

# *The Town of New Market*



**Historic District Commission/Architectural Review Commission**  
**40 South Alley, New Market, MD 21774**  
**Virtual Meeting**  
**April 11, 2023, 7:00 p.m.**

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The regular meeting of the Historic District Commission/Architectural Review Commission (the "HDC/ARC") of New Market was held digitally via the Zoom App on Tuesday, April 11, 2023, with Chair Kevin Witmer presiding. Members of the Commission present were Larry Wrinn, Steven Pippin, John Farrell, Howard Wilson, and Michael Wright (Town Council Liaison). Also present was Pat Faux, Zoning Administrator/Town Planner.

**CALL TO ORDER:** The meeting was called to order at 7:01 p.m.

## **ADMINISTRATIVE BUSINESS**

### **APPROVAL OF MINUTES**

*Motion:* Commissioner Wrinn made a motion to approve the minutes of the HDC/ARC meeting of March 14, 2023  
*Second:* Commissioner Farrell  
*Discussion:* None  
*Public Comment:* None  
*Vote:* For – 4 (Farrell, Pippin, Wrinn, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0  
**The Motion passed.**

### **Color Selection – New Market Community Open Air Pavilion**

Ms. Faux presented two color selections for the New Market Open Air Pavilion. Discussion ensued amongst the Commissioners. By unanimous consent, it was agreed that the color choice recommended would be sage and cream.

**Public Comment:** Andrea Roberts

*Chairperson Initials:* KSW

## ARC NEW BUSINESS

### **Permit #1846 – Certificate of Appropriateness – 171 West Main Street – Request for Shutters and Accent around Front Door in the Sponseller's Addition Subdivision**

The applicant, Shane Rossman, was sworn in. Discussion ensued amongst the Commissioners and the applicant.

*Motion:* Commissioner Pippin made a motion to approve Permit #1846 as presented  
*Second:* Commissioner Farrell  
*Discussion:* None  
*Public Comment:* None  
*Vote:* For – 4 (Farrell, Pippin, Wrinn, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0  
**The Motion passed.**

## HDC NEW BUSINESS

### **Permit #1838 – Certificate of Appropriateness – 65 West Main Street – Replacement Windows**

The applicant, Michael Seymour, was sworn in. Discussion ensued amongst the Commissioners and the applicant. Mr. Seymour to research different window options in accordance with the guidelines. The matter was continued until the next meeting.

**Public Comment:** Andrea Roberts

### **Informal – Pre-Submittal Request – Proposed Addition to the New Market United Methodist Church**

Pastor Scott Clawson and Shawn Benjaminson were sworn in and presented a rough concept for building expansion on the New Market United Methodist church properties. They stated they were considering several options and requested early informal feedback from the HDC regarding their willingness to consider closing or redirecting the North Alley section between their properties. The HDC in the discussion did not preclude the possibility of such a proposal from a Historic standpoint. They counseled that the decision to close or redirect the alley is a Town Council matter.

**Public Comment:** Andrea Roberts and Nancy Fleshman

Chairperson Initials: KSW

**Permit #1839 – Request for Demolition Permit – Class 1 Structure**

The applicant, Phil Gamble, was sworn in. Discussion ensued amongst the Commissioners and the applicant. For more information, refer to the Staff Report dated April 7, 2023.

*Motion:* Commissioner Farrell made a motion to approve Permit #1839 Request to demo the building due to the structural engineer's report and replace it with another structure  
*Second:* Commissioner Pippin  
*Discussion:* None  
*Public Comment:* Andrea Roberts, Nancy Fleshman, Rick Fleshman  
*Vote:* For – 4 (Farrell, Pippin, Wrinn, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0  
**The Motion passed.**

**Permit #1840 – Certificate of Appropriateness – New Construction – Class 3 Structure**

The applicant, Phil Gamble, was sworn in. Discussion ensued amongst the Commissioners and the applicant.

*Motion:* Commissioner Farrell made a motion that the application be approved as submitted  
*Second:* Commissioner Wrinn  
*Discussion:* None  
*Public Comment:* Rick Fleshman, Nancy Fleshman, Andrea Roberts  
*Vote:* For – 4 (Farrell, Pippin, Wrinn, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0  
**The Motion passed.**

**ADJOURNMENT**

*Motion:* Commissioner Pippin made a motion to adjourn the meeting.  
*Second:* Commissioner Farrell  
*Vote:* For – 4 (Farrell, Pippin, Wrinn, Wilson)  
Against – 0  
Abstain – 0  
Absent – 0

The meeting adjourned at 10:20 p.m.

Respectfully submitted, Michelle Mitchell, Town Clerk

Chairperson Initials: KSW