



Town Council Minutes
39 W. Main Street

November 12, 2015 – 7:00 p.m.

An Executive Session under the Open Meetings Act Law §3-305(b)(7) was held on November 12, 2015 at 6:00 pm to confer with legal council, with Mayor Burhans presiding. Member of the council present were Shane Rossman, Mike Davies, Jake Romanell, Rita Mueller and Dennis Kimble.

CALL TO ORDER: The meeting was called to order at 6:09 p.m.

Decision: Councilwoman Mueller made a motion to enter into an Executive Session under the Open Meetings Act Law §3-305(b)(7) to confer with legal council.

Second: Councilman Rossman

Discussion: None

Vote: For – 5 (Rossman, Davies, Romanell, Mueller, Kimble) Against – 0, Abstain – 0
The motion passed.

The regular meeting of the Mayor and Council of the Town of New Market was held on November 12, 2015 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Mike Davies, Jake Romanell, Rita Mueller and Dennis Kimble.

CALL TO ORDER: The meeting was called to order at 7:09 p.m.

APPROVAL OF MINUTES:

August 13, 2015

Decision: Councilman Davies made a motion to approve the minutes as written.

Second: Councilman Kimble

Discussion: None

Vote: For – 4 (Rossman, Davies, Romanell, Kimble) Against – 0, Abstain – 1 (Mueller)
The motion passed.


September 10, 2015

Decision: Councilwoman Mueller made a motion to adopt the minutes as written.

Second: Councilman Rossman

Discussion: None

Vote: For – 3 (Rossman, Davies, Mueller) Against – 0, Abstain – 2 (Romanell, Kimble)
The motion passed.



October 8, 2015

Decision: Councilman Kimble made a motion to adopt the minutes as written.

Second: Councilman Rossman

Discussion: None

Vote: For – 3 (Rossman, Mueller, Kimble) Against – 0, Abstain – 2 (Romanell, Davies)

The motion passed.

Mayor & Liaison Reports:

Mayor Burhans: Mayor Burhans reminded the council of the retirement party for Bruce Galloway which will be held on November 19, 2015 from 6:00pm-9:00pm at Milo's Restaurant. The Mayor and Council will present a certificate of appreciation to Mr. Galloway.

Councilman Rossman:

Streetscape Update: Councilman Rossman reported that streetscape project is about 36.8% complete. The pole by the Original Play House had some wires in the way and they are going to be raised by the power company. SHA reported that they couldn't do a loading area in front of 2 W. Main St. however there will be a wider step constructed. In front of 22 W. Main St. there was a new fire hydrant that was installed and the homeowner asked, since the bushes were removed, would it be possible to get bricks up to the foundation and that was approved. The trashcans are going to be power washed before they put them back on the sidewalks. At 18 E. Main St. there is a knee wall that SHA and Concrete General are talking about how to fix that. There are some vacant lots at the east end of town that need to have curb cuts for access to those lots. The pedestrian light poles are going to be replaced by SHA at no charge to the town. The new poles will be custom made and there will be a sample for the town to see before they are installed. The resident at 32-34 W. Main St. asked to have the pedestrian light moved in front of 40 W. Main St. and that will be discussed soon. The next monthly meeting with SHA and Concrete General will be held on November 19, 2015.

Councilman Romanell: Councilman Romanell reported that as of October 20, 2015 the town started the initiative to become certified with Sustainable Maryland. There is going to be one more meeting to discuss the membership, which will hopefully be held before the December Town Council meeting.

Councilman Kimble: Councilman Kimble reported that the Fountain at the Messenell Park is going to be winterized. At the last Planning and Zoning meeting the board approved the Master Plan for Calumet. LOUYAA presented their ideas to the planning board and asked about possibly constructing an indoor basketball facility at the park. More will be discussed at a later date. There have been some issues with the heat at the Town Hall office and Councilman Kimble is looking into getting that repaired.

Old Business:

1. New Market Art Project – Yemi Fabbahun, Artist
Mr. Fagbohun was unable to attend and has postponed until the December meeting.
2. NMVFD – Concrete Pad
Councilman Rossman reported back to the Mayor and Council that he met with the lead project manager and they came back with a proposal for the concrete pad, which is as follows:

The proposed area is the apron and the side entrance	\$11,800.00
Removal of the old Macadam	\$2,000.00
Graded Aggregate Base (GAB)	\$1,620.00
Total	\$15,420.00
14% SHA Burden / Overhead	<u>\$2,158.80</u>
 GRAND TOTAL	 <u>\$17,578.80</u>

There will be a written MOU for this and the work will not begin until the spring of 2016. Councilman Rossman and Councilman Romanell will report back to the Mayor and Council once they have more information.

New Business:

1. NMES 5K Run for Colby Reid January 2, 2016 – Kate Barnett
The 5K Run will start and end at the New Market Fire Hall.
Decision: Councilman Romanell made a motion to give a conditional approval based on filing a complete and satisfactory permit.
Second: Councilman Rossman
Discussion: None
Vote: For – 5 (Rossman, Davies, Romanell, Mueller, Kimble) Against – 0, Abstain – 0
The motion passed.
2. New Market United Methodist Church – Back to Bethlehem / Pastor Scott
Pastor Scot presented to the Mayor and Council an itinerary and map for the “Back to Bethlehem” walking event to be held on December 19, 2015 at 3:00pm - 5:00pm. The event will start at Milo’s parking lot and end at the New Market United Methodist Church.

