



Planning & Zoning Commission  
Minutes  
Thursday, September 15, 2016

The regular meeting of the New Market Planning and Zoning Commission was held on Thursday, September 15, 2016 in the Town Hall, 39 West Main Street, New Market, Maryland, with Chairman Anthony Bruscia presiding. Members absent were: Aaron Gordon and David Price. The members of the board present were as follows:

Linda Spoales	Vice-Chair
Todd Hanson	Board Member
Marty Hart	Board Member
Dennis Kimble	Town Council Liaison

CALL TO ORDER: The meeting was called to order at 7:05 p.m.

**APPROVAL OF MINUTES:**

*Minutes from July 7, 2016*

**Motion made by: Dennis**, to approve the minutes as written.

**Seconded by: Linda**

**Vote: For – 4** (Linda, Todd, Marty, Dennis) **Against – 0, Abstain – 1** (Anthony),

**Absent – 2** (Aaron, David)

*The motion passed*

*Minutes from August 4, 2016*

**Motion made by: Linda**, to approve the minutes as written.

**Seconded by: Dennis**

**Vote: For – 3** (Linda, Anthony, Dennis) **Against – 0, Abstain – 2** (Todd, Marty),

**Absent – 2** (Todd, David, Marty)

*The motion passed*

**HDC/ARC Liaison Report:**

Karen Durbin reported that at the HDC meeting on September 13, 2016 the board approved the following permits:

- Burger King – Playset / Fence
- 165 W. Main St. – Patio / Hot Tub
- 108 W. Main St. State Farm Sign

Commission Chair Signature: \_\_\_\_\_

**Old Business:**

- *Scheduling of Workshop for One Way Alley's*  
David Price was unable to attend the meeting so agenda item will be deferred to next month's agenda.
- *Comprehensive Plan Comments*  
Linda Spoales acknowledged the Draft Town of New Market Master Plan 2016 and felt that Pat Faux did a great job with the draft. The board did not have any other comments or changes. Pat informed the board that she will proceed with sending out the copies of the draft to the County and State for review.

**New Business:**

- *Presentation of Sustainability Application*  
Pat Faux addressed the board and discussed the Sustainability Application that is Due October 7, 2016. The State has a process of designating communities for sustainable redevelopment and revitalization and requires a 5-year action plan. Based on the approval the town will then be able to go and ask for grants and loans that will help clean up facades and do additional pedestrian connections and improve stormwater projects. The application was presented to the Town Council at their last meeting, and received their approval to proceed with the application. The planning commission had no additional comments is also in support of submitting the application.
- *Adventure Park DRRA*  
Pat Faux discussed the Adventure Park DRRA with the planning commission.  
**Motion made by: Linda**, to find that the Adventure Park DRRA as amended is consistent with the currently adopted Town Master Plan with the two clarifications and recommend that it be passed on to the town council for their approval with our recommendation.  
**Seconded by: Todd**  
**Vote: For – 5** (Linda, Todd, Marty, Dennis, Anthony) **Against – 0, Abstain – 0, Absent – 2** (Aaron, David)  
*The motion passed*
- *Request to Review Permit Fees*  
Pat discussed with the planning commission the possibility of updating permit fees. She will provide a list of updated fees to the board at next month's meeting for recommendation to take to the Town Council for approval.

**Public Comments:** None

*Adjourn meeting*

**Motion made by: Dennis**, to adjourn the meeting.

**Seconded by: Todd**

**Vote: For – 5** (Linda, Todd, Marty, Anthony, Dennis) **Against – 0, Abstain – 0,**

**Absent – 1** (David)

*The motion passed*

Respectfully submitted,

Karen Durbin

Clerk to Planning and Zoning