



Planning & Zoning Commission  
Minutes  
Thursday, December 1, 2016

The regular meeting of the New Market Planning and Zoning Commission was held on Thursday, December 1, 2016 in the Town Hall, 39 West Main Street, New Market, Maryland, with Chairman Anthony Bruscia presiding. Members absent were: David Price, Todd Hansen and Marty Hart. The members of the board present were as follows:

Linda Spoales	Vice-Chair
Aaron Gordon	Board Member
Dennis Kimble	Town Council Liaison

CALL TO ORDER: The meeting was called to order at 7:00 p.m.

**APPROVAL OF MINUTES:**

*Minutes from September 15, 2016*

**Motion made by: Dennis**, to approve the minutes as written.

**Seconded by: Linda**

**Vote: For – 3** (Anthony, Linda, Dennis) **Against – 0, Abstain – 1** (Aaron),

**Absent – 3** (David, Todd, Marty)

*The motion passed*

**HDC/ARC Liaison Report:**

There was no meeting held last month so the minutes from the September meeting will be approved on November 15, 2016.

**Administrative Business:**

Pat Faux informed the board that the flood plain map for Royal Oaks will be presented to the board possibly at next month's meeting.

**Old Business:**

- *Scheduling of Workshop for One Way Alley's*  
David Price was unable to attend the meeting so agenda item will be deferred to next month's agenda.

Commission Chair Signature: Anthony J. Bruscia

**New Business:**

- *Permit Fees:*

Pat Faux discussed with the planning commission the proposed permit fees.

**Motion made by: Linda**, to recommend to the Town Council for approval of the permit fees and to include Pat and Shawn's comments.

**Seconded by: Aaron**

**Vote: For – 4** (Anthony, Linda, Aaron, Dennis) **Against – 0, Abstain – 0,**

**Absent – 3** (David, Todd, Marty)

*The motion passed*

- *Renter Regulation Requirements:*

Pat Faux and the Planning and Zoning Commission discussed the Renter Regulation Requirements.

Public Comment:

- Barbara Fromer – 52-54 W. Main St.

**Motion made by: Linda**, to make a recommendation to the Town Council that they look at having a voluntary renter registration to welcome new residents to the town so we know who is living at each address.

**Seconded by: Dennis**

**Vote: For – 4** (Anthony, Linda, Aaron, Dennis) **Against – 0, Abstain – 0,**

**Absent – 3** (David, Todd, Marty)

*The motion passed*

- *Master Plan Circulation Authorization*

Pat Faux asked if the Planning and Zoning board was ok with circulating the Master Plan to the Town Council for any comments before submitting it to the County and the State for their review. The planning commission gave their approval to circulate the Master Plan.

**Public Comments:** None

*Adjourn meeting*

**Motion made by: Aaron**, to adjourn the meeting.

**Seconded by: Linda**

**Vote: For – 4** (Anthony, Linda, Aaron, Dennis) **Against – 0, Abstain – 0,**

**Absent – 3** (David, Todd, Marty)

*The motion passed*

Respectfully submitted,

Karen Durbin

Clerk to Planning and Zoning

