



Town Council Minutes  
39 W. Main Street

October 9, 2014 – 7:00 p.m.

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The regular meeting of the Mayor and Council of the Town of New Market was held on October 9, 2014 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Mike Davies, Jake Romanell and Dennis Kimble. Rita Mueller was absent.

*CALL TO ORDER:* The meeting was called to order at 7:11 p.m.

*APPROVAL OF MINUTES:*

**September 11, 2014**

**Decision:** Councilman Rossman made a motion to approve the minutes as written.

**Second:** Councilman Davies

**Discussion:** None

**Vote:** *For - 3 (Rossman, Davies, Kimble) Against - 0, Abstain - 1 (Romanell)*

The motion passed.

***Mayor & Liaison Reports:***

**Mayor Burhans:** The Mayor updated the board on the status of the property at 40-42 W. Main St going to foreclosure and that we received a court order from the judge to mitigate under the property appearance ordinance. After talking to the town attorney he advised to hold off on that until the property is sold rather than do the mitigation. At the last meeting there were residents concerned about the bus stop for the middle school, we have not received a list of ideas from them so the Mayor is going to send out a reminder email as a follow up.

***Halloween***


**Decision:** Councilman Kimble made the motion to leave your porch lights on from 6:00-8:00 pm if residents are participating for Halloween on Friday, October 31, 2014.

**Second:** Councilman Rossman

**Discussion:** None

**Vote:** *For - 4 (Rossman, Davies, Romanell, Kimble) Against - 0, Abstain - 0*

The motion passed.



**Councilman Rossman:** Things are starting with Streetscape with phone poles being moved. Residents are starting to receive a notice from SHA about the October 23, 2014 workshop that is going to take place at the New Market Elementary School at 7:00 pm. Also, on October 15, 2014 Councilman Rossman and Councilman Romanell will be attending a Streetscape pre-construction meeting in Frederick. Just a reminder that on October 18, 2014, Linganore will be having their homecoming parade starting at 9:50 am. There are a lot of new businesses coming into town. Happiloo at the General Store had a soft opening and are doing well. The Farmers Market had their last weekend and did well for the season and Vintage is staying consistently busy. The scanning of documents in office is going well and we are up to 14,000 scanned documents and are hoping to have a demonstration of the Shorescan system in the next month or two.

**Special Guest: Delegate Kathy Afzali**

Delegate Kathy Afzali addressed the Mayor and Council and said that with the election coming up things have been quiet in Annapolis. Del. Afzali is currently working on legislation to amend the laws in Maryland so children aren't reunified with abusive family members. She is excited that the streetscape project is getting started and that new businesses have opened in town. Del. Afzali said she is always available by email or phone if anyone has questions or concerns.

**Old Business:**

**1. Marley St. Widening Project – Town Engineer – Shawn Burnett**

Shawn addressed the Mayor and Council in regards to the September 22 letter from Verizon. Due to the Marley St. widening there are three utilities that are impacted one, being the Verizon poles. The original engineer estimate was for \$20,000 for moving one pole. Verizon is talking about moving 3 poles for the \$14,848. Shawn feels this is a reasonable amount and recommends the town execute this as soon as possible because Verizon will not start the work until they receive the payment. Shawn was contacted by SHA to attend the pre-construction meeting in order to discuss the inspection on the town's behalf.

The board discussed the estimates for utilities. To hear detailed discussion please refer to tape back up. There will be further discussions at the next Town meeting.

*Verizon Bill*

**Decision:** Councilman Romanell made a motion to pay the Verizon Bill for the Marley Street widening in the amount of \$14,848.00.

**Second:** Councilman Rossman

**Discussion:** None

**Vote:** *For - 4 (Rossman, Davies, Romanell, Kimble) Against - 0, Abstain - 0*

The motion passed

*Budget Adjustment*

**Decision:** Councilman Rossman made a motion to increase the Marley St. Widening budget by \$4,000 for engineering.

**Second:** Councilman Davies

**Discussion:** None

**Vote:** *For - 4 (Rossman, Davies, Romanell, Kimble) Against - 0, Abstain - 0*

The motion passed

**2. Fire Pond Clean – Up – Councilman Kimble / Matthew Witmer**

This item will be rescheduled for the November meeting.

**3. Crosswalk @ Royal Oak Dr. / Wicomico Ct. – Councilman Romanell**

The crosswalk was installed in the wrong location. It will need to be removed and new striping put down in the correct location. Councilman Romanell is in contact with a vendor and is awaiting a response from them. This item will be discussed at next months meeting.

**4. New Market United Methodist Church – Pastor Scott**

Pastor Scott brought a copy of the proposed route map for their “Back to Bethlehem” walking event being held on North Alley on December 20, 2014.

*Town Event*

**Decision:** Councilman Rossman made the motion to approve the Back to Bethlehem event for Saturday, December 20, 2014 from 2:00pm – 6:00 pm with North Alley, Emory Alley, and all alleys North of Main St., with the exception of North Federal, to be closed at those times.

