



July 10, 2014 – 7:00 p.m.

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The regular meeting of the Mayor and Council of the Town of New Market was held July 10, 2014 in the Town Hall, 39 West Main Street, New Market, MD, with Mayor Winslow Burhans presiding. Members of the Council present were Jake Romanell, Shane Rossman and Mike Davies. Dennis Kimble and Rita Mueller were absent.

*CALL TO ORDER:* The meeting was called to order at 7:11 p.m.

*APPROVAL OF MINUTES*

**June 12, 2014**

**Decision:** Councilmember Romanell made a motion to approve the minutes as written.

**Second:** Councilmember Davies

**The motion was withdrawn due to lack of voting quorum. The minutes will be approved at the August 14, 2014 meeting.**

*Mayor & Liaison Reports:*

No reports were given.

**Old Business:**

- 1. State Highway Administration – Right of Way Acquisitions for Streetscape**  
This item was on this agenda in error and was covered during the June 12, 2014 meeting.

**New Business:**

- 1. Marley Street Widening / MD 144 - New Market Streetscape MOU**  
Mayor Burhans, Councilman Rossman and Councilman Romanell met with State Highway prior to the town council meeting. The Streetscape MOU is almost ready to go but there is an issue with the Marley Street widening related to the utility companies that have not done their part of the work. We need to amend the MOU to accommodate that. The council agreed to continue these two agenda items until Thursday, July 17, 2014 in order to allow sufficient time to resolve these issues.
- 2. Water Tap Reclassification for Smith / Cline properties. – Tom Hyde and Dave Severn**

**Decision:** Councilman Romanell made the motion to advocate for the water and sewer classification change from W5S5 to W4S4 subject to the terms and conditions of the fourth amendment of the water and sewer area agreement.

**Second:** Councilman Rossman

**Vote:** *For* – 3 (Rossman, Davies, Romanell) *Against* – 0 *Abstain* – 0

**The motion passed.**

**3. Amendment to 2005 New Market Master Plan – Demmitt / Danner**

**Decision:** Councilman Rossman made the motion to adopt the amendment of the 2005 New Market Master Plan.

**Second:** Councilman Davies

**Vote:** *For* – 3 (Rossman, Davies, Romanell) *Against* – 0 *Abstain* – 0

**The motion passed.**

**4. Power Service Request for Decorative Pedestrian Lighting – Councilman Rossman**

As part of the streetscape project the town will be getting pedestrian lighting. Last month Councilman Rossman received an email from SHA asking if we could contact Potomac Edison to get the cabinets installed. The cabinets are six foot tall. One is going to be placed at the Community Park and the other will be near the post office. They will be thirteen feet off the curb and there will be landscaping around the cabinets.

**Decision:** Councilman Davies made the motion to submit the power service request for the decorative pedestrian lighting.

**Second:** Councilman Romanell

**Vote:** *For* – 3 (Rossman, Davies, Romanell) *Against* – 0 *Abstain* – 0

**The motion passed.**

**5. Shorescan – Councilman Rossman**

Councilman Rossman presented information on a digital / cloud storage system for all of the Town records / documents.

**Decision:** Councilman Romanell to enter the agreement with Shorescan for a total annual cost of \$4,835.00.

**Second:** Councilman Davies

**Public Comment:**

Gary Sitek – 68 W. Main St.

**Vote:** *For* – 3 (Rossman, Davies, Romanell) *Against* – 0 *Abstain* – 0

**The motion passed**

**Continuance:** The meeting will be continued next Thursday, July 17, 2014 at 7:00 pm at the Town Hall.

Respectfully submitted,

Karen Durbin  
Clerk to Council