



## Town Council Minutes 39 W. Main Street

June 20, 2012 – 6:30 p.m.

The continuation of the regular meeting of the Mayor and Council of the Town of New Market was held on June 20, 2012, in the Town Hall, 39 West Main Street, New Market, Maryland, with Mayor Winslow Burhans presiding. Members of the Council present were: David Price, Dennis Kimble, Shane Rossman, and Jake Romanell. Councilwoman Rita Mueller was absent.

**CALL TO ORDER:** The meeting was called to order at 6:49 p.m.

**1. FY12 Operating Budget Adjustments** – Adjustments for both increases/decreases to the FY12 Operating Budget. The following categories were affected:

**a. Revenue:**

- i. Real Property: \$13,886.
- ii. Personal Property (Unincorporated Business): **(\$1,834)**
- iii. Business Corporations (Incorporated): **(\$2,520)**
- iv. Railroad & Public Utilities: \$107
- v. Amusement Tax: \$1,187
- vi. Town Business Licenses: **(\$1,350)**
- vii. Traders Licenses: **(\$896)**
- viii. Orchard DRRA Contributions: **(\$3,000)**
- ix. New Construction Permit Fees: \$2,600
- x. Renovation Zoning & HDC Fees: \$1,375
- xi. Energy Grant (add line item): \$5,000
- xii. Rents & Concessions: \$50

**b. Expenditures**

- i. Board of Zoning Appeals: **(\$895)**
- ii. Social Security & Medicare: \$200
- iii. Donations: \$131
- iv. Dues & Subscriptions: \$108
- v. Engineering: \$1,725
- vi. General Maintenance Labor: **(\$250)**
- vii. General Maintenance Supplies: **(\$500)**
- viii. HDC/ARC Guidelines: **(\$250)**
- ix. Legal Council: \$2708
- x. Permits & Inspections: \$2,500
- xi. Printing: **(\$250)**
- xii. Telephone: \$200
- xiii. Town Hall Weatherization: \$8320
- xiv. Website/Newsletter: \$1,950
- xv. Snow & Ice Removal: **(\$8,749)**
- xvi. Street Maintenance: **(\$600)**
- xvii. Street & Park Lighting: \$275
- xviii. Tree Management: \$600
- xix. Waste Collection: \$2,500

Revenue increased from \$342,153 to \$356,758. Expenditures increased from \$285,004 to \$294,727. The unappropriated reserve increased from \$57,149 to \$62,031.

**Decision:** Councilmember Price made a motion to accept the final revisions to the FY12 Operating Budget as stated.

**Second:** Councilmember Romanell

**Discussion:** *Councilman Kimble:* What is the snow/ice removal amount for FY13? *Mayor:* It is the 10 year average - \$8,260

**Vote:** **For** – 4 (Romanell, Rossman, Kimble, Price) **Against** – 0. **Abstain** – 0

**2. FY12 CIP Budget Adjustments** – Money for the South Alley Drainage Project was moved from the Alleys in HD category (\$11,341).

**Decision:** Councilmember Kimble made a motion to accept the final revisions to the FY12 CIP Budget as stated.

**Second:** Councilmember Rossman

**Discussion:** None

**Vote:** **For** – 4 (Romanell, Rossman, Kimble, Price) **Against** – 0. **Abstain** – 0

**3. Comcast Franchise Agreement** – The franchise fee is the same as previous agreement (3%). The document language was reviewed and the language approved by council.

**Decision:** Councilmember Price made a motion to approve the Comcast Franchise Agreement as written.

**Second:** Councilmember Rossman

**Discussion:** None

**Vote:** **For** – 4 (Romanell, Rossman, Kimble, Price) **Against** – 0. **Abstain** – 0

**4. Messenelle Park** – Councilman Romanell met with residents of 21 W. Main Street to discuss the Park in Councilwoman Mueller's absence. Councilman Romanell is going to spearhead a group of residents to clean out the fountain and the poison ivy from the park. The long-term solutions will wait until Councilwoman Mueller returns in September and will be discussed further at that time.

**ADJOURNMENT:** Motion made by Councilmember Price to adjourn the meeting.

**Second:** Councilmember Rossman

**Discussion:** None.

**Vote:** **For** – 4 (Price, Rossman, Romanell, Kimble) **Against** – 0. **Abstain** – 0.

The motion passed.

**The meeting adjourned at 9:00 p.m.**

Respectfully submitted,

Debra Butler  
Clerk to Council