**Second:** Councilman Romanell

Discussion: None

**Vote:** *For - 4 (Rossman, Davies, Romanell, Kimble) Against - 0, Abstain - 0*

The motion passed

**New Business:**

**1. New Market Art Project – Yemi Fagbohun, Artist**

Mr. Yemi Fagbohun informed the Mayor and Council of an upcoming project he is working on at the Dynamic Automotive shop. His vision is to construct a mural on the back of their building and tie that vision into the 8<sup>th</sup> alley sign in the Cul de sac to incorporate a historic interpretation of New Market. In the upcoming month he plans to be in contact with several New Market residents to gather history of the town and then he will bring a sample design and idea back to the November meeting.

**2. Electric Supply – Councilman Romanell**

A broker that represents Peoples Choice Energy contacted the town to propose a lower rate on the utilities. Frederick County Chamber of Commerce has an electrical co-op and they reviewed our cost and said we can't get any better than what we currently have. At this time Councilman Romanell would like to recommend no action.

**Public Comment:**

*Walt Kuhlman – 21 W. Main St. New Market* – Mr. Kuhlman expressed his concern about proposing that the alleys be one-way or closed. Councilman Kimble is going to add it to the next Planning and Zoning agenda to discuss and propose a public hearing.

**ADJOURNMENT:**

**Decision:** Councilman Romanell made a motion to adjourn the meeting.

**Second:** Councilman Kimble

**Vote: For - 4 (Rossman, Davies, Romanell, Kimble) Against - 0, Abstain – 0**

The motion passed

Respectfully submitted,

Karen Durbin  
Clerk to Council



# BUDEGT AMENDMENT FORM

**Budget Line Item: CIP – Marley Street Engineering (10-9-14)**

Current Amount: \$375,000

Increase: \$ 4000.00

Decrease: \$

**Final Amount: \$ \$379,000.00**

Motion by: Rossman

Seconded by: Davies

Vote: FOR: 4 AGAINST: 0 ABSENT: 1 ABSTAIN: 0

A handwritten signature in black ink, appearing to read "Winslow Burhans III", written over a horizontal line.

Mayor Winslow Burhans III

A handwritten date "11/13/2014" in black ink, written over a horizontal line.

Date

Budget Revised: 11/13/14

Copy Sent to: Karen  
Mayor

**ORDINANCE # 2014-02 MAKING APPROPRIATIONS AND ADOPTING THE  
CAPITAL BUDGET FOR THE TOWN OF NEW MARKET  
FOR THE FISCAL YEAR ENDING JUNE 30, 2015**

BE IT ENACTED by the Mayor and Council of the Town of New Market that,  
in accordance with the Charter of New Market and the public laws of  
Maryland relating to the budget procedure, the several amounts herein  
specified, or so much thereof as shall be sufficient to accomplish the  
purposes designated, are hereby appropriated and authorized to be  
disbursed for capital improvements for the Town of New Market, for the  
fiscal year beginning July 1, 2014 and ending June 30, 2015 as hereafter indicated.

Projects	Total Cost	FY15			FY16			FY35-50			Total			
		General	Loans	Grants	General	Loans	Grants	General	Loans	Grants	General	Loans	Grants	
Colonial Street Lighting (Streetscape MOU)	275,500.00				275,500.00						275,500.00	0.00	0.00	
Stormwater Drainage in HD	277,000.00				277,000.00						277,000.00	0.00	0.00	
Marley Street Widening	379,000.00				379,000.00						379,000.00	0.00	0.00	
Roads (\$25,953 annually) 20yrs	519,060.00								519,060.00		171,907.00	347,153.00		
Curb & Gutter (\$17,762 annually) 20yrs	355,240.00								355,240.00			355,240.00		
Sidewalks (\$33,185 annually) 50yrs	1,659,250.00								1,659,250.00			1,659,250.00		
Building & Park Improvements (\$12,359 annually)	12,359.00								12,359.00			12,359.00		
<b>Total</b>	<b>3,477,409.00</b>	<b>0.00</b>		<b>0.00</b>	<b>931,500.00</b>				<b>0.00</b>	<b>2,545,909.00</b>	<b>0.00</b>	<b>1,103,407.00</b>	<b>2,374,002.00</b>	<b>0.00</b>

Passed by the Mayor & Council of New Market on  
the \_\_\_\_\_

ATTEST: \_\_\_\_\_

Approved this day \_\_\_\_\_ June 2014

\_\_\_\_\_  
Winslow Burhans, Mayor

Witness my hand this \_\_\_\_\_ day of June, 2014

\_\_\_\_\_  
Lawrence Romanell

\_\_\_\_\_  
Rita Mueller

\_\_\_\_\_  
Shane Rossman

\_\_\_\_\_  
Dennis Kimble

\_\_\_\_\_  
Michael Davies