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The regular meeting of the HDC / ARC Committee of the Town of New Market was held on Tuesday, August 9, 2016 in the Town Hall, 39 West Main Street, New Market, Maryland, with Vice Chairman Larry Wrinn presiding. Members of the Committee present were Steve Sykes, and Andy Stacey and Town Council Liaison, Shane Rossman. Chairman Kevin Witmer, John Farrell were absent.

**CALL TO ORDER:** The meeting was called to order at 7:07 p.m.

**Administrative Business:**

*Minutes June 14, 2016*

**Motion made by: Steve**, to accept the minutes as written.

**Seconded by: Andy**

**Discussion:** None

**Vote: For – 3** (Steve, Larry, Andy), **Against – 0**, **Abstain – 0**, **Absent – 2** (Kevin, John)

The motion passed

*P&Z Liaison Report: The board reviewed the May 5, 2016 minutes.*

**HDC Business:**

*84 E. Main St. – Roof Permit*

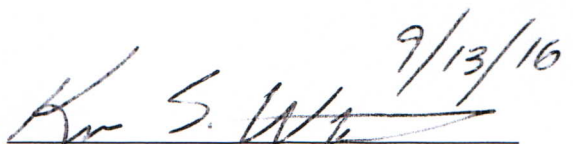
Vice Chairman Larry Wrinn gave the following oath to Mr. Christopher Scott who is the representative of 84 E. Main St.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

Mr. Scott accepted.

The homeowner submitted his permit application to the Town intending to change the materials of the roof; however, during the meeting Mr. Scott changed his plan and is now going to keep the existing materials that are on the roof; therefore, the permit application will now just be considered maintenance and will not require approval from the HDC board. The board asked for the homeowner to receive a refund for his permit fee.

Commission Chair Signature:

 9/13/16

**ARC Business:**

*180 Dorchester Dr. – Shed Permit*

Vice-Chairman Larry Wrinn gave the following oath to Mr. Chris Wilks who is the representative of 180 Dorchester Dr.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

Mr. Wilks accepted.

**Motion made by: Andy**, to accept the shed application as submitted.

**Seconded by: Steve**

**Discussion:** None

**Vote: For – 3** (Steve, Larry, Andy), **Against – 0**, **Abstain – 0**, **Absent – 2** (Kevin, John)

The motion passed

**Public Comments:** None

**Board Comments:**

Steve Sykes informed the board that the property at 5 W. Main St. is now listed for sale and also Loan Cedar Farm is listed for sale.

*Adjourn meeting*

**Motion made by: Steve**, to adjourn the meeting.

**Seconded by: Andy**

**Vote: For – 3** (Steve, Larry, Andy), **Against – 0**, **Abstain – 0**, **Absent – 2** (Kevin, John)

The motion passed

Respectfully submitted,

Karen Durbin  
Clerk to HDC/ARC Commission