



Town Council Minutes  
39 W. Main Street

April 12, 2018 – 7:00 p.m.

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The regular meeting of the Mayor and Council of the Town of New Market was held on Thursday, April 12, 2018 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Jake Romanell, and Dennis Kimble. Mike Davies and Scott Robertson were absent.

*CALL TO ORDER:* The meeting was called to order at 7:00p.m.

*APPROVAL OF MINUTES:*

**March 8, 2018**

The March 8, 2018 minutes will be deferred until the May 10, 2018 meeting due to lack of quorum.

**Mayor & Liaison Reports:**

Mayor Burhans reported that after the last snow storm, there were 4 citations issued to property owners for not having the sidewalks cleared of snow/ice.

**Councilman Rossman:**

Councilman Rossman reported that after the last snow storm there is gravel/sand on the road near 140 W. Main St. that needs to be broken up. Councilman Rossman will be attending a meeting with SHA on Monday April 16, 2018 to go over some remaining issues such as Lawsons, and some other areas that they have come up with some solutions to get the standing water to drain, and also 43 W. Main the bricks are broken again and stacked next to the step. There are also a lot of cracks in the concrete and Councilman Rossman wanted to know if it would be ok to purchase concrete caulk to put in the cracks. Mayor Burhans said if its necessary to get a quote to contract the work out that would be fine to add it to the upcoming budget.

**Councilman Romanell:**

Councilman Romanell reported that we are now in the second year of the residential composting program and has shown to be successful.

**Councilman Kimble:**

Councilman Kimble reported that he is waiting on Bill Wantz to finalize the contract so that construction can begin at 40 S. Alley. Jimmy Summers can start with a week's notice and estimates the construction to take 10-12 weeks. Councilman Kimble said

A handwritten signature in blue ink, appearing to be "J. Kimble", is located in the bottom right corner of the page.

there is a lot of maintenance that needs to be done at Messenell park and he is going to get some quotes to re-design the park and report back to the Council.

**Old Business:**

1. Main St. Trees

- Butler Tree Service Estimate #1674:  
Removal of two trees from Town Property adjacent to 143 W. Main St. is \$350.00. There was one homeowner that did not want a tree replaced that was already budgeted for; therefore, there is no increase to the tree budget. The tree Budget remains at \$6,500.00
- Butler Tree Service Estimate # 1687:  
Remove fallen tree at Town Fire Pond is \$1,300.00. If approved this would increase the tree budget to \$7,800.00.

**Decision:** Councilman Romanell made a motion to increase the Tree Budget by \$1,300.00 coming out of the unappropriated reserve.

**Second:** Councilman Kimble

**Discussion:** None

**Public Comment:** None

**Vote: For – 3 (Rossman, Romanell, Kimble) Against – 0, Abstain – 0, Absent-2 (Davies, Robertson)**

*The motion passed*

**New Business:**

1. Introduce New Green Team Member

Green Team member David Mott introduced Alex Baughman as the new Green Team Member. Alex is studying Political Science and English at Hood College and joined the Green Team to make a positive change and impact in the community.

2. Approval of Water & Sewer Taps – 40 S. Alley

With the use changing from Residential to Commercial there is a sewer capacity fee of \$5,531.14. This puts the project over budget by \$2,137.00.

**Decision:** Councilman Kimble made a motion to increase the CIP budget by \$2,137.00 coming out of the unappropriated reserve.

**Second:** Councilman Romanell

**Discussion:** None

**Public Comment:** None

**Vote: For – 3 (Rossman, Romanell, Kimble) Against – 0, Abstain – 0, Absent-2 (Davies, Robertson)**

*The motion passed*



3. Constant Yield Tax Rate:

**Decision:** Councilman Romanell made a motion to keep the Constant Yield rate at 12 cents per hundred.

**Second:** Councilman Rossman

**Discussion:** None

**Public Comment:** None

**Vote: For – 3** (*Rossman, Romanell, Kimble*) *Against – 0, Abstain – 0, Absent-2*(*Davies, Robertson*)

*The motion passed*

4. Arts & Entertainment Business District – Pat Faux

Pat Faux gave an introduction and overview of the concept of the Arts and Entertainment Business District and what it could mean for the Town of New Market. This request has come from the Special Events Committee. This is a designation that comes out of the Maryland Art Council. There are about 28 arts districts around the state including the city of Frederick. The arts district idea is to promote your district as an arts and entertainment destination, and to put in a series of incentives and programs that help to attract artist to come to your community both to live and to create art and to sell art. There are a series of tax credits and benefits that are provided as part of that to provide incentives. One is a state tax deduction that the artist would get if they choose to live and sell art in the district. There are also tax credits and deductions that the jurisdictions provide to renovate a building that would be for an artist and those need to be done by the Town, and also would need to ask the County if they would do a matching program, which they are currently doing for the city of Frederick's program. There are two types of tax credits for the local jurisdictions, in comparable to the city of Frederick, they have a ten-year exemption for the admissions and amusement tax for those certified arts and entertainment activities occurring in their downtown. They need to be a qualifying art venue and program in order to qualify. The second one is a tax credit if you improve your building, and it is based on an increase of the assessed value of a portion of the property renovated or constructed for a certified art use, and that property tax credit for the city is available for seven years. The Town can recommend that the district be applied to our same Main Street boundary, which does not extend south of the highway, and it only applies to entities that qualify as art programs which is set up by the state. There needs to be in writing, an intent to apply and the deadline which would be August and then the full application deadline is in October. In order to get that done there needs to be a Resolution from the Council. The Mayor and Council would like for Pat look into this further and report back to them in the upcoming months.



**Public Comment:**

- Tony Bury – Mt. Airy Messenger

**ADJOURNMENT:**

**Decision:** Councilman Romanell made a motion to adjourn the meeting.

**Second:** Councilman Kimble

**Discussion:** None

**Public Comment:** None

**Vote: For – 3** (*Rossmann, Romanell, Kimble*) *Against – 0, Abstain – 0, Absent – 2* (*Davies, Robertson*)

*The motion passed*

Respectfully submitted,

Karen Durbin  
Clerk to Council

