



Town Council Minutes
39 W. Main Street

June 22, 2017 – 7:00 p.m.

This is a continuation of the regular meeting from June 8, 2017 of the Mayor and Council of the Town of New Market being held on Thursday, June 22, 2017 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Mike Davies, Jake Romanell, Scott Robertson, and Dennis Kimble. Shane Rossman was absent.

CALL TO ORDER: The meeting was called to order at 7:02p.m.

APPROVAL OF MINUTES:

May 11, 2017

Decision: Councilman Romanell made a motion to approve the minutes as written.

Second: Councilman Kimble

Discussion: None

**Vote: For – 3 (Davies, Romanell, Kimble) Against – 0, Abstain – 1 (Robertson)
Absent – 1 (Rossman)**

The motion passed

May 18, 2017

Decision: Councilman Davies made a motion to approve the minutes as written.

Second: Councilman Romanell

Discussion: None

**Vote: For – 4 (Davies, Robertson, Romanell, Kimble) Against – 0, Abstain – 0
Absent – 1 (Rossman)**

The motion passed

Mayor & Liaison Reports:

Mayor Burhans: Mayor Burhans reported that he has been working with David Kennedy with PNC Bank in regards to 40-42 W. Main St. and PNC Bank has agreed to sell the mortgage. Mayor Burhans has spoken with someone that is in real estate and works with historic renovation and will likely schedule to meet with the HDC/ARC board.

A handwritten signature in blue ink, appearing to be the initials "LB", is located in the bottom right corner of the page.

Councilman Davies: Councilman Davies reported that in Royal Oaks there have been some concerns of speeding on Isaac Russell St. and he has reached out to the HOA president and said they are going to try and get in contact with the same people who did the speed assessment on William Plummer.

Councilman Robertson: Councilman Robertson reported that Mayor Burhans received an email from Cpl. Ruppenthal with the Frederick County Sheriff's office in response to painting the curbs, and what legally the town needs to comply with. According to the Maryland Motor Vehicle Law Transportation Article (title 21-1003) it outlines fire hydrants, private driveways, alley entrances and crosswalk intersections. Councilman Robertson and Mayor Burhans walked the town and noticed there were a lot of violations with street parking. Councilman Robertson will continue to review the curb painting to see if curbs should be painted yellow or yellow and red on Main St. and report back at a future meeting.

Public Comment: Chris Goettge – Faux Group

Councilman Robertson reported that Councilman Rossman has removed a lot of the graffiti off the playset at the Community Park, and there are several trees overhanging the walkway and covering the trashcan that need to be trimmed. The Messenell Park fountain was not working and Councilman Kimble met him in the park and reported the fountain needs a new pump. The picnic tables and benches at the LOUYAA Park are sinking in the ground and one of the benches have been vandalized.

Councilman Romanell: Councilman Romanell reported that he attended the Program Open Space meeting. The state gives each county money each year for Program Open Space that can be used to either acquire land or develop parks. The County takes 50% of the money and the other 50% gets divided up between the twelve municipalities. The one project that was submitted for New Market is the sidewalk project connecting Royal Oak Drive to the LOUYAA ballfields. Last year we received \$4,957. This year we received \$10,243.00. We now have a total of \$15,200 for this project; however, the cost of the project is \$25,200. The project can be completed and then submit the receipt for the remainder of the cost.

Public Hearing: Ordinance 2017-01 Operating Budget for FY 18

Mayor Burhans opened the public hearing.

The operating budget ORD 2017-01 was introduced at the May 18, 2017 meeting with a projected unassigned funds balance of \$1,791,315.

There was no public comment, the public hearing was closed.



Public Hearing: Ordinance 2017-02 CIP Budget for FY 18

Mayor Burhans opened the public hearing.

The CIP budget ORD 2017-02 was introduced at the May 18, 2017 meeting with total spending cost of \$4,416,341.

There was no public comment, the public hearing was closed.

Operating Budget FY 18

Mayor Burhans would like to add a sub category titled "Street Signage" under Street Maintenance. Add \$7,619 for Curb Painting and take \$5000.00 out of Street Maintenance and put into Street Signage. Mayor Burhans would also like to add a sub category titled Bulk Trash under Waste Collection. The estimate for a bulk trash pick-up would be \$1,000-1,600.

Decision: Councilman Romanell made a motion to adopt the Operating Budget ORD 2017-01 with a projected unassigned funds balance \$1,789,715.

Second: Councilman Davies

Discussion: None

Public Comment: None

Vote: For – 4 (Davies, Robertson, Romanell, Kimble) *Against – 0, Abstain – 0*
Absent – 1 (Rossman)

The motion passed

CIP Budget FY 18

Decision: Councilman Romanell made a motion to adopt the CIP Budget ORD 2017-02.

Second: Councilman Kimble

Discussion: None

Public Comment: None

Vote: For – 4 (Davies, Robertson, Romanell, Kimble) *Against – 0, Abstain – 0*
Absent – 1 (Rossman)

The motion passed

New Business:

1. Approval of Master Plan – Resolution 2017-03

Decision: Councilman Davies made a motion to adopt the Master Plan Resolution 2017-03.

Second: Councilman Kimble

Discussion: None

Vote: For – 4 (Davies, Robertson, Romanell, Kimble) *Against – 0, Abstain – 0*
Absent – 1 (Rossman)

The motion passed



2. Year End Budget Amendments – FY 17

Over Budget:

Board of Zoning Appeals	\$2.00
Conferences & Continuing Ed	\$213.00
Engineering – FCO Annual Rpt.	\$2,013.00
Engineering – Misc.	\$2,208.00
MML Meeting	\$240.00
Town Planner-Master Plan Update	\$150.00
Town Planner-Sustainable Communities	\$1,132.00
Zoning Admin/Code Enforcement Officer Inquires	\$1,337.00
Street lights & ark Lighting	\$2,453.00

Under Budget:

Donations	\$500.00
Legal Council	\$8,000.00
Sidewalk Maintenance	\$5,000.00
Snow & Ice Removal	\$11,000.00

\$31,402.00 will go back into the Unappropriated Reserve.

Decision: Councilman Romanell made a motion to approve the budget amendment as submitted.

Second: Councilman Kimble

Discussion: None

Vote: For – 4 (*Davies, Robertson, Romanell, Kimble*) *Against – 0, Abstain – 0*
Absent – 1 (Rossman)

The motion passed

Public Comment: None

ADJOURNMENT:

Decision: Councilman Romanell made a motion to adjourn the meeting.

Second: Councilman Kimble

Discussion: None

Public Comment: None

Vote: For – 4 (*Davies, Robertson, Romanell, Kimble*) *Against – 0, Abstain – 0*
Absent – 1 (Rossman)

The motion passed

Respectfully submitted,

Karen Durbin
Clerk to Council

