



Town Council Minutes
39 W. Main Street

February 9, 2017 – 7:00 p.m.

The regular meeting of the Mayor and Council of the Town of New Market was held on February 9, 2017 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Jake Romanell, and Dennis Kimble. Rita Mueller and Mike Davies were absent.

CALL TO ORDER: The meeting was called to order at 7:00p.m.

APPROVAL OF MINUTES:

January 12, 2017

Decision: Councilman Rossman made the motion to approve the minutes as written.

Second: Councilman Kimble

Discussion: None

Vote: For – 3 (*Rossman, Romanell, Kimble*) *Against – 0, Abstain – 0 Absent – 2*
(*Mueller, Davies*)

The motion passed

Mayor & Liaison Reports:

Mayor Burhans: Mayor Burhans reported the dates for the 2017 Town Election are as follows:

Voter Registration Due: Friday, March 31, 2017 by 6:00pm

Certificate of Nominations Due: Monday, April 3, 2017 by 4:00pm

Primary Election: Monday, April 24, 2017 8:00am – 8:00pm @ the Grange Hall

General Election: Tuesday, May 9, 2017 8:00am – 8:00pm @ the Grange Hall

Streetscape Update:

Councilman Rossman reported that they are going through the final stages of the punch-out list. The striping for the crosswalks was only temporary and with the cold temperatures didn't adhere well. They plan to paint the crosswalks once the temperatures warm up.

Councilman Romanell:

Councilman Romanell reported that the pedestrian trash cans have been put back in place on the sidewalks through Town and that he is in contact with a contractor to look into repairing and power washing them. There was one trash receptacle that was not salvageable and the town will look into replacing that at a later date. The Green Team is moving forward with the Composting Program and the walking trails have been proposed

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and will be discussed with the Frederick County Tourism Council for them to help us get trifold map brochures made up.

Public Comment:

- Tony Burk – Mt. Airy Messenger

Councilman Kimble:

Councilman Kimble reported that at the last Planning Commission meeting the county gave a presentation on the Boyers Mill Road project, Wilson T. Ballard also gave an update on the Forest Conservation Ordinance and Brad Tavel gave an update to the board on the Marley Square project.

Opening of Bids: Mowing Contract

The mowing contract is a one-year contract. There were three bids received, (Homeland Lawn Care, Brightview and Frederick Landscaping). The bid amounts were as follows:

Homeland Lawn Care:	\$12,387.00
Brightview:	\$11,039.00
Frederick Landscaping:	\$12,663.00

Decision: Councilman Romanell made the motion to accept the bid proposal from Frederick Landscaping.

Second: Councilman Kimble

Discussion: Councilman Kimble said next year's bid will be a contract for 3 years.

Public Comment:

- Jacob Morrow – 10308 Fountain School Road Union Bridge, MD 21791
- Kris Baker – Homeland Lawn Care S. Jefferson St. Middletown MD 21769

Vote: For – 3 (*Rossman, Romanell, Kimble*) **Against – 0, Abstain – 0 Absent – 2**
(*Mueller, Davies*)

The motion passed

Old Business:

1. New Market Green Team Composting Program – Ms. Michele Corpora
The composting program is ready to be launched. Orders for the composting bins are to be placed with Michele and her information will be posted on the Town Website and Facebook page. The composting bins will be \$20.00 a piece for town residents and will be available March 1, 2017. The Frederick County Recycling Outreach program will hold a workshop at the Town office (date to be determined) for anyone interested in attending.

Public Comment:

- John Murtagh – 441 Orchard Crest Circle
- Howard Edwards – 147 W. Main St.



2. Electric Quote for the Community Park – Councilman Rossman
Councilman Rossman presented to the Mayor and Council an electric quote with the updated information that was requested. The updated proposal from Brandenburg Electric, Inc. exceeded \$5000. Councilman Rossman is going to do a scope of work write up to put out for bid and the bid opening will be at the next Town Council meeting.

New Business:

1. Donations: NMES Fun Run, Linganore High School Safe & Sane 2017
The Mayor and Council agreed to do the same donation for the NMES Fun Run in the amount of \$250.00 and to do the same amount as last year's donation to the Linganore High School Safe & Sane program.
2. Streetscape Ribbon Cutting Ceremony Date
Decision: Councilman Romanell made the motion to have the Streetscape ribbon cutting ceremony on Saturday, May 6, 2017.
Second: Councilman Kimble
Discussion: None
Public Comment: None
Vote: For – 3 (Rossman, Romanell, Kimble) Against – 0, Abstain – 0 Absent – 2 (Mueller, Davies)
The motion passed
3. Curb Painting Quote – Councilman Rossman
Councilman Rossman presented two quotes to the Mayor and Council for the curb painting. The quotes were from JB Parking Lot Striping, Inc., one quote included red/yellow curb painting and the other was just the yellow curb painting. The Mayor and Council would like to have Shawn Burnett review the state specifications and report back with his findings.
4. Budget Amendments

Sustainable Community -The Sustainable Community line item has exceeded its anticipated budget. Addition funds were appropriated for the remainder of FY17.

Decision: Councilman Romanell made the motion to take \$800.00 from HDC design code changes, \$200.00 from PFA (priority funding account) and \$3,000.00 from the unappropriated reserve.
Second: Councilman Rossman
Discussion: None
Public Comment: None
Vote: For – 3 (Rossman, Romanell, Kimble) Against – 0, Abstain – 0 Absent – 2 (Mueller, Davies)
The motion passed



Permits & Inspections - There have been a greater number of permit and inspections than anticipated in FY17. Additional funds were appropriated for the remainder of the fiscal year.

Decision: Councilman Romanell made the motion to take \$1,800.00 out of unappropriated reserve and put into Permits & Inspections.

Second: Councilman Rossman

Discussion: Councilman Kimble

Public Comment: None

Vote: For – 3 (*Rossman, Romanell, Kimble*) *Against – 0, Abstain – 0 Absent – 2*
(*Mueller, Davies*)

The motion passed

Public Comment: None

ADJOURNMENT:

Decision: Councilman Romanell made a motion to adjourn the meeting.

Second: Councilman Kimble

Discussion: None

Public Comment: None

Vote: For – 3 (*Rossman, Romanell, Kimble*) *Against – 0, Abstain – 0,*
Absent – 2(*Mueller, Davies*)

The motion passed

Respectfully submitted,

Karen Durbin
Clerk to Council

