



Planning & Zoning Commission
Minutes
Thursday, February 2, 2012

Call to order 7:00 p.m. By; Howard Edwards Chairman

Present:

| | |
|-------------------|----------------------|
| Sandy Pucciarelli | Vice-Chair |
| Linda Spoales | Board Member |
| Donna Fallow | Board Member |
| Mike Davies | Board Member |
| Dennis Kimble | Liaison Town Council |
| Bruce Galloway | Zoning Administrator |

Administrative Business:

Minutes

Motion made by: Linda, to approve the minutes as written.

Seconded by: Donna

All in favor

HDC/ARC Liaison Report:

Linda reported that the fence application for Mansfield Commercial was approved and has been installed.

Town council Liaison Report:

Councilman Kimble - No report at this time.

P&Z Board Member to attend HDC/ARC

February 14, 2012 meeting - Mike Davies

Code Enforcement Report:

Bruce Galloway - Letters have been sent out to a couple of town residents, that have done work to their property, stating that they need to attend the HDC/ARC meeting for permit approvals.

Advance Materials to P&Z

Bruce asked the board what materials the board would like to have prior to any discussions at the meetings in regards to how it will help them make decisions pertaining to what is on the agenda. If there is anything on the agenda that board members would like to have more information on during the meeting call the office and request that to be included in your meeting folder.

Old Business:

2012 Master Plan Schedule

Bruce Galloway – we are looking for adoption of the 2012 Master plan to be sometime in the fall of 2012.

Bruce Galloway - Royal Oaks – Discussion of final Plat approval for lots 109-112, 57-62, 69-72 & various HOA parcels

Status report on:

Miller & Smith – plans are almost ready for all signatures.

Marley Square – final improvement plans have been submitted to Shawn for review.

New Business:

Bruce Galloway - New Market Fire Department – Plan Changes

The New Market Fire department is leaving the current building the way it is and adding a second story onto the existing building. They will be bringing in their application for review soon.

Sandy Pucciarelli – Attended the Board of County Commissioners public hearing with regards to the New Market region.

(To hear conversation please refer to tape back-up)

Public Comments given by:

Rick Fleshman

Rocco Sovero

Adjourn meeting

Motion made by: Dennis, to adjourn.

Seconded by: Linda

All in favor