

ORDINANCE #2020-02
AN ORDINANCE MAKING APPROPRIATIONS AND ADOPTING
THE OPERATING BUDGET FOR THE TOWN OF NEW MARKET
FOR THE FISCAL YEAR ENDING JUNE 30, 2021

SECTION I: BE IT ENACTED by the Mayor and Council of the Town of New Market that, in accordance with the Charter of New Market and the Public laws of Maryland relating to the budget procedure, the several amounts herein specific, or so much thereof as shall be sufficient to accomplish the purposes designated, are hereby appropriated and authorized to be disbursed for salaries, wages, technical and special fees, materials and all other expenses for the Town of New Market, for the fiscal year beginning July 1, 2020 and ending June 30, 2021, which is attached hereto and incorporated herein.

SECTION II: BE IT FURTHER ENACTED that for the coming fiscal year the tax rate for real property is hereby set at twelve cents (\$0.1174) per one hundred (\$100) assessment as certified by Frederick County for real property. This ordinance creates two newly established personal property classifications for this fiscal year only as a response to COVID19. The two newly established classifications are Restaurants & Retail and Amusements and Artisans. The tax rate for these two classifications will be set at zero (\$0.00) per one hundred dollars (\$100) inventory valuation as certified by the State Department of Assessments and Taxation. If these two classifications are found to be unlawful, the tax rate will be set at forty-five (\$0.45) per one hundred dollars (\$100) inventory valuation as certified by state Department of Assessments and Taxation. The tax rate for operating property of all public utilities and incorporated businesses is set at forty-five (\$0.45) per one hundred dollars (\$100) inventory valuation as certified by state Department of Assessments and Taxation for operating property and for the personal property of non-incorporated and incorporated businesses at forty-five (\$0.45) per one hundred dollars (\$100) inventory valuation as certified by the State Department of Assessments and Taxation and the Collector of Taxes is hereby authorized and directed to collect from the owners of all such property within the taxable limits of the Town of New Market these taxes for 2019-2020 at the said rates; this being the amount necessary, in the judgement of the Mayor and Council of New Market, to enable the town government to pay all municipal debts, obligations and expenses of the Town of New Market which will become due and payable during the fiscal year 2020-2021.

SECTION III: BE IT FURTHER ENACTED that any real property owner who reaches the age of 65 during the 2020-2021 fiscal year is eligible for a \$100 tax refund. This refund will be calculated according pro-rated period of property ownership during the 2019-2020 fiscal year. This refund applies to only one owner per property. Refund will only be disbursed to the property owners or trusts whose trustee has reach the age of 65 years as certified by the State Department of Assessments & Taxation. Refund will be disbursed in the name of all property owners or the trusts of qualified properties regardless of age. This refund is not limited to the number of properties owned. All taxes must be paid in full before tax refund disbursed. Application for rebate must be submitted by June 30, 2021. Corporately held and partnership properties do not qualify for refund.

SECTION IV: BE IT FURTHER ENACTED that the real property and the public utility taxes provided in Sections II and III shall be due and payable on the first day of July and shall be overdue and in arrears on the first day of the following November. They shall bear interest while in arrears at the rate of one centum for each month or fraction of a month until paid.

SECTION V: BE IT FURTHER ENACTED that the treasurer be required to present a quarterly financial report within forty-five (45) days after the end of the quarters ending September 30, December 31, March 31, and June 30 of each year.

SECTION VI: BE IT FURTHER ENACTED that the fees for all permit applications in the Town of New Market be the same as the present level for the 2020-2021 year, except as amended from time to time.

SECTION VII: BE IT FURTHER ENACTED that a contingency fund in the amount of unappropriated balance be established for use at the discretion of the Mayor and Council for any emergency in the Town, unanticipated expenses, and for the future municipal needs such as land purchase, building purchase, water system, etc. This fund to the extent unused each year will be allowed to grow annually.

SECTION VIII: AND BE IT FURTHER ENACTED that this ordinance shall take effect on July 1, 2020.

