



HDC / ARC Meeting Minutes  
Tuesday, October 14, 2014

Call to order @ 7:00 PM. By: Kevin Witmer, Chairman

**Present at meeting:**

Larry Wrinn	Vice - Chair
John Farrell	Board Member
Andy Stacey	Board Member
Steve Sykes	Board Member
Shane Rossman	Town Council Liaison

**Administrative Business:**

*Minutes – September 9, 2014*

**Motion made by: Andy**, to accept the minutes as written.

**Seconded by: John**

**Vote: For-3 (Steve, John, Andy) Against – 0, Abstain – 1 (Larry)**

**The motion passed.**

*P&Z Liaison Report:*

Karen Durbin reported that the New Market Cemetery site plan review was discussed for the layout of the graves in the new section of the cemetery. The board asked the applicant to return to the next Planning and Zoning meeting to allow the board to find out more information on regulations for Cemetery's and also for the applicant to provide a true site plan / mylar to allow the board to sign off on.

**HDC Business:**

*81 W. Main St. – Milo's - Dumpster / Fencing / Sign Permit*

Chairman Kevin Witmer gave the following oath to Mr. Jimmy Azat who is the representative of 81 W. Main St.

"Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?"

The applicant accepted.

*Dumpster / Fencing*

**Motion made by: John**, to accept the application as submitted.

Seconded by: Larry

**Vote: For-4 (Steve, Larry, John, Andy) Against – 0, Abstain – 0**

**The motion passed.**

*Sign Permit*

**Motion made by: Andy**, to accept the sign change for Milo's as submitted.

Seconded by: Larry

**Vote: For-4 (Larry, Steve, John, Andy) Against – 0, Abstain – 0**

**The motion passed.**

*Kevin S. Witmer*  
*1/13/15*

**Streetscape Update – Councilman Rossman**

The Streetscape contract was awarded to Concrete General with work to begin in January. Work will also start for the Marley Street widening. On October 15, 2015, Councilman Rossman and Councilman Romanell will be attending a Streetscape pre-construction meeting at SHA in Frederick to go over the phases of construction. Then also there will be another meeting on October 23, 2014 at the New Market elementary School at 7:00 pm for SHA to present the Streetscape project to the Town Residents and answer any questions or concerns. There will be a link to the SHA website on the Town's Facebook page of where all the plans are. The project is expected to take up to two years.

**Public Comment:**

Rick Fleshman – 2 West Main St.

*Adjourn meeting*

**Motion made by:** Steve, to adjourn.

**Seconded by:** John

**All in favor**

*Rick S. W...*  
*1/13/15*