



HDC/ARC
Minutes
Tuesday, September 13, 2016

The regular meeting of the HDC / ARC Committee of the Town of New Market was held on Tuesday, September 13, 2016 in the Town Hall, 39 West Main Street, New Market, Maryland, with Chairman Kevin Witmer presiding. Members of the Committee present were Steve Sykes, John Farrell, Andy Stacey and Town Council Liaison, Shane Rossman. Larry Wrinn was absent.

CALL TO ORDER: The meeting was called to order at 7:20 p.m.

Administrative Business:

Minute August 9, 2016

Due to lack of quorum for the approval of the minutes from August 9, 2016, they will be deferred until the October meeting.

P&Z Liaison Report:

Noting to report due to the Planning and Zoning Commission has not met for the month of September, their meeting is scheduled for Thursday, September 15, 2016.

ARC Business:

Burger King – Install Play Structure / Fence Permit

Chairman Kevin Witmer gave the following oath to Ms. Christine Mayo with Harris Smariga, and Mr. Craig Giangrande, vice president of Jeffrey Corp. who are representatives of Burger King located at 11680 Old National Pike, New Market MD.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

Ms. Mayo and Mr. Giangrande accepted.

Motion made by: Andy, to approve the application as submitted with a condition of the fence being approved by the zoning administrator.

Seconded by: John

Discussion: None

Vote: For – 3 (Steve, John, Andy), **Against – 0, Abstain – 0, Absent – 1** (Larry)

The motion passed

Commission Chair Signature: _____

A handwritten signature in black ink, appearing to be "Kevin Witmer", is written over a horizontal line.

165 W. Main St. – Patio / Hot Tub Permit

Chairman Kevin Witmer gave the following oath to Ms. Kim Vandervoorn who is the representative of 165 W. Main St.

“Do you solemnly declare or affirm under the penalties of perjury that your testimony in this matter will be the truth?”

Ms. Vandervoorn accepted.

Motion made by: John, to accept the application as submitted for the hot tub and patio.

Seconded by: Andy

Discussion: None

Vote: For – 3 (Steve, John, Andy), Against – 0, Abstain – 0, Absent –1 (Larry)

The motion passed

108 W. Main St. - State Farm / Sign Permit

There was not a representative from 108 W. Main St. present

Motion made by: John, to approve the sign request with the modification of its size changing from 48 inches by 74 inches to no more than 48 inches by 36 inches as per LDO Article VII, Section 2 2.1.3. so that it does not exceed 12 square feet.

Seconded by: Steve

Discussion: None

Vote: For – 3 (Steve, John, Andy), Against – 0, Abstain – 0, Absent –1 (Larry)

The motion passed

Public Comments: None

Board Comments:

Steve Sykes informed the board that the property at 2 Strawberry Alley is for sale.

Town Council Liaison Report:

Councilman Rossman reported that he is working on getting new businesses in town and hoping to have a Farmers Market back in town next year. Christmas in New Market has been meeting monthly and they received approval from the Town Council to have a Christmas parade on December 10, 2016.

Councilman Rossman reported on the Streetscape updates. There are project issues being addressed such as driveways and driveway pitches, damage to steps, and some basement flooding that has occurred. Work on Marley Street is underway and paving is due to begin late September or early October.

Adjourn meeting

Motion made by: John, to adjourn the meeting.

Seconded by: Steve

Vote: For – 3 (Steve, John, Andy), **Against – 0**, **Abstain – 0**, **Absent – 1** (Larry)

The motion passed

Respectfully submitted,

Karen Durbin

Clerk to HDC/ARC Commission