



Town Council Minutes 39 W. Main Street

April 10, 2013 – 7:00 p.m.

The regular meeting of the Mayor and Council of the Town of New Market was held April 10, 2013 in the Town Hall, 39 West Main Street, New Market, MD, with Mayor Winslow Burhans presiding. Members of the Council present were Jake Romanell, David Price, Rita Mueller, Shane Rossman and Dennis Kimble.

CALL TO ORDER: The meeting was called to order at 7:07 p.m.

APPROVAL OF MINUTES

Decision: Councilmember Kimble made a motion to approve the minutes of February 13, 2013 as written.

Second: Councilmember Romanell

Discussion: None

Vote: For – 4 (Rossman, Romanell, Kimble, Mueller) **Against** – 0. **Abstain** – 1 (Price)
The motion passed.

Decision: Councilmember Romanell made a motion to approve the minutes of March 13, 2013 as written.

Second: Councilmember Kimble

Discussion: None

Vote: For – 3 (Price, Romanell, Kimble) **Against** – 0. **Abstain** – 2 (Rossman, Mueller)
The motion passed.

Mayor & Liaison Reports:

Mayor's Report: Funds need to be re-appropriated for the Election Board for the upcoming election on May 14.

Decision: Councilmember Kimble made a motion to take \$500.00 out of the Unappropriated Reserve for the Election Board and town clerks for the election on May 14, 2013.

Second: Councilmember Price

Discussion: None

Vote: For – 5 (Rossman, Romanell, Kimble, Mueller, Price) **Against** – 0. **Abstain** – 0
The motion passed.

Paul Cooper will be trimming trees along Main Street and in Sponseller's (\$1300.00) and a tree needs to come down at 57/59 W. Main Street (\$1500.00). After the tree trimming of \$1300.00 there will only be \$659.60 remaining in the Tree Management line item. Funds will need to be re-appropriated for the tree at 57/59 W. Main Street.

Decision: Councilmember Mueller made a motion to move \$840.40 out of Unappropriated Reserve and move to Tree Management.

Second: Councilmember Rossman

Discussion: None

Vote: For – 5 (Rossman, Romanell, Price, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Re-appropriations will be required in May for Tree Management.

Councilman Rossman: Councilman Rossman will be working with the Boy Scouts on their yearly clean-up project around the signs. It will require approximately \$100.00 for the mulch.

Decision: Councilmember Price made a motion to move \$100.00 out of Unappropriated Reserve and move to new line item "Spring Clean-up".

Second: Councilmember Romanell

Discussion: None

Vote: For – 5 (Rossman, Romanell, Price, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Councilman Price: Councilman Price attended the annual meeting for the Civil War Trails at Mother Seton Shrine. They are expecting a large number of visitors for the 150th anniversary of Gettysburg. Councilman Price is going to speak to them about putting brochures and/or merchandise here. He is also going to speak to Mealey's, Milo's etc. about "welcoming Gettysburg visitors". There are going to be a large number of visitors that come through here. Gettysburg hotels are already 100% booked and Frederick hotels are 50-75% booked for the event.

Councilman Romanell: Councilman Romanell is working on several infrastructure projects including: 1) Painting of speed bumps in Sponseller's Addition. This has been put out for bid and waiting on responses to see if it will be done this year or next fiscal year. 2) Storm Water Management along Strawberry Alley. There is flooding to residents along Strawberry Alley that needs to be addressed. Scot Morrow is preparing an estimate. 3) 6th Alley is at the top of the list for FY14. Swale work will take the place of current open drainage ditch. There is also a problem with property alignment. Jake will talk to resident of 59 South Alley that the corner of his property is actually alley and not his property. 3) There are bricks at 12 W. Main, 37 W. Main & 73 W. Main that are disturbed by roots underneath. The bricks will be picked up, roots removed and then bricks put back down.

Councilwoman Mueller: It is time for the Grange to mulch the Community Park. There is not enough in the current Parks/Recreation budget to purchase the mulch.

