

The Town of New Market



Town Council Minutes
40 South Alley, New Market, MD 21774
General Session
February 8, 2024 – 7:00 p.m.

The Mayor and Council of the Town of New Market met in person and virtually via Zoom on Thursday, February 8, 2024, with Mayor Winslow Burhans presiding. Council members present were Shane Rossman, Dennis Kimble, Matt Chance, Chris Weatherly, and Michael Wright. Pat Faux, Town Administrator/Town Planner, Steve Pippin, President, NMCP, and Caitlin Moroney, Main Street Manager, also attended.

CALL TO ORDER: The meeting was called to order at 7:02 p.m.

APPROVAL OF MINUTES

Motion: Councilman Kimble made a Motion to Approve the January 11, 2024, minutes as written
Second: Councilman Weatherly
Discussion: None
Public Comment: None
Vote: For – 5 (Rossman, Kimble, Chance, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

CONTINUED BUSINESS

Air Quality Proposal Discussion – Municipal Buildings

David McSherry, CEO of Veteran Remediation, presented three proposals submitted for consideration. At the end of the presentation, it was determined that an appraisal was needed for 39 West Main Street.

NEW BUSINESS

Presentation: Request for Funds

Mayoral Initials: UB

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Benjamin Nalborczyk, Fire Chief of New Market District Volunteer Fire Company, presented requesting funds from the Speed Camera Program for unfunded projects around the firehouse. Councilman Wright and Councilman Chance will work on a policy to disburse speed camera funds. It was suggested that the issue be revisited in March to see where we are in drafting policies and procedures for disbursement of the Speed Camera funds. Councilman Wright requested a drop-dead date. Mayor Burhans suggested that we make the drop-dead date the regularly scheduled June meeting.

Public Comment: Catherine Russell

LOUYAA Lease Revision Request

Michael Swank, LOUYAA Wrestling Commissioner, appeared and discussed the possibility of erecting a 50x190x12 pole building at LOUYAA Fields to be used for wrestling during the winter. Mayor Burhans suggested drafting an approval letter or contract to address the concerns raised during the meeting regarding traffic and trash.

Public Comment: Julie Jarboe, Tom Welch, Nancy Ertel, Kenda Sovero, Monica Morales, Erik Russell, Elise Perkins, Megan Hill, Doug Carpenter, Stephanie McIntyre, Brooke Donahue

Messanelle Park Report/Recommendations

This item was deferred to the March meeting.

Main Street Letter of Agreement –

Staff advised that the State's DHCD requires the Town Council, as the Board of Directors of our local Main Street Program, to approve and return their standard Annual Letter of Agreement "LOA" by close of business, February 23, 2024, to stay in the State Main Street Programs for the next 18 months. Staff requested authorization for the Mayor to sign the LOA and a supplemental letter stating our concerns as a Town with a population under 5000. Staff also requested authorization to submit a Self-Assessment of our program to the National State Main Street Program to seek reaccreditation as required. Staff advised that a new Transformative Strategy will be brought to the Council for their approval at a future date as part of the Budget request for the Main Street Program

<i>Motion:</i>	Councilman Chance made a Motion to Sign the LOA with the Supplemental letter and authorize the Self-Assessment
<i>Second:</i>	Councilman Rossman
<i>Discussion:</i>	None
<i>Public Comment:</i>	None
<i>Vote:</i>	For – 5 (Rossman, Kimble, Chance, Weatherly, Wright) Against – 0 Abstain – 0

Mayoral Initials: 

Absent – 0
The Motion passed.

FY24 Budget Amendment

Mayor Burhans presented the budget amendment for snow and ice removal.

Motion: Councilman Kimble made a Motion to make the appropriation increasing the snow and ice removal to \$29,163 from the unappropriated reserve
Second: Councilman Wright
Discussion: None
Public Comment: None
Vote: For – 5 (Rossman, Kimble, Chance, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

LIAISON REPORTS

Councilman Kimble received a letter from Anderson Renewal offering a discount. He would like to schedule them to come back out and give a quote on the windows.

Public Comment: Claire Cawthon reported that the snow contractor spilled oil on every street they plowed. Councilman Rossman said the Town can talk to him about it. She inquired about the crosswalk in front of the elementary school. The plows came through and piled up the snow on the crosswalk, and she wanted to know who was responsible for clearing the crosswalk. Mayor Burhans said he would reach out to Paul Lebo, FCPS, to see if staff can take care of the crosswalk, or he would ask Hubble to do it.

Decision: Councilman Kimble made a Motion to Adjourn the meeting
Second: Councilman Rossman
Vote: For – 5 (Rossman, Kimble, Chance, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

The meeting was adjourned at 10:39 p.m.

Respectfully submitted,

Michelle Mitchell
Clerk to Mayor and Town Council

Mayoral Initials: 