by: John**

**All in favor**

