

ORDINANCE #2017-01  
 AN ORDINANCE MAKING APPROPRIATIONS AND ADOPTING THE  
 BUDGET FOR THE TOWN OF NEW MARKET FOR THE FISCAL YEAR  
 ENDING JUNE 30, 2018

SECTION I

BE IT ENACTED by the Mayor and Council of the Town of New Market that,  
 in accordance with the Charter of New Market and the Public laws of  
 Maryland relating to the budget procedure, the several amounts herein  
 specified, or so much thereof as shall be sufficient to accomplish the  
 purposes designated, are hereby appropriated and authorized to be  
 disbursed for salaries, wages, technical and special fees, materials and  
 all other expenses for the Town of New Market, for the fiscal year  
 beginning July 1, 2017 and ending June 30, 2018 as hereafter indicated.

ANTICIPATED REVENUES

	Budget	
Intergovernmental		
County-city Tax equity program	\$93,461	
		\$93,461
Licenses & Permits		
Cable TV fees	\$12,000	
Town Business Licenses	\$750	
Traders Licenses	\$1,500	
		\$14,250
Local Taxes		
Admission & Amusement Taxes	\$90,000	
Bank Shares	\$73	
Business Corporations (Incorporated)	\$15,000	
Income Tax	\$242,000	
Personal Property ( Unincorporated Business)	\$400	
Railroad & Public Utilities	\$9,000	
Real Property	\$220,292	
		\$576,765
Miscellaneous Revenue		
Interest & dividends	\$3,000	
		\$3,000
Service charges for current services		
New Construction Permit Fees	\$3,600	
Renovation Zoning & HDC fees	\$2,550	
Sale of maps and publications	\$0	
Subdivision Admin fees	\$5,925	
		\$12,075
State Shared Taxes		
Governor's Transportation Grant	\$34,721	
Highways	\$12,626	
		\$47,347
Total Anticipated Revenue		\$746,898

**ANTICIPATED EXPENDITURES**

General Administration

Age 65 Rebate	\$500	
ADA Survey	\$5,000	
Advertising	\$2,000	
Auditing & Accounting	\$14,800	
Board of Zoning Appeals	\$850	
Clerk-Treasurer, Clerk to Council, BOA, HDC/ARC, P&Z, & Administrative Assistant	\$102,839	
Conferences & Continuing Education	\$1,750	
Donations	\$750	
Dues & Subscriptions	\$3,100	
Engineering	\$29,000	
General Maintenance Labor	\$1,500	
General Maintenance Supplies	\$1,500	
Green Team Initiative	\$10,000	
Insurance	\$3,700	
Legal Council	\$19,000	
Mayoral Expense Account	\$250	
Mayoral Salary	\$3,800	
MML Meeting	\$250	
Municipal Bldg. Furniture (40 South Alley)	\$11,500	
Municipal Building Utilities	\$7,000	
Municipal Government Works	\$1,000	
New Market Civic Partnership	\$3,275	
Office Supplies, Equipment & Online Services	\$15,000	
Postage	\$1,500	
Public Restroom Labor	\$5,693	
Public Restroom Supplies	\$250	
Social Security & Medicare	\$8,593	
Telephone	\$1,860	
Town Planner	\$31,600	
Unemployment Insurance	\$150	
Workmen's Compensation	\$800	
Zoning Administrator/Code Enforcement Officer	<u>\$9,300</u>	
		\$298,111

Public Safety

Police Protection	\$0	
Volunteer Fire Department	<u>\$19,980</u>	
		\$19,980

Public Works

Mowing	\$13,000	
Sidewalk Maintenance	\$5,000	
Snow & Ice Removal	\$24,231	
Street/Park Lighting & Maintenance	\$11,863	
Street Maintenance	\$20,000	
Street Signage	\$5,000	
Stormwater Maintenance	\$20,000	
Town Clean Up	\$250	
Tree Management	\$4,000	
Waste Collection	<u>\$124,340</u>	
		\$227,684

