



## Town Council Minutes 39 W. Main Street

July 13, 2011 – 7:00 p.m.

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The regular meeting of the Mayor and Council of the Town of New Market was held July 13, 2011, in the Town Hall, 39 West Main Street, New Market, MD, with Mayor Winslow Burhans presiding. Members of the Council present were David Price, Jake Romanell, and Shane Rossman. Councilman Kimble arrived while the meeting was in progress. Councilwoman Mueller was absent.

**CALL TO ORDER:** The meeting was called to order at 7:04 p.m.

### **APPROVAL OF MINUTES**

**Decision:** Councilmember Romanell made a motion to approve the minutes of June 8 and June 21, 2011 as written.

**Second:** Councilmember Price

**Discussion:** None

**Vote:** *For* – 3 (Rossman, Price, Romanell) *Against* – 0. *Abstain* -- 0

The motion passed.

### **Milestone Communications Presentation – Jen Bond**

Ms. Bond presented information and a short video on the installation of communication towers in county/municipality land throughout the metropolitan region.

*Councilman Kimble arrived at 7:16 p.m. At the conclusion of the Milestone presentation, Councilman Kimble identified an error on the June 8, 2011 minutes. The minutes for June will be corrected and brought back for approval during the August meeting of Mayor and Council.*

### **Mayor & Liaison Reports:**

**Mayor Burhans:** Royal Oaks residents were concerned that Royals Oaks developer, Kevin Rogers wanted to turn the roads in that development over to the homeowners association. The Mayor, town engineer Shawn Burnett, Bruce Galloway and Bill Wantz all have reviewed the HOA documents and agreements. It is not possible to deed the roads over to the HOA as they are for public use. The Mayor spoke with Kevin Rogers and he is going to have the roads top-coated and ready for inspection in order that they may be turned over to the Town. Privately held streets are not permitted per the subdivision regulations.

**Councilman Rossman:** Thank you to 270net, Karen and Deb for their work on the new website. The new site went live on July 12.

**Councilman Price:** Met with Adam, a member of the Audubon. There are several trails that are started in the 100-Acre Woods and Adam would be happy to place the markers. These trails connect with the Audubon Society property. He will talk to Audubon about making the connection between their trails and the 100-Acre Woods. Councilman Price said it could possibly be an Eagle Scout project to map the park and show the trails, etc. Councilman Rossman suggested that the property should be posted to use at your own risk, etc.

### **Councilman Romanell:**

- The sidewalk project has been completed and they are now repairing Third Alley. Upon completion, Shawn Burnett will come out and meet with Councilman Romanell to examine the work to see if it is okay to pay the contractor.
- The new Ethics Law has passed and the State Ethics Board will go through each municipality to see if they are in compliance. The factors that require a municipality to have an ethics policy are population, number of employees, number of boards and commissions and the structure of government. There are standard ethics policies that can be modified to fit the size of municipality (large or small). The State Ethics Board will notify the town if they need to adopt a formal policy.

### **Councilman Kimble:**

- The Code Enforcement policy was discussed at the last P&Z meeting. The process is that you have to call, email or notify a town employee or member of council of your complaint (including giving your name).
- Steve Seawright introduced Tom Hyde of Miller and Smith and will also introduce him to HDC/ARC. M&S will be submitting plans for their section of The Orchard development in the next couple of months to both Planning and Zoning and to HDC/ARC.
- The owner of Milo's hopes to be open by August 1, 2011.

### **Old Business**

#### **1. Ordinance 11-03 – An Ordinance Concerning the Acquisition of Main Street**

**Decision:** Councilmember Rossman made a motion to accept Ordinance 11-03 as written.

**Second:** Councilmember Romanell

**Discussion:** Mayor Burhans: The effective date will be August 12, 2011.

**Vote:** *For* – 4 (Rossman, Romanell, Kimble, Price) *Against* – 0. *Abstain* – 0  
The motion passed.

### **New Business**

#### **2. Certificate of Appreciation for Bill Schalon, Planning & Zoning**

**Decision:** Councilmember Kimble made a motion to give a Certificate of Appreciation to Bill Schalon for his service to the Town of New Market on the Planning and Zoning Commission.

**Second:** Councilmember Romanell

**Discussion:** None.

**Vote:** *For* – 4 (Rossman, Romanell, Kimble, Price) *Against* – 0. *Abstain* – 0  
The motion passed.

**PUBLIC COMMENT:**

John Murtagh, 441 Orchard Crest Circle. The trails in the 100-Acre Woods are already well mapped and marked. An alternative project for the Boy Scouts would be to construct bridges for the creeks in the park.

**ADJOURNMENT:** Motion made by Councilmember Romanell to adjourn the meeting.

**Second:** Councilmember Kimble

**Discussion:** None.

**Vote: For** – 4 (Romanell, Rossman, Price, Kimble) **Against** – 0. **Abstain** – 0.

The motion passed.

**The meeting adjourned at 8:30 p.m.**

Respectfully submitted,

Debra Butler  
Clerk to Council