



HDC/ARC  
Minutes  
Tuesday, December 13, 2016

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The regular meeting of the HDC / ARC Committee of the Town of New Market was held on Tuesday, December 13, 2016 in the Town Hall, 39 West Main Street, New Market, Maryland, with Chairman Kevin Witmer presiding. Members of the Committee present were Larry Wrinn, Steve Sykes, John Farrell and Andy Stacey and Town Council Liaison Shane Rossman.

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m.

**Administrative Business:**

*Minute November 15, 2016*

Motion made by: John, to accept the minutes as written with the correction noted under ARC Business to change the word driveway to shed.

Seconded by: Steve

Discussion: None

**Vote: For – 3** (Steve, John, Andy), **Against – 0**, **Abstain – 1** (Larry), **Absent – 0**

The motion passed

*P&Z Liaison Report: No report given*

**ARC Business:**

*Burger King – Amended Permit for Playset*

Chairman Kevin Witmer gave the following oath to Mr. Craig Giangrande, vice president of Jeffrey Corp. who is the representative of Burger King located at 11680 Old National Pike, New Market MD.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

Mr. Giangrande accepted.

**Motion made by: John**, to accept the amended application as submitted.

**Seconded by: Larry**

**Discussion: None**

**Vote: For – 3** (Larry, Steve, John, Andy), **Against – 0**, **Abstain – 0**, **Absent – 0**

The motion passed

Commission Chair Signature: 

**HDC Business:**

*56 W. Main St. – Roof Permit*

Chairman Kevin Witmer gave the following oath to Ms. Ruth Scurto who is the representative of 56 W. Main St.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

Ms. Scurto accepted.

Ms. Scurto said the roof was in need of replacing and that it was the original roof from 1928.

*54 W. Main St – Roof Permit*

Chairman Kevin Witmer gave the following oath to Ms. Barbara Fromer who is the representative of 54 W. Main St.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

Ms. Fromer accepted.

**Note:** Since this property is a duplex home, the board is approving both applications together.

**Motion made by:** Larry, to accept the applications as submitted for 56 & 54 W. Main St.

**Seconded by:** Steve

**Discussion:** None

**Vote:** For – 4 (Larry, Steve, John, Andy), **Against** – 0, **Abstain** – 0, **Absent** – 0

The motion passed

**Streetscape Update:**

Councilman Rossman reported that the old light poles will be coming down soon and the New Market lights are owned by the Town and not by the individual homeowners. SHA is currently working on a punch out list that needs to be completed. French drains are still being installed, and there is a house that had reported 5 feet of water in the basement, so drainage is being addressed at that property. Trees are being re-positioned on Marley St. and the remainder of the plantings are going in on Main St. Councilman Rossman mentioned that Lone Cedar Farm is under contract and the buyer has met with Pat Faux and the Mayor and he would like to get some feed-back as to what the Town would like to see on that site.

**Public Comments:** None

*Adjourn meeting*

**Motion made by:** Steve, to adjourn the meeting.

**Seconded by:** John

**Vote:** For – 4 (Larry, Steve, John, Andy), **Against** – 0, **Abstain** – 0, **Absent** – 0

The motion passed

Respectfully submitted,

Karen Durbin

Clerk to HDC/ARC Commission