



HDC / ARC Meeting Minutes  
Tuesday,  
June 10, 2014

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Call to order @ 7:00 PM. By: Kevin Witmer, Chairman

**Present at meeting:**

Larry Wrinn	Vice-Chair
John Farrell	Board Member
Andy Stacey	Board Member
Shane Rossman	Town Council Liaison

**Administrative Business:**

*Minutes – May 2014*

**Motion made by:** Larry, to accept the minutes as written.

**Seconded by:** John.

**All in favor**

**HDC Business:**

*41 West Main St. – Shutter Application*

Chairman Kevin Witmer gave the following oath to Mr. Marcus Schwaderer who is the representative of 41 West Main St.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

The applicant accepted.

*(To hear detailed discussion please refer to tape back-up)*

The board said that since there never were shutters on the home they do not want to accept the application until further research is done. The application will remain open for the homeowner to return with more information regarding the history of the property.

**Public Comment:**

Ben Madrid – 33 W. Main St.

*8 West Main St. – Vintage / ADA Ramp / Sign Application*

Chairman Kevin Witmer gave the following oath to Mr. Jeremy Hoffman, Matt Hetrick, Michelle Hoffman, Sean Dorsey, and Chris Oland who all are the representatives of 8 West Main St.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

The applicants all accepted.

Chairman Kevin Witmer gave the following oath to Ms. Jennifer Runkles of Runkles Sign Service & Express Marketing Design located at 37 West Main St. New Market, MD, who is doing the signage at 8 West Main St.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

The applicant accepted.

**Motion made by: Andy to accept the application for the ADA Ramp and the signage as submitted.**

**Seconded by: John**

**All in favor**

*73 West Main St. – Village Potter / Sign*

Chairman Kevin Witmer gave the following oath to Mrs. Jennifer Ojeda who is the representative of 73 West Main St.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

The applicant accepted.

**Motion made by: John**, that the board will approve the variance that was done before, and we approve what is currently done and existing on a temporary basis, with the expectation that when streetscape comes through it will be removed and then it will then become compliant with the height guidelines that need to be in place. Also, it needs to be reviewed by Planning and Zoning and the post needs to be painted white, and there needs to be a placement of some obstruction that will make people walk around and not underneath the sign.

**Seconded by: None**

**Motion made by: Larry**, to approve the change in their application to allow a post instead of having a sign attached to the home with the understanding that the post will be raised to allow the sign to be in compliance with the height requirements. And an example can be provided. And the post needs to be painted white.

**Seconded by: Andy**

**Public Comment:**

**Ben Madrid**

**All in favor**

*Adjourn meeting*

**Motion made by: Larry**, to adjourn the meeting.

**Seconded by: John**

**All in favor**