



Town Council Minutes
39 W. Main Street

January 12, 2017 – 7:00 p.m.

The regular meeting of the Mayor and Council of the Town of New Market was held on January 12, 2017 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Mike Davies, Jake Romanell, and Dennis Kimble. Rita Mueller was present via conference call to approve the October 13, 2016 minutes and was absent for the remainder of meeting.

CALL TO ORDER: The meeting was called to order at 7:04p.m.

APPROVAL OF MINUTES:

October 13, 2016

(Councilwoman Rita Mueller present via conference call)

Decision: Councilman Rossman made the motion to approve the minutes as written.

Second: Councilman Kimble

Discussion: None

**Vote: For – 3 (Rossman, Mueller, Kimble) Against – 0, Abstain – 2 (Davies, Romanell)
Absent – 0**

The motion passed

December 8, 2016

Decision: Councilman Romanell made the motion to approve the minutes as written.

Second: Councilman Rossman

Discussion: None

**Vote: For – 4 (Rossman, Davies, Romanell, Kimble) Against – 0, Abstain – 0
Absent – 1 (Mueller)**

The motion passed

Mayor & Liaison Reports:

Mayor Burhans: Mayor Burhans reported that he received a picture of 2 E. Main St. with a stove falling through the back side of the house. Mayor Burhans sent a copy of the picture to the Gary Hessong, the Director of Frederick County Permits and Inspections, and asked him to look into the structure of the building and the possibility of it being a fire hazard, and is still waiting a reply from his field visit of the property.

Mayor Burhans received an email from a resident on William Plummer Dr. about the amount of cars dropping off and picking up their kids for school and said that residents

are concerned about the speeding on William Plummer during those times. The Mayor has contacted DPW and was told the town could install a flashing “this is your speed” sign on the street and said that he will continue to look into this.

Public Comment:

- Tony Burk – Mt. Airy Messenger

Streetscape Update:

Councilman Rossman reported that the majority of the project is complete and they are working on the punch list such as: working on the trenching, downspouts, lighting, railings, driveways and drainage.

Councilman Rossman:

Councilman Rossman reported that he is working on the upcoming 2017 Town Events. Anyone interested in volunteering to help with things such as planting flowers to planning events, please contact the town office or Councilman Rossman. There will be a Town Events meeting on January 19, 2017 at 6:00pm in the Town Hall office. Councilman Kimble inquired about the damaged trash cans through-out town and Councilman Rossman said SHA was discussing this issue and he will report back on what they find out from SHA. Councilman Kimble also would like to see the fountain at Messenell park up and running this year.

Councilman Kimble:

Councilman Kimble reported that he will get the Mowing Spec sheet together to send out for bid.

Councilman Romanell:

Councilman Romanell reported that Deer Crossing would like to have Mayor Burhans attend the school to talk to the kids on Friday, February 17, 2017 about the MML If I were Mayor Contest. The Green Team is continuing to work on the data for the business directory, the walking trails and also getting price quotes for the dog waste stations.

Old Business:

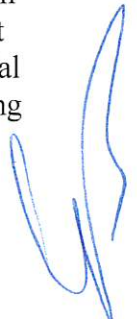
1. Review of Permit Fees

Zoning Administrator, Pat Faux presented to the Mayor and Council a chart of the current and proposed permit fees. Discussions were held and Pat will prepare a resolution and bring it back to the February meeting.

New Business:

1. Electric Quote for the Community Park – Councilman Rossman

Councilman Rossman presented the electrical quote for the community park from Brandenburg Electric to install 4 weather proof receptacles and circuits on Street lighting cabinet at Community park with Frederick County inspections for a Total of \$960.00. The second part of the quote is to dig a trench from the street lighting



cabinet and bore under the sidewalk to the area between the tree and gazebo and install a 4x4 post approximately 4' tall to mount 2 outlets on with photo control for tree and one that stays on all the time for use in the gazebo. That total is \$2875.00.

The Council would like to have an amended proposal to include a 4' conduit from the panel box and more lights for the gazebo. Councilman Rossman will bring this back at the February meeting.

2. Residential Composting Program

New Market Green team member, Michele Corpora presented information to the Mayor and Town Council about the Residential Composting Program.

The cost of the composting bins that are available to the Town are at a discounted rate. Doug Alexander is the head of the Back Yard Composting Program which is a non-profit organization through the NIE Institute, and is the same program that the City of Frederick uses for their composting. They offer a high quality lidded composting bin and these bins normally cost \$100.00, but through this program, they offer it through grants at price of \$33.00 per bin. Since, they have about 40 left over bins in the Greenbelt public works, they have been offered to New Market for \$27.00 per bin. The Green Team would like to purchase 20 bins, which would cost \$540 and offer them to residents at \$20.00 each, which would cost the town \$140 to launch the program. The Green Team will announce the program in February or March and work with the County to have a composting class in April.

3. NMES 5K Fun Run – Kimberly Schaffer

The NMES 5K Fun Run is now being re-named in honor of Cindy Alvarado the event will now be the “Cindy Alvarado on the Road Again 5K”.

Decision: Councilman Romanell made the motion to approve the permit for the Cindy Alvarado on the Road Again 5K to be held on April 29, 2017.

Second: Councilman Davies

Discussion: None

Vote: For – 4 (Rossman, Davies, Romanell, Kimble) *Against – 0, Abstain – 0 Absent – 1*(Mueller)

The motion passed.

4. Budget Re-appropriation

Engineering – Streets/Roads

Storm Drain Infrastructure – new line item

Decision: Councilman Rossman made the motion to increase the engineering streets/roads budget by \$4,232 and establish a new line item for Storm Water Infrastructure in the amount of \$2,100 to come out of the unappropriated reserve.

Second: Councilman Kimble

Discussion: None

Vote: For – 4 (Rossman, Davies, Romanell, Kimble) *Against – 0, Abstain – 0 Absent – 1*(Mueller)

The motion passed



Public Comment:

- Roger Wilson – Government Affairs & Policy Director, Frederick County Government

ADJOURNMENT:

Decision: Councilman Romanell made a motion to adjourn the meeting.

Second: Councilman Rossman

Discussion: None

Public Comment: None

Vote: For – 4 (*Rossman, Davies, Romanell, Kimble*) *Against – 0, Abstain – 0, Absent – 1* (*Mueller*)

The motion passed

Respectfully submitted,

Karen Durbin
Clerk to Council

A handwritten signature in blue ink, consisting of several loops and a long vertical stroke, located in the bottom right corner of the page.