

ORDINANCE #2018-01
AN ORDINANCE MAKING APPROPRIATIONS AND ADOPTING
THE OPERATING BUDGET FOR THE TOWN OF NEW MARKET
FOR THE FISCAL YEAR ENDING JUNE 30, 2019

SECTION I: BE IT ENACTED by the Mayor and Council of the Town of New Market that, in accordance with the Charter of New Market and the Public laws of Maryland relating to the budget procedure, the several amounts herein specific, or so much thereof as shall be sufficient to accomplish the purposes designated, are hereby appropriated and authorized to be disbursed for salaries, wages, technical and special fees, materials and all other expenses for the Town of New Market, for the fiscal year beginning July 1, 2018 and ending June 30, 2019, which is attached hereto and incorporated herein.

SECTION II: BE IT FURTHER ENACTED that for the coming fiscal year the tax rate for real property is hereby set at twelve cents (\$0.12) per one hundred (\$100) assessment as certified by Frederick County for real property. The tax rate for operating property of all public utilities and incorporated businesses is set at forty-five (\$0.45) per one hundred dollars (\$100) inventory valuation as certified by state Department of Assessments and Taxation for operating property and for the personal property of non-incorporated businesses at forty-five (\$0.45) per one hundred dollars (\$100) inventory valuation as certified by the State Department of Assessments and Taxation and the Collector of Taxes is hereby authorized and directed to collect from the owners of all such property within the taxable limits of the Town of New Market these taxes for 2017-2018 at the said rates; this being the amount necessary, in the judgement of the Mayor and Council of New Market, to enable the town government to pay all municipal debts, obligations and expenses of the Town of New Market which will become due and payable during the fiscal year 2018-2019.

SECTION III: BE IT FURTHER ENACTED that any real property owner who reaches the age of 65 during the 2018-2019 fiscal year is eligible for a \$100 tax refund. This refund will be calculated according pro-rated period of property ownership during the 2017-2018 fiscal year. This refund applies to only one owner per property. Refund will only be disbursed to the property owners as certified by the State Department of Assessments & Taxation. Refund will be disbursed in the name of all property owners of qualified properties regardless of age. This refund is not limited to the number of properties owned. All taxes must be paid in full before tax refund disbursed. Corporately held and partnership properties do not qualify for refund.

SECTION IV: BE IT FURTHER ENACTED that the real property and the public utility taxes provided in Sections II and III shall be due and payable on the first day of July and shall be overdue and in arrears on the first day of the following November. They shall bear interest while in arrears at the rate of one centum for each month or fraction of a month until paid.

SECTION V: BE IT FURTHER ENACTED that the treasurer be required to present a quarterly financial report within forty-five (45) days after the end of the quarters ending September 30, December 31, March 31, and June 30 of each year.

SECTION VI: BE IT FURTHER ENACTED that the fees for all permit applications in the Town of New Market be the same as the present level for the 2018-2019 year, except as amended from time to time.

SECTION VII: BE IT FURTHER ENACTED that a contingency fund in the amount of unappropriated balance be established for use at the discretion of the Mayor and Council for any emergency in the Town, unanticipated expenses, and for the future municipal needs such as land purchase, building purchase, water system, etc. This fund to the extent unused each year will be allowed to grow annually.

SECTION VIII: AND BE IT FURTHER ENACTED that this ordinance shall take effect on July 1, 2018.

Passed by the Mayor and Council of New Market on 26th day of June, 2018. The foregoing ordinance was posted as required by law.

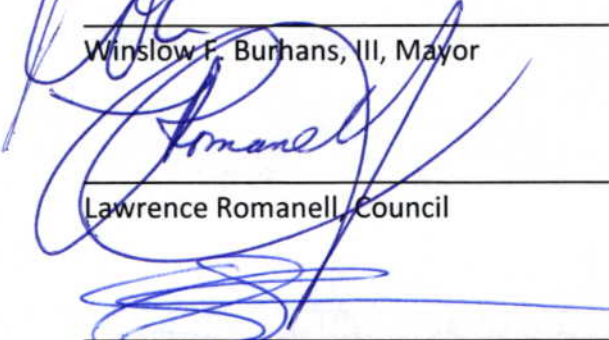
APPROVED this 26th day of June, 2018.

