



Town Council Minutes  
39 W. Main Street

September 10, 2015 – 7:00 p.m.

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The regular meeting of the Mayor and Council of the Town of New Market was held on September 10, 2015 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Mike Davies, and Rita Mueller. Jake Romanell and Dennis Kimble were absent.

*CALL TO ORDER:* The meeting was called to order at 7:01 p.m.

*APPROVAL OF MINUTES:*

**August 13, 2015**

Minutes will be approved at the October meeting due to lack of quorum.

**Mayor & Liaison Reports:**

**Mayor Burhans:** The Mayor did not have anything to report on.

**Councilman Rossman:** Councilman Rossman reported that he met with several residents in town and they are going to bring back the Christmas in New Market event for this year. Scot Morrow with Frederick Landscaping is going to donate a new town Christmas tree and will be planting it next month. Linganore High School sent a Certificate to the Town for the Safe and Sane program thanking the town for the donation. HDC/ARC is going to plan to hold a workshop soon to discuss solar panels and how they fit into the current guidelines.

**Streetscape Update:** The lampposts are starting to be removed and the pads for the electrical boxes have been installed. At Masonic Lodge down by the park, the ramp is being installed and SHA is going to be staining the concrete blue to match the building, and the color will not be visible from the road. Councilman Rossman is going to inform HDC/ARC of this and ask for their input.

**Special Guest:** Senator Michael Hough was unable to attend and has postponed until the October meeting.

**New Business:**

1. Appoint Pat Faux – Zoning Administrator / Code Enforcement Officer  
**Decision:** Councilman Rossman made the motion to execute the independent contractor agreement and adopt Resolution No. 2015-02, to appoint The Faux Group, Inc. and Patricia Faux collectively, as the Zoning Administrator, Town Planner and Municipal Infraction Officer to the Town of New Market.  
**Second:** Councilman Davies  
**Discussion:** None  
**Public Comment:** None  
**Vote: For - 3 (Rossman, Davies, Mueller) Against - 0, Abstain - 0**  
The motion passed.
  
2. Appoint Town Contact – Freedom of Information Act  
**Decision:** Councilman Rossman made the motion to appoint Maria Dalton as the town contact person for the Freedom of Information Act.  
**Second:** Councilwoman Mueller  
**Discussion:** None  
**Public Comment:** None  
**Vote: For - 3 (Rossman, Davies, Mueller) Against - 0, Abstain - 0**  
The motion passed.
  
3. Linganore Homecoming Parade - October 10, 2015  
**Decision:** Councilman Rossman made a motion to accept the Linganore High School Homecoming Parade for Saturday, October 10, 2015 as submitted.  
**Second:** Councilwoman Mueller  
**Discussion:** None  
**Public Comment:** None  
**Vote: For - 3 (Rossman, Davies, Mueller) Against - 0, Abstain - 0**  
The motion passed.
  
4. Sustainable Maryland Resolution No. 2015-03  
**Decision:** Councilwoman Mueller made the motion to adopt Resolution No. 2015-03 supporting participation in the Sustainable Maryland Municipal Certification Program and authorize Councilman Lawrence ‘Jake’ Romanell to serve as the Town of New Market’s agent.  
**Second:** Councilman Davies  
**Discussion:** None  
**Public Comment:** None  
**Vote: For - 3 (Rossman, Davies, Mueller) Against - 0, Abstain - 0**  
The motion passed.

**Public Comment:**

Roger Wilson – Government Affairs & Policy Director, Frederick County Government reported on the traffic issues on Old New Market Road. There will be an “all one-way” traffic study to be completed by the middle of October, which will include traffic counts, crash data and signage. After the completion of the study Roger will report back with some recommendations. Mr. Wilson reported that at todays executive meeting with the municipalities the tax equity program was discussed. Updates on the TAC/ SHA program were also discussed and everything that the town applied for was approved.

**ADJOURNMENT:**

**Decision:** Councilman Davies made a motion to adjourn the meeting.

**Second:** Councilwoman Mueller

**Vote:** *For - 3 (Rossman, Davies, Mueller) Against - 0, Abstain - 0*

The motion passed.

Respectfully submitted,

Karen Durbin  
Clerk to Council

A handwritten signature in black ink, appearing to be the initials 'KD' or similar, located in the bottom right corner of the page.