



Town Council Minutes  
39 W. Main Street

February 8, 2018 – 7:00 p.m.

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The regular meeting of the Mayor and Council of the Town of New Market was held on Thursday, February 8, 2018 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Mike Davies, Scott Robertson, Jake Romanell and Dennis Kimble.

*CALL TO ORDER:* The meeting was called to order at 7:01p.m.

*APPROVAL OF MINUTES:*

**January 11, 2018**

**Decision:** Councilman Rossman made a motion to adopt the minutes as written.

**Second:** Councilman Robertson

**Discussion:** None

**Vote: For – 4** (*Rossman, Davies, Robertson, Romanell*) **Against – 0, Abstain – 1** (*Kimble*), **Absent – 0**

*The motion passed*

**Mayor & Liaison Reports:**

Mayor Burhans did not have anything to report on.

**Councilman Rossman:**

Councilman Rossman reported that there are five more street lights out and he has informed SHA and they are going to look into taking care of it. SHA has been asked about the updates on the punch out list and they have started working on the steps at 18 E. Main St. They are also going to be reaching out to utilities to get the water main covers replaced and will continue to look at the rest of the punch out list as we get closer to Spring. SHA wanted Councilman Rossman to pass along to everyone that as they start to get closer to completing the punch out list, they would like the Town to go ahead and take over the road. However; at this point with the outstanding light issues, Councilman Rossman wasn't comfortable taking this over yet. Councilman Rossman also mentioned that there is some Allor gating asphalt on Main St. in front of Hill Chapel. Terri Houston still has water at the end of the driveway due to the elevation of the road. Also, with the last few winter storms, there was a lot of ice on the south side of Town on the brick sidewalks. Councilman Rossman turned over the duties as primary liaison for the 40 S. Alley project to Councilman Kimble. The council was in agreeance and Councilman Kimble accepted.

A handwritten signature in blue ink, appearing to be the initials "MK", is located in the bottom right corner of the page.

**Councilman Robertson:**

Councilman Robertson reminded everyone of the Annual Town Dinner next week on Wednesday, February 21, 2018 at Vintage restaurant. On February 5, 2018 Councilman Robertson attended the Events Committee meeting and presented to them the New Market 5K Fighter Run. They decided to have the run on Harvest Day which will be Saturday, October 13, 2018. Councilman Robertson is going to be working on getting a 5K race logo designed for t-shirts, and he will also be working on putting the route together, getting all the marketing for the race together, along with identifying a beneficiary for money to be donated to a cancer research establishment in Frederick County. Councilman Robertson would like to be able to hand out flyers and information at the NMES 5K run on April 28, 2018.

**Councilman Kimble:**

Councilman Kimble reported that the Planning and Zoning committee did not meet in February but they were asked to attend the County's outreach presentation on Livable Frederick at Oakdale High School. Councilman Kimble was unable to attend so did not have an update on that meeting.

**Old Business:**

1. 40 S. Alley Construction – Award Bid

The review committee, consisting of Chris Goettge, Shane Rossman and Dennis Kimble reviewed all of the bids and have made a selection of who they feel should be awarded the bid. Councilman Kimble reported they selected James E. Summers Enterprises, Inc. to be awarded the bid.

**Decision:** Councilman Kimble made a motion to accept the bid proposal for James E. Summers Enterprises, Inc.

Councilman Kimble is going to get together with Mr. Wantz and Mr. Summers and come up with a contract and a draw schedule. Mayor Burhans suggested the contract should be written based on the initial proposal, and then have any change orders added, deleted or modified.

**Second:** Councilman Rossman

**Amendment:** Councilman Kimble made a motion to award the bid proposal to James E. Summers Enterprises, Inc. subject to agreeing to a final contract.

**Second:** Councilman Rossman

**Discussion:** None

**Public Comment:** Tony Burk – Mt. Airy Messenger

**Vote:** For – 5 (Rossman, Davies, Robertson, Romanell, Kimble) Against – 0, Abstain – 0, Absent – 0

*The motion passed*



**New Business:**

1. Mowing Contract 2018-2020 – Councilman Kimble  
The current mowing contract was up November 2017. The proposed contract will be a three-year contract. Councilman Kimble would like to have this advertised in February so that bids can be opened at the March 8, 2018 meeting.  
Discussions were had as to if anything new should be added into the bid specs, the Council decided to leave the specs as is with an option to have an alternate bid to include grass islands.
  
2. Speed Study for E. Wainscot at Tailor St.  
Mayor Burhans reported that he had been contacted about speeding on E. Wainscott and asked for a speed hump. A speed study will have to be done before any speed humps are placed to make sure they are needed. Mayor Burhans contacted the county about using their equipment with the recorded data and the county has not gotten back to him. The council would like to get results of a speed study before installing any speed humps.

**Public Comment: None**

**ADJOURNMENT:**

**Decision:** Councilman Romanell made a motion to adjourn the meeting.

**Second:** Councilman Davies

**Discussion:** None

**Public Comment:** None

**Vote: For – 5** (*Rossmann, Davies, Robertson, Romanell, Kimble*) **Against – 0,**  
*Abstain – 0, Absent – 0*

*The motion passed*

Respectfully submitted,

Karen Durbin  
Clerk to Council

