

ORDINANCE #2016-02
 AN ORDINANCE MAKING APPROPRIATIONS AND ADOPTING THE
 BUDGET FOR THE TOWN OF NEW MARKET FOR THE FISCAL YEAR
 ENDING JUNE 30, 2017

SECTION I

BE IT ENACTED by the Mayor and Council of the Town of New Market that, in accordance with the Charter of New Market and the Public laws of Maryland relating to the budget procedure, the several amounts herein specified, or so much thereof as shall be sufficient to accomplish the purposes designated, are hereby appropriated and authorized to be disbursed for salaries, wages, technical and special fees, materials and all other expenses for the Town of New Market, for the fiscal year beginning July 1, 2016 and ending June 30, 2017 as hereafter indicated.

ANTICIPATED REVENUES

	Budget	
Intergovernmental		
County-city Tax equity program	\$84,571	
Licenses & Permits		\$84,571
Cable TV fees	\$10,000	
Town Business Licenses	\$750	
Traders Licenses	\$600	
Local Taxes		\$11,350
Admission & Amusement Taxes	\$90,000	
Bank Shares	\$50	
Business Corporations (Incorporated)	\$5,000	
Income Tax	\$228,006	
Personal Property (Unincorporated Business)	\$250	
Railroad & Public Utilities	\$9,000	
Real Property	\$213,113	
Miscellaneous Revenue		\$545,419
Interest & dividends	\$3,000	
Service charges for current services		\$3,000
New Construction Permit Fees	\$1,500	
Renovation Zoning & HDC fees	\$1,500	
Sale of maps and publications	\$0	
Subdivision Admin fees	\$6,400	
State Shared Taxes		\$9,400
Governor's Transportation Grant	\$29,978	
Highways	\$11,647	
Total Anticipated Revenue		\$695,365

ANTICIPATED EXPENDITURES

General Administration			
	Age 65 Rebate	\$500	
	ADA Survey	\$5,000	
	Advertising	\$2,000	
	Auditing & Accounting	\$14,500	
	Board of Zoning Appeals	\$850	
	Clerk-Treasurer, Clerk to Council, BOA, HDC/ARC, P&Z, & Administrative Assistant	\$99,096	
	Conferences & Continuing Ed	\$250	
	Donations	\$750	
	Dues & Subscriptions	\$3,000	
	Engineering	\$19,900	
	General Maintenance labor	\$1,500	
	General Maintenance supplies	\$1,500	
	Green Team Initiative	\$6,500	
	Insurance	\$3,100	
	Legal Council	\$19,000	
	Mayoral Expense Account	\$250	
	Mayoral Salary	\$3,800	
	MML Meeting	\$200	
	Municipal Building Utilities	\$5,000	
	Office Supplies, Equipment & Online Services	\$15,000	
	Postage	\$1,500	
	Public Restroom Labor	\$5,693	
	Public restroom supplies	\$250	
	Social Security & Medicare	\$8,307	
	Telephone	\$1,860	
	Town Planner	\$18,650	
	Unemployment Insurance	\$300	
	Workmen's Compensation	\$800	
	Zoning Administrator/Code Enforcement Officer	<u>\$6,600</u>	
			\$245,656
Public Safety			
	Police protection	\$1,800	
	Volunteer fire department	<u>\$18,892</u>	
			\$20,692
Public Works			
	Mowing	\$7,168	
	Sidewalk Maintenance	\$5,000	
	Snow & ice removal	\$25,684	
	Street & Park Lighting	\$3,500	
	Street maintenance	\$20,000	
	Town Clean Up	\$250	
	Tree Management	\$4,000	
	Waste collection	<u>\$126,912</u>	
			\$192,514
Recreation & Culture			
	Parks & Recreation	\$4,000	
	Special Events	<u>\$8,000</u>	
			\$12,000
Total Anticipated Expenditures			\$470,862
Unappropriated Reserve			\$224,503
Unassigned Fund Balance FY'15			\$1,661,247
Unappropriated Reserve FY' 16 As amended 2/11/16			\$199,094
Capital Outlays FY' 16 (projected)			\$103,389
Projected Unassigned Funds Balance FY' 17			\$1,981,455

SECTION II

BE IT FURTHER ENACTED that for the coming fiscal year the tax rate for real property is hereby set at twelve cents (\$.12) per one hundred (\$100) assessment as certified by Frederick County for real property. The tax rate for operating property of all public utilities and incorporated businesses is set at forty-five cents (\$.45) per one hundred dollars (\$100) inventory valuation as certified by state Department of Assessments and Taxation for operating property and for the personal property of non-incorporated businesses at forty-five cents (\$.45) per one hundred dollars (\$100) inventory valuation as certified by the State Department of Assessments and Taxation and the Collector of Taxes is hereby authorized and directed to collect from the owners of all such property within the taxable limits of the Town of New Market these taxes for 2016-2017 at the said rates: this being the amount necessary, in the judgement of the Mayor and Council of New Market, to enable the town government to pay all municipal debts, obligations and expenses of the Town of New Market which will become due and payable during the fiscal year 2016-2017.

SECTION III

BE IT FURTHER ENACTED that any real property owner who reaches the age of 65 during the 2016-2017 fiscal year is eligible for a \$100.00 tax refund. This refund will be calculated according pro-rated period of property ownership during the 2016-2017 fiscal year. This refund applies to only one owner per property. Refund will only be disbursed to the property owners as certified by the State Department of Assessments & Taxation. Refund will be disbursed in the name of all property owners of qualified properties regardless of age. This refund is not limited to the number of properties owned. All taxes must be paid in full before tax refund disbursed. Corporately held and partnership properties do not qualify for refund.

SECTION IV

BE IT FURTHER ENACTED that the real property and the personal property taxes provided for in SECTIONS II & III shall be due and payable on the first day of July and shall be overdue and in arrears on the first day of the following November. They shall bear interest while in arrears at the rate of one centum for each month or fraction of a month until paid.

SECTION V

BE IT FURTHER ENACTED that the treasurer be required to present a quarterly financial report within forty five (45) days after the end of the quarters ending September 30, December 31, March 31, and June 30 of each year.

SECTION VI

BE IT FURTHER ENACTED that the fees for all permit applications in the Town of New Market be the same as the present level for the 2016-2017 year, except as amended from time to time.

SECTION VII

BE IT FURTHER ENACTED that a contingency fund in the amount of unappropriated balance be established for use at the discretion of the Mayor and Council for any emergency in the Town, unanticipated expenses, and for the future municipal needs such as land purchase, building purchase, water system, etc. This fund, to the extent unused each year will be allowed to grow annually.

SECTION VIII

AND BE IT FURTHER ENACTED that this ordinance shall take effect on July 1, 2016

Passed by the Mayor and Council of New Market on the _____

APPROVED this 9th day of June, 2016

The foregoing ordinance was posted as required by law.

Witness my hand this _____ day of June, 2016



Winslow Buchanan, Mayor

Lawrence Romanell, Vice President

Shane Rossman, Council

Dennis Kimble, Council

Rita Mueller, Council

Michael Davies, Council