Recreation & Culture			
	Parks & Recreation		\$4,000
	Special Events		<u>\$8,876</u>
			\$12,876
Total Anticipated Expenditures			\$558,650
Unappropriated Reserve			\$188,248
Unassigned Fund Balance FY'16 (Page 10 June 30, 2016 Audit Report)			\$1,739,878
Projected Unappropriated Reserve FY' 17	FY' 17 Budget		\$196,936
Projected Capital Outlays FY' 17			\$333,747
Projected Unassigned Funds Balance FY' 17			\$1,791,315

**SECTION II** BE IT FURTHER ENACTED that for the coming fiscal year the tax rate for real property is hereby set at twelve cents ( \$.12) per one hundred (\$100) assessment as certified by Frederick County for real property. The tax rate for operating property of all public utilities and incorporated businesses is set at forty-five cents (\$.45) per one hundred dollars (\$100) inventory valuation as certified by state Department of Assessments and Taxation for operating property and for the personal property of non-incorporated businesses at forty-five cents (\$.45) per one hundred dollars (\$100) inventory valuation as certified by the State Department of Assessments and Taxation and the Collector of Taxes is hereby authorized and directed to collect from the owners of all such property within the taxable limits of the Town of New Market these taxes for 2016-2017 at the said rates: this being the amount necessary, in the judgement of the Mayor and Council of New Market , to enable the town government to pay all municipal debts, obligations and expenses of the Town of New Market which will become due and payable during the fiscal year 2017-2018.

**SECTION III** BE IT FURTHER ENACTED that any real property owner who reaches the age of 65 during the 2017-2018 fiscal year is eligible for a \$100.00 tax refund. This refund will be calculated according pro-rated period of property ownership during the 2016-2017 fiscal year. This refund applies to only one owner per property. Refund will only be disbursed to the property owners as certified by the State Department of Assessments & Taxation. Refund will be disbursed in the name of all property owners of qualified properties regardless of age. This refund is not limited to the number of properties owned. All taxes must be paid in full before tax refund disbursed. Corporately held and partnership properties do not qualify for refund.

**SECTION IV** BE IT FURTHER ENACTED that the real property and the personal property taxes provided for in SECTIONS II & III shall be due and payable on the first day of July and shall be overdue and in arrears on the first day of the following November. They shall bear interest while in arrears at the rate of one centum for each month or fraction of a month until paid.

**SECTION V** BE IT FURTHER ENACTED that the treasurer be required to present a quarterly financial report within forty five ( 45) days after the end of the quarters ending September 30, December 31, March 31, and June 30 of each year.

**SECTION VI** BE IT FURTHER ENACTED that the fees for all permit applications in the Town of New Market be the same as the present level for the 2017-2018 year, except as amended from time to time.

**SECTION VII** BE IT FURTHER ENACTED that a contingency fund in the amount of unappropriated balance be established for use at the discretion of the Mayor and Council for any emergency in the Town, unanticipated expenses, and for the future municipal needs such as land purchase, building purchase, water system, etc. This fund, to the extent unused each year will be allowed to grow annually.

**SECTION VIII**

AND BE IT FURTHER ENACTED that this ordinance shall take effect on July 1, 2017

Passed by the Mayor and Council of New Market  
on the \_\_\_\_\_

APPROVED this \_\_\_\_\_ day of June, 2017

The foregoing ordinance was posted as required by law.

Witness my hand this \_\_\_\_\_ day of June, 2017

\_\_\_\_\_  
Winslow Burhans, Mayor

\_\_\_\_\_  
Lawrence Romanell, Vice President

\_\_\_\_\_  
Shane Rossman, Council

\_\_\_\_\_  
Dennis Kimble, Council

\_\_\_\_\_  
Rita Mueller, Council

\_\_\_\_\_  
Michael Davies, Council