



Town Council Minutes 39 W. Main Street

May 23, 2013 – 7:00 p.m.

A special organizational meeting of the Mayor and Council of the Town of New Market was held May 23, 2013 in the Town Hall, 39 West Main Street, New Market, MD, with Mayor Winslow Burhans presiding. Members of the Council present were Jake Romanell, Rita Mueller, Shane Rossman, Dennis Kimble, and Michael Davies.

CALL TO ORDER: The meeting was called to order at 7:00 p.m.

Oath of Office administered to Mayor Winslow Burhans III by Sandra K. Dalton, Clerk of the Circuit Court of Frederick County, Maryland

Oath of Office administered to Council members Lawrence Romanell, Michael Davies, Shannon Rossman, Dennis Kimble and Rita Mueller by Mayor Winslow Burhans III

New Business

1. Organizational Meeting for Mayor & Council

Decision: Councilmember Kimble made a motion to continue to hold the Planning & Zoning meeting on the first Thursday of the month at 7:00 p.m.

Second: Councilmember Romanell

Discussion: None

Vote: **For** – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0 **Abstain** – 0
The motion passed.

Decision: Councilmember Romanell made a motion to continue to hold the HDC/ARC meeting on the second Tuesday of the month at 7:00 p.m.

Second: Councilmember Davies

Discussion: None

Vote: **For** – 5 (Davies, Rossman, Mueller, Romanell, Kimble) **Against** – 0. **Abstain** – 2
The motion passed.

Decision: Councilmember Mueller made a motion to move the regular meeting of Mayor & Council to the second Thursday of the month at 7:00 p.m.

Second: Councilmember Kimble

Discussion: None

Vote: **For** – 5 (Rossman, Romanell, Kimble, Mueller, Davies) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Mueller made a motion to nominate Councilman Jake Romanell to the position of Vice President of the Council.

Second: Councilmember Rossman

Discussion: None

Vote: **For** – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0

The motion passed.

Decision: Councilmember Davies made a motion to nominate Councilman Dennis Kimble to continue as the Town Council liaison to the Planning and Zoning Committee.

Second: Councilmember Romanell

Discussion: None

Vote: For – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Mueller made a motion to nominate Councilman Shane Rossman as the Town Council liaison to the HDC/ARC Committee.

Second: Councilmember Romanell

Discussion: None

Vote: For – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Mueller made a motion to nominate Mayor Burhans for *Environmental & Tree Management*.

Second: Councilmember Rossman

Discussion: None

Vote: For – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Kimble made a motion to nominate Councilman Romanell for *Intergovernmental Affairs (MML & COG)*.

Second: Councilmember Davies

Discussion: None

Vote: For – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Romanell made a motion to nominate Mayor Burhans for *Lake Liganore Liaison*.

Second: Councilmember Kimble

Discussion: None

Vote: For – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Kimble made a motion to nominate Councilman Rossman for *LGIT (Liability Insurance)*.

Second: Councilmember Romanell

Discussion: None

Vote: For – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Romanell made a motion to nominate Councilman Davies for *LOUYAA Liaison*.

Second: Councilmember Rossman

Discussion: None

Vote: For – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Kimble made a motion to nominate Councilwoman Mueller for *Parks & Recreation (Park Management, Open Space Program)*.

Second: Councilmember Davies

Discussion: None

Vote: **For** – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Kimble made a motion to nominate Councilman Davies for *Public Affairs*.

Second: Councilmember Romanell

Discussion: None

Vote: **For** – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Romanell made a motion to nominate Councilman Davies for *Safety & Security, Community Policing (Neighborhood Disputes)*.

Second: Councilmember Rossman

Discussion: None

Vote: **For** – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Rossman made a motion to nominate Councilman Kimble for *Snow Removal & Mowing*.

Second: Councilmember Romanell

Discussion: None

Vote: **For** – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Mueller made a motion to nominate Councilman Rossman for *Special Events Liaison*.

Second: Councilmember Davies

Discussion: None

Vote: **For** – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Kimble made a motion to nominate Councilman Romanell for *Street Maintenance*.

Second: Councilmember Mueller

Discussion: None

Vote: **For** – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Mueller made a motion to nominate Councilman Rossman for *Streetscape Liaison*.

Second: Councilmember Romanell

Discussion: None

Vote: **For** – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Romanell made a motion to nominate Councilman Kimble for *Town Hall Maintenance*.

Second: Councilmember Rossman

Discussion: None

Vote: For – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Kimble made a motion to nominate Mayor Burhans for *Utilities (Public Water)*.

Second: Councilmember Romanell

Discussion: None

Vote: For – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

Decision: Councilmember Romanell made a motion to nominate Councilman Rossman for *Website & Office Technology*.

Second: Councilmember Mueller

Discussion: None

Vote: For – 5 (Rossman, Romanell, Davies, Kimble, Mueller) **Against** – 0. **Abstain** – 0
The motion passed.

ADJOURNMENT: Motion made by Councilmember Romanell to adjourn the meeting.

Second: Councilmember Rossman

Discussion: None.

Vote: For – 5 (Romanell, Price, Kimble, Rossman, Mueller) **Against** – 0. **Abstain** – 0.
The motion passed.

The meeting adjourned at 7:29 p.m.

Respectfully submitted,

Debra Butler
Clerk to Council