Decision: Councilmember Price made a motion to move \$700.00 out of Snow/Ice Removal and move to line item "Parks/Recreation".

Second: Councilmember Rossman

Discussion: None

Vote: For – 5 (Rossman, Romanell, Price, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

There will be a Flea Market/Yard Sale on May 11th at the Grange beginning at 8:00 a.m. You may set-up at 7:00 a.m. The spots are 10x10 for \$15.00 or a 10x20 for \$25.00.

Councilman Kimble: There was no Planning & Zoning meeting this month.

Old Business

1. **LOUYAA Lease Extension** – The LOUYAA organization would like to amend the original lease to extend the lease period.

Decision: Councilmember Price made a motion to have William Wantz prepare an amendment to the LOUYAA lease agreement to extend the term for an additional 25 years.

Second: Councilmember Romanell

Discussion: What about clause to allow for permanent structures such as a grandstand, bathrooms, etc?

Motion Amended: Councilman Price revised motion to include revisions to the lease that allow for erecting permanent structure.

Second: Councilman Romanell

Vote: For – 5 (Rossman, Romanell, Price, Kimble, Mueller) **Against** – 0.
Abstain – 0

The motion passed.

2. **Streetscape Project Review** - Councilman Rossman presented the lighting changes that were suggested during the last Streetscape Project meeting. Metal Halide was recommended – it has a wider footprint, better visibility, and a clear lighting look – no orange/yellow look. LED is \$960 per light; metal halide is \$770.00 per light. They no longer make the same pole but a cylinder pole, along with the metal halide light, was approved by the HDC/ARC. The SHA recommended the poles by 14 feet and 81 feet apart. They can leave it at that height for a while and then see if it is a problem with residents. If it is a problem they can work add a shield to block it from someone's view. The telephone pole lights would come down. There will be a 3 x 4 x 6 foot tall cabinet that will house the electricity to the lights to put away from the road and in the community park. The project timeline is 1) get answers on these questions from the town, 2) meet with the town, and then 3) plans will be drawn.

Decision: Councilmember Romanell made a motion to approve the following: 1) metal halide for light, 2) Grand Jefferson luminaire, 3) Round tapered pole, 4) the lighting will be for the “entire project limits” of 115 lights, 5) old lights will be offered to the property owner, 6) electrical cabinet will be at the community park shielded by shrubbery, and 7) the access box for each pole will be the City handbox (18” diameter) style.

Second: Councilmember Rossman

Discussion: If property owner does not want the old light then they will be property of the town.

Vote: For – 5 (Rossman, Romanell, Price, Kimble, Mueller) **Against** – 0.
Abstain – 0

The motion passed.

Councilman Rossman is concerned about the Marley Street engineering fees. In previous discussion, SHA seemed open to working together on the project but Mr. German (SHA) now seems reluctant. Councilman Rossman thanked all for their involvement on the Streetscape project.

3. **Planning & Zoning Nominations**

Decision: Councilman Price made a motion to accept the nomination of Aaron Gordon to the Planning & Zoning Commission with a term ending May 2016.

Second: Councilmember Rossman

Discussion: None.

Vote: For – 5 (Rossman, Romanell, Price, Kimble, Mueller) **Against** – 0.
Abstain – 0

The motion passed.

Decision: Councilman Price made a motion to accept the nomination of Martin Hart to the Planning & Zoning Commission with a term ending October 2014.

Second: Councilmember Rossman

Discussion: None.

Vote: For – 5 (Rossman, Romanell, Price, Kimble, Mueller) **Against** – 0.
Abstain – 0

The motion passed.

ADJOURNMENT: Motion made by Councilmember Price to adjourn the meeting.

Second: Councilmember Mueller

Discussion: None.

Vote: For – 4 (Romanell, Price, Kimble, Rossman, Mueller) **Against** – 0. **Abstain** – 0.

The motion passed.

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Debra Butler
Clerk to Council