Decision: Councilman Romanell made a motion to approve the Back to Bethlehem event and to close the North side of Emory alley from Milo's parking lot to North Alley and all of North Alley to 874.

Second: Councilman Rossman

Discussion: None

Vote: For – 5 (*Rossman, Davies, Romanell, Mueller, Kimble*) **Against – 0, Abstain – 0**

The motion passed

3. North Alley Traffic Control

Councilman Romanell reported that several residents have expressed concern about the amount of traffic, along with speed control on North Alley. Shawn Burnett discussed his review of the estimate provided by Remsburg Paving totaling \$9,418.00. Shawn feels that this estimate is 70% higher than what was expected and suggested looking into getting other estimates. Councilman Romanell asked that Shawn address some questions and concerns to Remsburg Paving and clarify some details of the estimate and report back to the council. In regards to speed control, about 50% of the residents, who reside on the north side of Main Street, have been polled and would like to see speed limit signs posted on North Alley along with a speed hump. Councilman Romanell will look into the cost of the speed limit signs and get more of a consensus for the speed hump from the remaining residents and report back to the council.

Public Comment: Rick Fleshman – 2 W. Main St.

4. Six Alley Construction

Councilman Romanell reported that Concrete General will begin improvements on Six Alley. Shawn Burnett discussed the scope of work and the Agreement with the Mayor and Council. Shawn will present the Agreement to Concrete General and return the signed copy.

Public Comment: Rick Fleshman – 2 W. Main St.

5. FY 2016 Budget Reappropriations

Town Hall Painting

Decision: Councilman Romanell made a motion to increase the appropriation for Town Hall painting by \$450.00 and take it out of the unappropriated Reserve.

Second: Councilwoman Mueller

Discussion: None

Vote: For – 5 (*Rossman, Davies, Romanell, Mueller, Kimble*) **Against – 0, Abstain – 0**

The motion passed

Engineering

Decision: Councilman Romanell made a motion to take \$10,000.00 out of unappropriated reserve and apply it to the Engineering line item.

Second: Councilman Rossman

Discussion: Councilwoman Mueller

Vote: For – 5 (*Rossman, Davies, Romanell, Mueller, Kimble*) **Against – 0, Abstain – 0**

The motion passed

Public Comment:

Rick Fleshman – 2 W. Main St

ADJOURNMENT:

Decision: Councilwoman made a motion to adjourn the meeting.

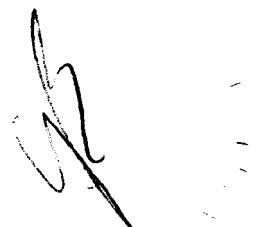
Second: Councilman Romanell

Vote: For – 5 (*Rossman, Davies, Romanell, Mueller, Kimble*) **Against – 0, Abstain – 0**

The motion passed

Respectfully submitted,

Karen Durbin
Clerk to Council





BUDGET AMENDMENT FORM

Budget Line Item: Town Hall Painting

Current Amount: \$7,680

Increase: \$450

Decrease: \$

Final Amount: \$ 8,130

Budget Line Item: Unappropriated Reserve

Current Amount: \$223,813

Increase: \$

Decrease: \$450

Final Amount: \$223,363

Motion by: Councilman Jake Romanell

Seconded by: Councilwoman Rita Mueller

Vote: FOR: 5 AGAINST: 0 ABSENT: 0 ABSTAIN: 0

A handwritten signature in black ink, appearing to read "Winslow Burhans III", is written over a horizontal line.

Mayor Winslow Burhans III

A handwritten date "11/12/2015" is written in black ink above a horizontal line.

Date

Budget Revised: _____

Copy Sent to: Karen
Mayor



BUDGET AMENDMENT FORM

Budget Line Item: Town Hall Painting

Current Amount: \$7,680

Increase: \$450

Decrease: \$

Final Amount: ~~\$14,857~~ 8,130.-

Budget Line Item: Unappropriated Reserve

Current Amount: \$223,811

Increase: \$

Decrease: \$450

Final Amount: \$223,361

Motion by:

Seconded by:

Vote: FOR: 5 AGAINST: 0 ABSENT: - ABSTAIN: -

Mayor Winslow Burhans III

11/12/2015

Date

Budget Revised: _____

Copy Sent to: Karen
Mayor



BUDGET AMENDMENT FORM

Budget Line Item: Engineering

Current Amount: \$7,500

Increase: \$10,000

Decrease: \$

Final Amount: \$ 17,500

Budget Line Item: Unappropriated Reserve

Current Amount: \$223,363

Increase: \$

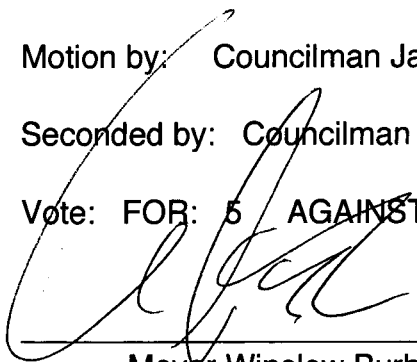
Decrease: \$10,000

Final Amount: \$213,363

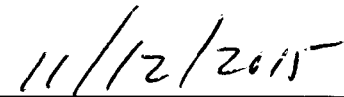
Motion by: Councilman Jake Romanell

Seconded by: Councilman Shane Rossman

Vote: FOR: 5 AGAINST: 0 ABSENT: 0 ABSTAIN: 0



Mayor Winslow Burhans III



Date

Budget Revised: _____

Copy Sent to: Karen
Mayor