



Town Council Minutes  
39 W. Main Street

May 11, 2017 – 7:00 p.m.

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An Executive Session under the Open Meetings Act Law §3-305(b)(1) was held on May 11, 2014 at 6:45 pm to discuss personnel matters, with Mayor Burhans presiding. Members of the council present were: Jake Romanell, Shane Rossman, Mike Davies, Rita Mueller and Dennis Kimble.

**Decision:** Councilwoman Mueller made a motion to enter into an Executive Session under the Open Meetings Act Law § 3-305(b)(1) to discuss personnel matters.

**Second:** Councilman Kimble

**Discussion:** None

**Vote:** *For - 5 (Rossman, Davies, Romanell, Mueller, Kimble) Against - 0, Abstain - 0*  
The motion passed

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The regular meeting of the Mayor and Council of the Town of New Market was held on May 11, 2017 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Jake Romanell, Shane Rossman, Mike Davies, Rita Mueller, and Dennis Kimble. Also present were Zoning Administrator Pat Faux and Clerk Treasurer Deb Butler.

*CALL TO ORDER:* The meeting was called to order at 7:00p.m.

*APPROVAL OF MINUTES:*

**April 13, 2017**

**Decision:** Councilman Romanell made the motion to approve the minutes as written.

**Second:** Councilman Rossman

**Discussion:** None

**Vote:** *For - 3 (Rossman, Romanell, Kimble) Against - 0, Abstain - 2 (Davies, Mueller)*  
*Absent - 0*

The motion passed

**Mayor & Liaison Reports:**

**Mayor Burhans:** Mayor Burhans reported the May 9, 2017 Election results which was an uncontested Election. There were 84 ballots cast. Mayor Burhans received 73 Votes, Mike Davies – 68 votes, Dennis Kimble – 51 votes, Scott Robertson – 57 votes, Jake Romanell – 59 votes and Shane Rossman – 68 votes. There are 912 registered voters in

the town and there was a little less than 10% that came out and voted. The swearing in of the Mayor and Council will take place on Thursday, May 18, 2017 at 7:00pm in the Town Hall office. Mayor Burhans announced that Councilwoman Rita Mueller did not run for re-election and is going to be retiring. Mayor Burhans presented her with a Certificate of Appreciation for her dedicated service of sixteen years on the New Market Town Council. Mayor Burhans also signed certificated of appreciations for the Board of Election members Krista Thomas, Howard Edwards and Ruth Scurto.

**Councilman Rossman:**

Councilman Rossman reported that an email has been sent to SHA asking them for a follow up on the street light's that are not working and we are waiting their response. There are about 15 lights currently out which brings concern to repair cost. The sod that was installed at the East end of town has died and that will be replaced. There are still several items being addressed on the punch out list. Councilman Rossman also reported that the Car Show turn-out was small due to the inclement weather and hopes that next year will be better. There have been two open markets so far with about 11-14 vendors and the turn-out was good despite the weather.

**Councilman Romanell:**

Councilman Romanell reported that the Green Team is on the next HDC/ARC Agenda to get approval for the 10 proposed Dog Waste Stations. The Green Team is also working with Frederick County Public Schools to get the Town Trial system finalized. On May 2, 2017 a non-profit organization is holding a composting summit and Green Team Member Michele Corpora will be attending representing New Market. On April 25, 2017 Frederick County is hosting a Sustainable Summit on Green Purchasing Policies and the green team chair and vice chair will be attending which will give us points towards our sustainable certification. The interactive business directory will need more funds to make the interactive business directory interactive. The amount needed is \$200. Green Team's Vice Chair Jennifer Runkles reported that the additional funding is for the search engine optimization of the business listings which was not originally quoted. The total will now be \$550.00.

Councilman Romanell introduced the newest Green Team members, David Mott and Dan Ojeda. Dan Ojeda also has offered his property to be the drop off point for the CSA program.

**Councilwoman Mueller:**

Councilwoman Mueller reported that she removed most of the graffiti from the play equipment at the community park. There is still spots that didn't come off very well and may need to be worked on a little more.

**Councilman Kimble:**

Councilman Kimble reported that the fountain at the Messanelle Park is now up and running and some of the bushes in the park needs to be replaced. Councilman Kimble also has received an estimate for the mowing of the common area's which would increase the mowing by \$4,700. It was recommended that the town cut the grass East of the Community Park up to the first resident property every two weeks until June 16.





**Decision:** Councilman Romanell made the motion to have Frederick Landscaping mow the grass East of the Masonic Lodge up to the former Snowden Property once every two weeks until June 15, 2017.

**Second:** Councilman Rossman

**Discussion:** None

**Vote: For – 5** (*Rossman, Davies, Romanell, Mueller, Kimble*) *Against – 0, Abstain – 0 Absent – 0*

The motion passed

### **New Business:**

1. 2016 Master Plan Introduction – Pat Faux  
Pat Faux reported to the Mayor and Town Council that at the last Planning Commission meeting the board recommended to pass the master plan on to the Town Council for consideration and adoption. The public hearing was held and comments have been received. The town council agreed to hold a public hearing on June 8, 2017 for the Master Plan and then they will have another Town Council meeting on June 15, 2017 to hold a public hearing for the approval of the FY18 budget.
2. 40 S. Alley / Town Hall Renovations  
Chris Goettge with the Faux Group gave a presentation of the proposed renovations for the New Town Hall. The total cost is estimated to be \$96,895.00 and Chris is also in the process of applying for Grants for the renovations that need to be submitted by June 18, 2017.
3. Ordinance 2017-01 Operating Budget for FY 2018 – Mayor Burhans  
**Decision:** Councilman Rossman made the motion to introduce the Operating Budget Ordinance 2017-01.  
**Second:** Councilwoman Mueller  
**Discussion:** None  
**Public Comment:** None  
**Vote: For – 5** (*Rossman, Davies, Romanell, Mueller, Kimble*) *Against – 0, Abstain – 0 Absent – 0*  
The motion passed
4. Ordinance 2017-02 CIP Budget for FY 2018 – Mayor Burhans  
**Decision:** Councilwoman Mueller made the motion to introduce the CIP Budget Ordinance 2017-02.  
**Second:** Councilman Romanell  
**Discussion:** None  
**Public Comment:** None  
**Vote: For – 5** (*Rossman, Davies, Romanell, Mueller, Kimble*) *Against – 0, Abstain – 0 Absent – 0*  
The motion passed



**Public Comment:**

- Tony Burk – Mt. Airy Messenger

**ADJOURNMENT:**

**Decision:** Councilman Romanell made a motion to adjourn the meeting.

**Second:** Councilman Kimble

**Discussion:** None

**Public Comment:** None

**Vote: For – 5** (*Rossman, Davies, Romanell, Mueller, Kimble*) *Against – 0, Abstain – 0*  
*Absent – 0*

The motion passed

Respectfully submitted,

Karen Durbin  
Clerk to Council

