



Town Council Minutes  
39 W. Main Street

January 15, 2015 – 7:00 p.m.

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The regular meeting of the Mayor and Council of the Town of New Market was held on January 15, 2015 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Mike Davies, Jake Romanell, Rita Mueller and Dennis Kimble.

*CALL TO ORDER:* The meeting was called to order at 7:05 p.m.

*APPROVAL OF MINUTES:*

**December 11, 2014**

**Decision:** Councilman Rossman to approve the minutes as written.

**Second:** Councilwoman Kimble

**Discussion:** None

**Vote:** *For - 4 (Rossman, Romanell, Mueller, Kimble) Against - 0, Abstain - 1 (Davies)*

The motion passed.

**December 16, 2014**

**Decision:** Councilwoman Mueller to approve the minutes as written.

**Second:** Councilman Rossman

**Discussion:** None

**Vote:** *For - 4 (Rossman, Romanell, Mueller, Kimble) Against - 0, Abstain - 1 (Davies)*

The motion passed.

*Mayor & Liaison Reports:*

**Mayor Burhans:** The Mayor didn't have anything to report on.

**Councilman Rossman:** At the January 13, 2015 HDC/ARC meeting the board approved the materials for the buildings for Marley Square. However, there was discussion brought up about different roof options and they will be returning next month with some more options for the he board to review at the February meeting.

**Streetscape Update:** Washington Gas is continuing to work in sections on the gas lines through the town. Materials for the stormwater management are being staged on the lot west of the post office and work should be starting soon, however the majority of that work will start in the spring. Mr. Sutton's issues with the drainage in front of his property will be resolved during the stormwater management portion of streetscape. Shawn Burnett presented to the Mayor and Town Council a staging letter between the

Town and Concrete General for them to utilize the property west of the post office. Councilman Kimble would like to add to the letter that they are not to have any fuel tanks/ trucks or any refueling of equipment on the property. Shawn will revise the letter and send over for signature. Shawn is still waiting on clearance from DR Horton for the Potomac Edison relocated line.

**Councilman Romanell:** It was announced today that Former Senator David Brinkley was named the Budget Secretary for the state of Maryland for Governor Elect Hogan. Also, former Delegate Kelly Schulz was nominated as Secretary of Labor for the incoming governor. At the next county executive, municipal county, meeting which is scheduled for February 12, 2015 the State Highway Administration will be presenting their new signage policies for their roads and highways. The Town was notified by the County's parks and recreation department that they have been informed by the Maryland Department of Natural Resources that the caps for the open space unencumbered funds balance have been frozen. The town currently has three projects that have POS money attached to them. Two out of the three projects are encumbered. The project that was put in for the park is encumbered so the town can spend money on that project. The money for the LOUYAA ball fields is also encumbered. The project for the park that was put in for FY2015 is unencumbered.

**Councilwoman Mueller:** Would like to thank everyone for all the help with the Christmas decorations and the roping through town, and also thank the Simpson Church for using their electric. At the Messenell Park, part of the iron fence is coming loose from the post. Councilman Kimble is going to contact Wally's Iron Works to get an estimate on repairs.

**Old Business:**

1. **New Market Art Project – Yemi Fagbohun, Artist**  
Mr. Yemi Fagbohun was not present during the meeting.

**New Business:**

1. **New Market Elementary School – Spring Fun Run – Karen Vetter**  
NMES is asking for permission for their annual Fun Run permit. This year the proceeds from the fun run are going to go towards new technology for the school and to the local chemotherapy centers. The Fun Run is scheduled for April 25, 2015.

**Decision:** Councilman Rossman made the motion to close the northbound lane of Royal Oaks Drive from Main Street to Ross Court and Wicomico Court from approximately 8:55 am to 9:25 am.

**Second:** Councilwoman Mueller

**Vote:** *For - 5 (Rossman, Davies, Romanell, Mueller, Kimble) Against - 0, Abstain - 0*

The motion passed

2. 2014 Town Appreciation Awards – Councilman Rossman  
Councilman Rossman presented Appreciation Awards for 2014 to the following organizations and businesses: LOUYAA, New Market Elementary School, Linganore High School, New Market Grange Hall, Vintage, Brownie Troop 81003, Girl Scout Troop 81574, Boy Scout Troop 1628, New Market Mom’s Club, and the New Market United Methodist Church.
  
3. MOU between New Market and Miller & Smith regarding the schedule and review fees for Hazelnut Run.  
Miller & Smith wants to have a MOU for scheduling of their review process for the Smith/Cline subdivision Calumet. They submitted the MOU to the town and it was presented to the planning and zoning commission at last weeks meeting. They also would like to establish a fee schedule for all their submissions and that is to be set by the Town Council. Shawn Burnett presented the MOU to the Mayor and Town Council. The developer would like to supplement the town fee schedule with the county fee schedule. Comments are being compiled between, Shawn, Mayor Burhans, Bruce Galloway and Bill Wantz and will be reviewed and brought back to the Mayor and Council. To hear detailed discussion please refer to tape back up.

**Public Comment:**

Kate Hansen - 907 Wild Cherry Terrace

**ADJOURNMENT:**

**Decision:** Councilman Romanell made a motion to adjourn the meeting.

**Second:** Councilwoman Mueller

**Vote:** *For - 5 (Rossman, Davies, Romanell, Mueller, Kimble) Against - 0, Abstain - 0*  
The motion passed

Respectfully submitted,

Karen Durbin  
Clerk to Council