



Town Council Minutes
39 W. Main Street

December 11, 2014 – 7:00 p.m.

The regular meeting of the Mayor and Council of the Town of New Market was held on December 11, 2014 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Jake Romanell, Rita Mueller and Dennis Kimble. Mike Davies was absent.

CALL TO ORDER: The meeting was called to order at 7:05 p.m.

APPROVAL OF MINUTES:

November 13, 2014

Decision: Councilman Rossman to adopt the minutes as amended.

Second: Councilwoman Mueller

Discussion: None

Vote: *For - 3 (Rossman, Mueller, Kimble) Against - 0, Abstain - 1 (Romanell)*

The motion passed.

Mayor & Liaison Reports:

Mayor Burhans: The Mayor informed the board that the property at 40-42 W. Main St. sold at foreclosure auction on December 5, 2014 for \$125,000. Mayor Burhans attended a Mayor's meeting with the new County Executive Jan Gardner today. Her priority in Annapolis is one that MML shares as part of their legislative agenda is restoring one hundred percent of the state highway users revenue fund. They are going to have monthly Mayor's meetings on the second Thursday and Mayor Burhans plans to attend regularly. The County Executive says she's going to keep full funding of the formula for tax equity for fiscal year 2016. Next Tuesday, December 16, 2014 at 6:00 pm the board will meet in executive session to discuss personnel issues and reconvene in open session at 7:00 pm with the added agenda for LOUYAA – Deed of easement.

Councilman Rossman: Tonight was the Christmas tree lighting at the New Market Community Park and there was a good turn out from the community. The next event, "Back to Bethlehem" will be December 20, 2014 hosted by the New Market United Methodist Church. No tickets are needed, they are just asking for donations of a non-perishable item for their food drive. There has been reports of hunting and trapping going on back in the 100 acre woods and we have put a notice on Facebook to inform residents that there is No hunting allowed on the property. Councilman Rossman is also going to post No-Hunting signs on the property. Councilman Rossman would like to get approval from the board to present organizational awards to the following business and

organizations that have made great contributions to the town in 2014: LOUYAA, New Market Elementary School, Linganore High School, New Market Grange Hall, Vintage, Brownie Troop 81003, Girl Scout Troop 81574, Boy Scout Troop 1628, New Market Mom's Club, New Market United Methodist Church.

Decision: Councilman Romanell made the motion to issue the certificates of appreciation.

Second: Councilman Kimble

Discussion: None

Vote: *For - 4 (Rossman, Romanell, Mueller, Kimble) Against - 0, Abstain - 0*

The motion passed

Streetscape Update: Councilman Rossman reported that SHA has started posting signs through out the town. Work should begin on or about January 5, 2015. There is a section on the Town website now for Streetscape updates and as new information comes available it will be posted. Concrete General needs a staging area to store their pipes and construction equipment and the proposed staging area will be on the property west side of the post office. Councilman Rossman is working on having Concrete General help with the trenching on Marley Street in exchange for them storing equipment on the property west of the post office.

Decision: Councilman Romanell made the motion to approve the Town property west of the post office for the staging area contingent upon coming up with an appropriate memorandum of understanding.

Second: Councilman Kimble

Discussion: None

Vote: *For - 4 (Rossman, Romanell, Mueller, Kimble) Against - 0, Abstain - 0*

The motion passed

Councilman Romanell: Councilman Romanell is going to be working on the Highway User Revenue this week and filling out the forms as to how that money was used.

Councilwoman Mueller: Richard Stonebreaker decorated The Christmas tree at the Community Park, and he suggested that the tree would need to be trimmed and shaped after this season in order for the ornaments to all fit on the tree again next year. Councilwoman Mueller and Councilman Rossman did all the Christmas roping on the light poles through out the Town. Councilwoman Mueller would like to look into shelving for the shed to store the Christmas decorations. The Simpson Church is letting the town use their electric for the Christmas tree and Councilwoman Mueller would like approval from the council to provide the church with a \$100.00 donation. The Mayor and Council agreed to the donation.

Councilman Kimble: Planning and Zoning didn't have a meeting in December.

Old Business:

1. **Marley St. Widening Project – Town Engineer – Shawn Burnett**
Shawn addressed the Mayor and Council with updates to the Marley Street widening project. Shawn has prepared an ad to put in the newspaper to go out for bid to do the trenching which includes specifications that Potomac Edison has provided. He would like to have the bids in by the next council meeting.
2. **New Market Art Project – Yemi Fagbohun, Artist**
Mr. Yemi Fagbohun gave the Mayor and Council an update on his art project. Mr. Fagbohun is still trying to get in touch with some other town residents to get feed back as to what building from the town should be featured in the mural. He will continue working on his sketches and bring back an update at next months meeting.

New Business:

1. **ShoreScan Demonstration – Ken Carlsen**
Ken Carlsen gave a presentation to the Mayor and Council as to how the off-site electronic document storage system works. To date, the town has scanned over 10,000 documents into Shorescan. The town is going to look into adding another file cabinet to house the residential files for each individual property.

Public Comment:

Walt Kuhlman – 21 W. Main St.

Continuance: The meeting will be continued next Tuesday, December 16, 2014 with the Executive Session at 6:00 pm to discuss personnel issues, and the General Session at 7:00 pm.

Respectfully submitted,

Karen Durbin
Clerk to Council