ATTEST:



Karen Durbin, Clerk to Council

MAYOR & COUNCIL OF NEW MARKET


Winslow F. Burhans, III, Mayor


Lawrence Romanell, Council


Shane Rossman, Council


Dennis Kimble, Council


Michael Davies, Council


Scott Robertson, Council

**OPERATING BUDGET FOR THE TOWN OF NEW MARKET
FOR THE FISCAL YEAR ENDING JUNE 30, 2019**

<u>Anticipated Revenues</u>	FY19 Budget	
Grants		
Main Street Maryland Affiliate (Hotel Tax)	\$10,000	
Technical Assistance Grant (TAG)	<u>\$25,000</u>	\$35,000
Intergovernmental		
County-City Tax Equity Program	<u>\$105,887</u>	\$105,887
Licenses & Permits		
Cable TV Fees	\$12,000	
Town Business Licenses	\$1,200	
Traders Licenses	<u>\$1,600</u>	\$14,800
Local Taxes		
Admission & Amusement Taxes	\$90,000	
Bank Shares	\$73	
Business Corporations (Incorporated)	\$15,000	
Income Tax	\$321,210	
Personal Property (Unincorporated Business)	\$660	
Railroad & Public Utilities	\$10,000	
Real Property	<u>\$237,135</u>	\$674,078
Miscellaneous Revenue		
Interest & Dividends	<u>\$33,224</u>	\$33,224
Service charges		
New Construction Permit Fees	\$3,000	
Renovation Zoning & HDC Fees	\$3,600	
Sale of Maps and Publications	\$0	
Subdivision Admin Fees	<u>\$2,652</u>	\$9,252
State Shared Taxes		
Governor's Transportation Grant	\$34,198	
Highways	<u>\$15,972</u>	\$50,170
Total Anticipated Revenue		\$922,411

<u>Anticipated Expenditures</u>	
General Administration	
Age 65 Rebate	\$1,500
ADA Survey	\$0
Advertising	\$2,000
Annual Town Dinner	\$1,880
Auditing & Accounting	\$15,300
Bank Charge Fees	\$48
Board of Zoning Appeals	\$850
Clerk Salaries (Clerk to Council, Clerk-Treasurer, Main Street Coordinator)	\$107,687
Conferences & Continuing Education	\$750
Donations	\$500
Dues & Subscriptions	\$3,100
Engineering	\$29,000
General Maintenance Labor	\$1,500
General Maintenance Supplies	\$1,500
Green Team Initiative	\$2,500

General Administration - continued		
Insurance	\$3,500	
Legal Council	\$12,000	
Mayoral Expense Account	\$250	
Mayoral Salary	\$3,800	
MML Meeting	\$250	
Municipal Bldg. Furniture (40 South Alley)	\$0	
Municipal Bldg. Moving Costs	\$4,500	
Municipal Building Utilities	\$7,200	
Municipal Government Works	\$0	
New Market Civic Partnership	\$3,300	
Office Supplies, Equipment & Online Services	\$10,620	
Postage	\$750	
Public Restroom & Municipal Building Cleaning	\$11,700	
Public Restroom Supplies	\$250	
Social Security & Medicare	\$9,424	
Technical Assistance Projects	\$25,000	
Telephone	\$1,775	
Town Planner	\$20,500	
Unemployment Insurance	\$150	
Workmen's Compensation	\$1,150	
Zoning Administrator/Code Enforcement Officer	\$10,300	
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Public Safety		
Police Protection	\$0	
Volunteer Fire Department	\$18,892	
	<hr/>	\$18,892
Public Works		
Mowing	\$14,146	
Sidewalk Maintenance	\$1,000	
Snow & Ice Removal	\$23,806	
Stormwater Maintenance	\$5,000	
Street/Park Lighting - Maintenance	\$1,000	
Street/Park Lighting - Utilities	\$8,000	
Street Maintenance	\$12,500	
Street Signage	\$8,000	
Town Clean-Up	\$250	
Tree Management	\$4,000	
Waste Collection	\$121,797	
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Recreation & Culture		
Parks & Recreation	\$4,000	
Special Events	\$1,903	
	<hr/>	\$5,903
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	Total Anticipated Expenditures	\$518,828
	Unappropriated Reserve	\$403,583
	Unassigned Fund Balance FY '17 (Page 10 - June 30, 2017 Audit Report)	\$1,758,460
	Projected Unappropriated Reserve FY '18	\$180,844
	Projected Capital Outlays FY '18	\$103,500
	Projected Unassigned Funds Balance FY '19	\$2,239,387

ORDINANCE #2018-02
AN ORDINANCE MAKING APPROPRIATIONS AND ADOPTING
THE CAPITAL BUDGET FOR THE TOWN OF NEW MARKET
FOR THE FISCAL YEAR ENDING JUNE 30, 2019

SECTION I: BE IT ENACTED by the Mayor and Council of the town of New Market that, in accordance with the Charter of New Market and the Public laws of Maryland relating to the budget procedure, the several amounts herein specific, or so much thereof as shall be sufficient to accomplish the purposes designated, are hereby appropriated and authorized to be disbursed for capital improvements for the Town of New Market, for the fiscal year beginning July 1, 2018 and ending June 30, 2019, which is attached hereto and incorporated herein.

SECTION II: AND BE IT FURTHER ENACTED that this ordinance shall take effect on July 1, 2018.


Passed by the Mayor and Council of New Market on 26TH day of June, 2018. The foregoing ordinance was posted as required by law.

APPROVED this 26TH day of June, 2018.


ATTEST:



Karen Durbin, Clerk to Council

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