



Planning & Zoning Commission  
Minutes  
Thursday, May 5, 2016

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The regular meeting of the New Market Planning and Zoning Commission was held on Thursday, May 5, 2016 in the Town Hall, 39 West Main Street, New Market, Maryland, with Chairman Anthony Bruscia presiding. Members absent were: Dennis Kimble, David Price and Todd Hanson. The members of the board present were as follows:

Linda Spoales	Vice-Chair
Marty Hart	Board Member
Aaron Gordon	Board Member
Shawn Burnett	Town Engineer

CALL TO ORDER: The meeting was called to order at 7:00 p.m.

**APPROVAL OF MINUTES:**

*Minutes from April 7, 2016*

Due to lack of quorum for the minutes, the approval of the minutes will be deferred until the June meeting.

**HDC/ARC Liaison Report:** The board reviewed the March 8, 2016 HDC/ARC minutes and there were no questions or concerns.

**New Business:**

*Calumet - Presentation of Preliminary Plan Subdivision.*

Town Engineer, Shawn Burnett addressed the board and informed them that the staff reviewed the initial submission and provide comments to the applicant about some materials that needed to be added to make it a complete submission and that information was added. The staff has now begun a conformity review with the Land Development Ordinance and submitted a list of observations to the applicant in a letter dated April 25, 2016. Tom Hyde with Miller and Smith and Donavon Corum with Bowman Consulting discussed with the board what was in the submission packets. There was no action taken at this time. Shawn informed the board that staff is working towards having a more detailed presentation from Calumet at the next scheduled Planning and Zoning meeting.

Commission Chair Signature: \_\_\_\_\_

*Adjourn meeting*

**Motion made by: Aaron**, to adjourn the meeting.

**Seconded by: Marty**

**Vote: For – 4** (Anthony, Linda, Aaron, Marty) **Against – 0, Abstain – 0, Absent – 3**(Dennis, David, Todd)

The Motion Passed

Respectfully submitted,

Karen Durbin

Clerk to Planning and Zoning