



Town Council Minutes
39 W. Main Street

June 11, 2015 – 7:00 p.m.

The regular meeting of the Mayor and Council of the Town of New Market was held on June 11, 2015 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Jake Romanell, Rita Mueller, and Dennis Kimble. Mike Davies was absent.

CALL TO ORDER: The meeting was called to order at 7:04 p.m.

APPROVAL OF MINUTES:

May 14, 2015

Decision: Councilman Rossman made the motion to approve the minutes as written.

Second: Councilman Kimble

Discussion: None

Vote: *For - 4*(Rossman, Romanell, Mueller, Kimble) *Against - 0, Abstain - 0*

The motion passed.

May 20, 2015

Decision: Councilman Rossman made the motion to approve the minutes as written.

Second: Councilwoman Mueller

Discussion: None

Vote: *For - 3* (Rossman, Romanell, Mueller) *Against - 0, Abstain - 1*(Kimble)

The motion passed.

Mayor & Liaison Reports:

Mayor Burhans: The Mayor reported that the Planning and Zoning Commission met last week and they are moving towards recommending the approval of the Calumet Planned Development District (PDD) and working on their findings and facts, which they plan to have completed by the July Planning and Zoning meeting. The Mayor and Council public hearing will be set for July 9, 2015 for the Calumet Application and Petition for PDD Floating Zone Map amendment and will be advertised in the Frederick News Post.

Councilman Rossman:

Streetscape Update: Councilman Rossman reported that the drainage still in progress. The crews hit a couple of hidden gas lines and were able to repair them quickly. The retaining walls are starting to be built at the East end of town. There was a pedestrian hit in front of Vintage as they were trying to cross the road. Need to look into other alternatives to slow traffic down. At the HDC meeting there were some questions brought up as to what is being done for property appearances in town. The Mayor responded that certain properties in town are in the process of being issued daily citations. The process takes some time. Once the citations are issued there is a thirty-day waiting period before they get turned over to the courts.

Councilman Romanell: Councilman Romanell reported that the Frederick New Post is having their 2015 "Best of the Best" survey and encourages residents to participate. The Pastor of Lakeview Church, Roger Rich would like to have some of the youth kids from the church participate by doing some community service in New Market. Councilman Kimble suggested to have the youth kids remove the graffiti at the Community Park. The streetscape contractor is available to assist residents on Main St. who currently have pedestrian lighting, and will set up an appointment with the residents to look at the wiring to see if it was removed properly. This is only an inspection; the contractor will remove no wiring. Some repairs are needed in Sponesllers Addition such as potholes, a crack in one of the speed humps, along with some other areas around town. North Alley has water erosion on the North side. WTB gave a proposal for a trench along the alley to slow the water flow down, along with a drain across the road with a grate on the top to drain into the storm drain on the South side. Emory Alley, trucks are tearing up the property along the alley due to trees that are over hanging the alley. Councilman Romanell is going to get in touch with Mr. Fritz at the FCPS district and hope to get something resolved. By October 1, 2015, under the Public Information Act of 2015 the town needs assign a contact person as to who will be receiving public information requests.

Councilwoman Mueller: Councilwoman Mueller reported that the last bill is ready to be submitted for POS reimbursement. There is now an approval of \$22,883.00 to make the community park ADA accessible and also includes new basketball nets, 2 grills, ADA accessible swing seat and a message board.

Councilman Kimble: Councilman Kimble reported that Planning and Zoning is working on the Calumet PDD.

Bid Opening: Exterior Painting of Town Hall FY 2016

There were two bids received by the deadline of 5:00pm on June 11, 2015. The bid amounts were as follows:

- Division 9 Construction LLC - \$7,500.00
- James E. Summers Enterprises, INC. - \$7,680.00



Decision: Councilman Romanell made the motion to accept the bid from James E. Summers Enterprises, INC. condition upon submission of insurance certificate and verification of his method of painting.

Second: Councilwoman Mueller

Discussion: None

Vote: *For - 4 (Rossman, Romanell, Mueller, Kimble) Against - 0, Abstain - 0*

The motion passed.

Public Hearing: ORD 2015-01 Operating Budget for FY16 and ORD 2015-02 CIP Budget for FY16.

ORD 2015-01 Operating Budget for FY16

The operating budget ORD 2015-01 was introduced at the May 20, 2015 meeting with an unappropriated reserve of \$227,654. With the revising of the paint bid, the new anticipated expenditures of \$412,297 with an unappropriated reserve of \$226,974.

Public Comments: None

Decision: Councilwoman Mueller made the motion to adopt ORD 2015-01 with a total unappropriated reserve of \$225,374.00.

Second: Councilman Romanell

Discussion: None

Vote: *For - 4 (Rossman, Romanell, Mueller, Kimble) Against - 0, Abstain - 0*

The motion passed.

ORD 2015-02 CIP Budget for FY16

The Capital Improvement Program (CIP) budget was introduced at the May 20, 2015 meeting with a total expenditure of \$3,828,568.

Public Comments: None

Decision: Councilman Romanell made the motion to adopt ORD 2015-02 CIP Budget for FY16 with a total expenditure of \$ 3,828,568.

Second: Councilman Rossman

Discussion: None

Vote: *For - 4 (Rossman, Romanell, Mueller, Kimble) Against - 0, Abstain - 0*

The motion passed.

New Business:

1. Messenell Park – Councilman Kimble

Councilman Kimble would like to hire out the maintenance for the Messenell Park, and he would like to keep the park in the town rather than turn it over to the homeowner to maintain. Program Open Space along with the Town has provided the funds to be able to maintain the park for the town to enjoy.

Public Comments:

- Tony Chmelik - Frederick County Council
- Walt Kuhlman – 21 W. Main St.

Continuance: The meeting will be continued next Wednesday, June 17, 2015 at 7:00pm for the Budget Reappropriations.

Respectfully submitted,

Karen Durbin
Clerk to Council