



HDC / ARC Meeting Minutes
Tuesday, January 13, 2015

Call to order @ 7:00 PM. By: Kevin Witmer, Chairman

Present at meeting:

| | |
|---------------|----------------------|
| Larry Wrinn | Vice - Chair |
| Andy Stacey | Board Member |
| Steve Sykes | Board Member |
| Shane Rossman | Town Council Liaison |

Administrative Business:

Minutes – October 14, 2014

Motion made by: Andy, to accept the minutes as submitted.

Seconded by: Larry

Vote: For-3 (Steve, Larry, Andy) Against – 0, Abstain – 0

The motion passed.

P&Z Liaison Report:

Steve Sykes reported on the Planning and Zoning meeting from January 8, 2015. Tom Hyde with Miller & Smith presented to the planning and zoning commission the memorandum of understanding between Miller & Smith and the Town of New Market. The board will review the MOU and provide any comments and review at the next planning and zoning meeting.

HDC Business:

22 W. Main St. – New Windows Permit

The applicant has changed his plan and wants to hold off on the new windows however change the application to “storm windows”.

Chairman Kevin Witmer gave the following oath to Mr. David Newman who is the representative of 22 W. Main St.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

The applicant accepted.

Motion made by: Steve, to accept the application for the storm windows as described.

Seconded by: Larry

Vote: For-3 (Steve, Larry, Andy) Against – 0, Abstain – 0

The motion passed.

Kevin S. Witmer
3/10/15

ARC Business:

Marley Square – Plan Elevation Modification – Brad Tavel

Chairman Kevin Witmer gave the following oath to Mr. Brad Tavel who is the representative of the Marley Square project and Mr. Bruce Mahlandt 313 E. Church St. Frederick, MD, the Architect for the project.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

The applicants accepted.

Brad Tavel and Bruce Mahlandt presented to the board the elevation of the buildings for Marley Square.

Motion made by: Larry, to accept the design as submitted.

Seconded by: Andy

Vote: For-2 (Larry, Andy) Against – 1 (Steve), Abstain – 0

The board would like to see this again at next months meeting with proposed changes.

Royal Oaks – New House Model

Chairman Kevin Witmer gave the following oath to Mr. Eric Van Swol who is the representative of Oak Hill Properties 314 Nicholas Hall St. New Market, MD.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

The applicant accepted.

Motion made by: Larry, to accept elevation “A” as submitted with a note that the garage is to be a side load. Elevation “C” with the same note that the garage will be side load, and that there is to be a metal roof over the bay window. Elevation “D” accepted with the same note, with the side load garage and metal roof over the porch, and the porch depth being as deep as the existing models which are six feet. Elevation “E” accepted as submitted with confirmation of what the actual skirt will look like. Elevation “F” accepted as submitted with brick veneer front and also need clarification on what that skirt will actually look like as well. Elevation ‘G” accepted as submitted with a metal roof on the porch and over the bay window and clarification on the skirt as well, and the porch depth to be the same as existing.

Seconded by: Steve

Vote: For-3 (Steve, Larry, Andy) Against – 0, Abstain – 0

The motion passed.

Streetscape Update – Councilman Rossman

Washington Gas has a couple more weeks to finish their work and then stormwater management should be starting any day. The majority of the work will start in the spring due to weather. If any residents have the white light post they are welcome to keep them. There is now a section on the website for Streetscape updates.

Adjourn meeting

Motion made by: Steve, to adjourn the meeting.

Seconded by: Larry

Vote: For-3 (Steve, Larry, Andy) Against – 0, Abstain – 0

The motion passed.

Respectfully submitted,

Karen Durbin, Clerk to HDC/ARC


2/10/13