



HDC/ARC
Minutes
Tuesday, June 14, 2016

The regular meeting of the HDC / ARC Committee of the Town of New Market was held on Tuesday, June 14, 2016 in the Town Hall, 39 West Main Street, New Market, Maryland, with Chairman Kevin Witmer presiding. Members of the Committee present were Steve Sykes, Larry Wrinn, John Farrell and Andy Stacey and Town Council Liaison, Shane Rossman.

CALL TO ORDER: The meeting was called to order at 7:07 p.m.

Administrative Business:

Minutes May 10, 2016

Motion made by: Larry, to accept the minutes as written.

Seconded by: John

Discussion: None

Vote: For – 5 (Kevin, Steve, Larry, John, Andy), **Against – 0, Abstain – 0, Absent – 0**

The motion passed

P&Z Liaison Report: There we no minutes approved due to lack of quorum.

HDC Business:

81 W. Main St. – Milo's – Extend Front Patio

Chairman Kevin Witmer gave the following oath to Mr. Jimmy Azat who is the representative of 81 W. Main St. and also the oath was given to the contractor Mr. Jimmy Wilson who resides at 765 Mussetter Rd.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

Mr. Azat and Mr. Wilson accepted.

Motion made by: John, to approve the application with stipulations. The trex decking material will match and be flush to the existing pavers. The enclosed area will be enclosed with black wrought iron fencing to match what is currently being used for the new streetscape railings. The fenced area will have two gates. The ramp will be redone to include black wrought iron fencing replacing the current white fencing.

Seconded by: Larry

Public Comment: None

Vote: For – 5 (Kevin, Steve, Larry, John, Andy), **Against – 0, Abstain – 0, Absent – 0**

The motion passed

Commission Chair Signature: _____

A handwritten signature in blue ink, appearing to read "Kevin Witmer", is written over a horizontal line.

60 W. Main St. – Additional Parking in rear of property

Chairman Kevin Witmer gave the following oath to Mr. Tobias Gregory who is the representative of 60 W. Main St.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

Mr. Gregory accepted.

In reviewing the application the board would like for Mr. Gregory to refer to page 62-63 of the Historic District guidelines for walkways and driveway materials and table this application to allow the property owner time to look at other options.

1 S. Federal St. – Gutter Permit

Chairman Kevin Witmer gave the following oath to Ms. Dianne Pickersgill who is the representative of 1 S. Federal St.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

Ms. Pickersgill accepted.

After reviewing the application, the board agreed that the gutters should be considered regular maintenance to the property and asked that they permit fee be refunded.

Public Comment: None

Streetscape Update:

Councilman Rossman gave the board an update on the Streetscape project. The majority of the work is being done on the North side of town. The trees will be going in this fall and they are hoping the project will be completed by this fall. Councilman Rossman reported that the Town will be doing a stormwater management project on North alley and the intersecting alleys. Once that project is closer to starting, notification will be sent out. Councilman Rossman also informed the board that the Town will soon own another property when the deed goes into affect on July 1, 2016. The property is located at 40 S. Alley and the current plan is to utilize it as the new Town Hall.

Adjourn meeting

Motion made by: John, to adjourn the meeting.

Seconded by: Steve

Vote: For – 5 (Kevin, Steve, Larry, John, Andy), **Against – 0**, **Abstain – 0**, **Absent – 0**

The motion passed

Respectfully submitted,

Karen Durbin

Clerk to HDC/ARC Commission