Passed by the Mayor and Council of New Market on _____ day of June, 2020. The foregoing ordinance was posted as required by law.

APPROVED this _____ day of June, 2020.

ATTEST:

MAYOR & COUNCIL OF NEW MARKET

Karen Durbin, Clerk to Council

Winslow F. Burhans, III, Mayor

Lawrence Romanell, Council

Shane Rossman, Council

Dennis Kimble, Council

Michael Davies, Council

Scott Robertson, Council

Anticipated Revenues**Grants****FY21 Budget****County Grants**

Frederick County Main Street Cooperative Fund	12,114	
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State Grants

DHCD - Operating Assistance Grants (CLG-21) <i>Façade Improvement Program</i>	25,000	
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DHCD - Operating Assistance Grants (OAG-20) <i>Main Street Events Promotion Support - Town Website Development</i>	19,000	
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\$56,114**Intergovernmental**

County-City Tax Equity Program	123,733	
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\$123,733**Licenses & Permits**

Cable TV Fees	12,000	
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Town Business Licenses	1,100	
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Traders Licenses	1,600	
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\$14,700**Local Taxes**

Admission & Amusement Taxes	65,376	
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Bank Shares	73	
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Business Corporations (Incorporated)	5,500	
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Income Tax	226,182	
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Personal Property (Unincorporated Business)	0	
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Railroad & Public Utilities	10,000	
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Real Property	248,485	
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\$555,616**Miscellaneous Revenue**

Credit Card Cash Rewards	330	
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Interest & Dividends	11,179	
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\$11,509**Service charges**

New Construction Permit Fees	1,800	
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Renovation Zoning & HDC Fees	6,000	
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Sale of Maps and Publications	0	
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Subdivision Admin Fees	1,650	
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\$9,450**State Shared Taxes**

Governor's Transportation Grant	0	
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Highways	56,128	
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\$56,128**Total Anticipated Revenue \$827,250**

Anticipated Expenditures

General Administration

Age 65 Rebate	2,000
Advertising	3,000
Annual Town Dinner	2,200
Auditing & Accounting	16,240
Bank Charge Fees	284
Board of Zoning Appeals	850
Clerk Salaries	113,311
Conferences & Continuing Education	750
Donations	500
Dues & Subscriptions	3,260
Engineering	53,000
General Maintenance Labor	2,860
General Maintenance Supplies	1,500
Green Team Initiative	1,000
Insurance	3,250
Legal Council	15,000
Mayoral Expense Account	250
Mayoral Salary	3,800
MML Meeting	250
Municipal Building Utilities	6,500
Municipal Moving Costs	4,500
New Market Civic Partnership	1,100
Office Supplies, Equipment & Online Services	12,260
Postage	675
Public Restroom & Municipal Building Cleaning	11,700
Public Restroom Supplies	250
Social Security & Medicare	9,854
Telephone	2,244
Town Planner	21,121
Unemployment Insurance	125
Workmen's Compensation	1,126
Zoning Administrator/Code Enforcement Officer	14,750

\$309,510

Grants

County Grants

Frederick County Main Street Cooperative Fund	0
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State Grants

DHCD - Operating Assistance Grants (CLG-21) <i>Façade Improvement Program</i>	25,000
DHCD - Operating Assistance Grants (OAG) - Main Street Improvement Program (MIP) <i>Main Street Events Promotion Services - Town Website Development</i>	19,000
DNR/Project Open Space - Sign for LOUYAA/RO Path	200

\$44,200

Public Safety

Police Protection	0
Volunteer Fire Department	6,500

\$6,500

Public Works

Mowing	18,520
Sidewalk Maintenance	1,000
Snow & Ice Removal	23,225
Stormwater Maintenance	5,000
Street/Park Lighting	
Maintenance	1,000
Utilities	5,000
Street Maintenance	12,500
Street Signage	1,000
Town Clean-Up	250
Tree Management	4,000
Waste Collection	120,336

