



Planning & Zoning Commission  
Minutes  
Thursday, November 3, 2011

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Call to order 7:00 p.m. By; Howard Edwards, Chairman

Present:

Donna Fallow	Board Member
Mike Davies	Board Member
Dennis Kimble	Liaison Town Council

**Administrative Business:**

Minutes

**Motion made by: Dennis**, to accept the minutes as written.

**Seconded by: Donna**

**All in favor**

HDC/ARC Liaison Report:

Donna Fallow attended the HDC/ARC October 11, 2011 meeting. The board discussed the Marley Square Modified Site Plan and changed the elevation. Steve Seawright attended the meeting for approval on an elevation amendment for a garage. The board approved the elevation change.

P&Z Board member to attend HDC/ARC:

November 8, 2011 meeting - Sandy Puccerelli

Town Council Liaison Report:

Councilman Kimble reported that the Town Clean up will be Saturday November 19, 2011 and all are welcome to participate. The town council approved the Municipal Growth Element along with some Budget amendments.

Code Enforcement Report:

146 West Main St. – The court case scheduled for Wednesday, October 26, 2011 was dismissed, the homeowner paid the fine.

**Old Business:**

*Status report on:*

- Miller & Smith – they are blasting and installing utilities, and their model home and sales trailer have been approved. They will be bringing the final plat for phase 2 to Planning and Zoning within the next month.
- Mansfield Commercial / Burger King - still doing mass grading.
- Marley Square – Shawn just received the improvement plans and he will review the revised plans and it will come back to Planning and Zoning for signature.
- Royal Oaks – revised their PWA for phase 2 and it's been sent to Bill Wantz for review before approval.
- Food Lion Annexation – nothing to report.

*Adjourn*

**Motion made by: Dennis, to adjourn.**

**Seconded by: Donna**

**All in favor**