



Planning & Zoning Commission  
Minutes  
Thursday, August 7, 2014

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Call to order 7:00 p.m. By; Donna Fallow, Chairman

Present:

Anthony Bruscia'	Board Member
Aaron Gordon	Board Member
Marty Hart	Board Member
Dennis Kimble	Town Council Liaison
Bruce Galloway	Zoning Administrator

**Administrative Business:**

*Minutes from April 3, 2014*

**Motion made by: Dennis**, to accept the minutes as written.

**Seconded by: Anthony**

**All in favor**

**HDC/ARC Liaison Report – No report given.**

**Old Business:**

*Adventure Park – Minor Site Plan / Mass Grading, and Erosion & Sediment Control Plan – Shawn Burnett*

**Motion made by: Anthony**, to approve Adventure Park's site plans for Mass Grading and Sediment and Erosion Control Plan upon the conditionally approved appropriate regulatory agencies approving the plan.

**Seconded by: Aaron**

**All in favor**

*Brinkley Manor Discussion with Town Engineer – Shawn Burnett*

Shawn Burnett informed the board that DR Horton is doing their final improvements and they asked for feed back on the following two items:

1. There are several locations that are showing crosswalks and stop bars as pavement markings. Does the Town want to have those markings installed?
2. During the review and design process at the intersection of E. Wainscot and Marley St. they have created constraints to control the traffic. Once the road connects with the Orchard subdivision they were looking at installing textured pavement to alert drivers to slow down.

The board would like to have this done due to safety reasons.

*Smith/Cline Discussion with Town Engineer – Shawn Burnett*

Shawn Burnett is working with them to formulate different parameters for the traffic report that they will be conducting. They would like to know how should the survey for the future intersection of Mussetter extended / Hazelnut Parkway be looked at, which runs northeast of the athletic fields. Royal Oaks Dr. currently provides an access to the fields. They are recognizing that there will be a future intersection at the Parkway with access to either the parking lot or a connection to the parking lot. Shawn suggests that they analyze this intersection only as an access to the parking lot, not a connection to Royal Oaks Drive. The board would like for them to consider the traffic report also as an access not as a cut through.

**New Business:**

*Directional ideas for the Alleys – Councilman Kimble*

The board would like to have a workshop soon to discuss making certain alleys one way.

**Public Comment:**

Gary Sitek – 68 W. Main St.  
David Price – 12 W. Main St.  
Doug Racine – 14 W. Main St.

*Adjourn meeting*

**Motion made by:** Aaron to adjourn the meeting.

**Seconded by:** Anthony

**All in favor**

Respectfully submitted,

Karen Durbin, Clerk to Planning and Zoning

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