\$191,831

Recreation & Culture

Parks & Recreation	4,000
Special Events	3,527

\$7,527

Total Anticipated Expenditures \$559,568

Unappropriated Reserve \$267,682

Unassigned Fund Balance FY '18 (Page 10 - June 30, 2018 Audit Report) \$2,093,676

Projected Unappropriated Reserve FY '19 \$406,649

Projected Capital Outlays FY '19 \$84,492

Projected Unassigned Funds Balance FY '20 \$2,683,515

ORDINANCE #2020-03
AN ORDINANCE MAKING APPROPRIATIONS AND ADOPTING
THE CAPITAL BUDGET FOR THE TOWN OF NEW MARKET
FOR THE FISCAL YEAR ENDING JUNE 30, 2021

SECTION I: BE IT ENACTED by the Mayor and Council of the town of New Market that, in accordance with the Charter of New Market and the Public laws of Maryland relating to the budget procedure, the several amounts herein specific, or so much thereof as shall be sufficient to accomplish the purposes designated, are hereby appropriated and authorized to be disbursed for capital improvements for the Town of New Market, for the fiscal year beginning July 1, 2020 and ending June 30, 2021, which is attached hereto and incorporated herein.

SECTION II: AND BE IT FURTHER ENACTED that this ordinance shall take effect on July 1, 2020.

Passed by the Mayor and Council of New Market on _____ day of June, 2020. The foregoing ordinance was posted as required by law.

APPROVED this _____ day of June, 2020.

ATTEST:

MAYOR & COUNCIL OF NEW MARKET

Karen Durbin, Clerk to Council

Winslow F. Burhans, III, Mayor

Lawrence Romanell, Council

Shane Rossman, Council

Dennis Kimble, Council

Michael Davies, Council

Scott Robertson, Council

**CAPITAL BUDGET FOR THE TOWN OF NEW MARKET
FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

Projects	Total Cost	FY 21 (7/20-6/21)			FY22 (7/21-6/22)			FY23 (7/22-6/23)			FY35-50			Total		
		General	Loans	Grants	General	Loans	Grants	General	Loans	Grants	General	Loans	Grants	General	Loans	Grants
Drainage Reconstruction	\$1,646,025	\$636,325		\$430,700	\$579,000									\$1,215,325	\$0	\$430,700
Fire Pond Retrofit	\$306,504	\$46,804		\$259,700	\$0									\$46,804		\$259,700
HD Storm Drains	\$750,293	\$579,293		\$171,000	\$0									\$579,293		\$171,000
Emory/Strawberry	\$304,183	\$5,183			\$299,000									\$304,183		\$0
1st, 2nd, 5th Alleys	\$285,045	\$5,045			\$280,000									\$285,045		\$0
Stormwater Retrofit Design at NMMiddle	\$48,200	\$0		\$48,200										\$0	\$0	\$48,200
Community Park Playground	\$200,000	\$0		\$200,000										\$0	\$0	\$200,000
Roads	\$56,110	\$56,110												\$56,110	\$0	\$0
4th Alley	\$18,394	\$18,394												\$18,394		
7th Alley	\$24,205	\$24,205												\$24,205		
8th Alley	\$13,511	\$13,511												\$13,511		
Roads \$5,726,846 (1-20 yrs) \$206,049 annually	\$5,726,846										\$1,412,080	\$4,314,766		\$1,412,080	\$4,314,766	\$0
Road Shoulders \$5,603,862 (1-50 yrs) \$129,605 annually	\$5,603,862											\$5,603,862		\$0	\$5,603,862	\$0
Storm Drains \$2,641,509 (1-100yrs) \$66,990 annually	\$2,641,509											\$2,641,509		\$0	\$2,641,509	\$0
Building & Park Improvements (\$12,359 annually)	\$12,359											\$12,359		\$0	\$12,359	\$0
Total	\$15,934,911	\$692,435	\$0	\$678,900	\$579,000	\$0	\$0	\$0	\$0	\$0	\$1,412,080	\$12,572,496	\$0	\$2,683,515	\$12,572,496	\$678,900