



Town Council Minutes  
39 W. Main Street

October 13, 2016 – 7:00 p.m.

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The regular meeting of the Mayor and Council of the Town of New Market was held on October 13, 2016 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Rita Mueller and Dennis Kimble. Mike Davies and Jake Romanell were absent.

*CALL TO ORDER:* The meeting was called to order at 7:00p.m.

*APPROVAL OF MINUTES:*

**September 8, 2016**

**Decision:** Councilwoman Mueller made the motion to approve the minutes as written.

**Second:** Councilman Kimble

**Discussion:** None

**Vote:** *For - 3 (Rossman, Mueller, Kimble) Against - 0, Abstain -0 Absent - 2 (Davies, Romanell)*

The motion passed

**Mayor & Liaison Reports:**

**Mayor Burhans:** Mayor Burhans reported there is going to be an onsite meeting next month for the speed humps to be installed on E. Wainscot and more information will follow as it becomes available. Mayor Burhans attended an Orchard at New Market HOA meeting, back in April, and as a follow up with questions asked in regards to the noise of Jake Brakes, SHA has responded that due to it being a safety feature, they do not regulate Jake Brakes.

**Councilman Rossman:**

Councilman Rossman reported that the Popeyes Chicken next to CVS has broken ground and begun construction. The completion date is unknown at this time.

**Streetscape Update:**

Councilman Rossman reported that Potomac Edison has been contacted and they are going to be starting to take down the pole lights and are coordinating with SHA the final connections to the power boxes. They do not have a date set for when the lights will be turned on; however, once a date has been determined, residents will be notified and information will also be posted on the Town Website and Facebook page. The cutting of the new concrete is a concern and Councilman Rossman is looking into these concerns and will find out more information and report back once he hears something. Stormwater

management and intake drains are also being addressed. Councilman Rossman reported that a lot of issues still need to be resolved and he is going to continue the follow up on these issues and keep everyone informed.

**Public Comment:**

- Tony Burk – Mr. Airy Messenger
- Marcus Schwaderer – 41 W. Main St.

**Councilwoman Mueller:**

Councilwoman Mueller reported that Playground Specialist have installed the messenger board at the Community Park. The broken swing at the Community Park needs replaced and Playground Specialist dropped off the chain that needs replaced.

**Bid Opening: Strawberry Alley Drainage Proposal**

There was only one bid received in the amount of \$6,790.00 from:

Busy Service Inc.  
24221 Laytonsville Rd. Unit C  
Gaithersburg, MD 20882

**Decision:** Councilman Rossman made a motion to accept the bid proposal from Busy Service Inc. in the amount of \$6,790.00.

**Second:** Councilman Kimble

**Discussion:** None

**Public Comment:** None

**Vote:** *For - 3 (Rossman, Mueller, Kimble) Against - 0, Abstain -0 Absent - 2(Davies, Romanell)*

The motion passed

**Old Business:**

1. Stormwater Retention Pond – Bryan Dusza

An update was given by Bryan Dusza with the Wilson T. Ballard Co. Borings were performed and surveys were done on the pond. Bryan also reported that the pond is about 9ft deep and he would like further look into the best option, whether it be filling in the pond, or rebuilding the pond to create a step pond. Once Bryan has more information about the step pond he will bring this back to next month's meeting.



## New Business:

1. Halloween Trick or Treat Times

**Decision:** Councilman Rossman made a motion to hold Trick or Treating on October 31, 2016 from 6:00pm-8:00pm and leave your porch light on if you plan to participate.

**Second:** Councilwoman Mueller

**Discussion:** None

**Public Comment:** None

**Vote:** *For - 3 (Rossman, Mueller, Kimble) Against - 0, Abstain - 0  
Absent - 2 (Davies, Romanell)*

The motion passed

2. Amendment to Road Transfer Agreement to add to Prospect / RT 144  
This agenda item will be postponed to a future meeting.

3. Town Charter Amendments: Article VI Elections Sections 23-25, 23-30, 23-32, 23-40

A Board of Elections meeting was held and with the upcoming election in May 2017 the board would like to have amendments to the Charter for the following:

- Qualifications of Voters – Article VI Section 23-25
- Registration Deadline – Article VI Section 23-30
- Certificate of Nomination – Article VI Section 23-32
- Women – Article VI Elections Section 23-40

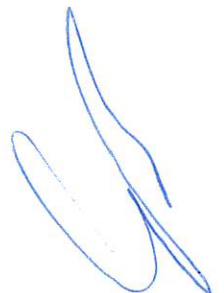
Mayor Burhans would like to start getting information to start the Charter amendment process and have Bill Wantz review and introduce the amendments at the next meeting if possible.

4. Renter Registration Requirements

Mayor Burhans reported that Pat Faux is going to discuss with the Planning Commission the possibility of requiring town property owners who convert their property into rental units, register with the Town and inform the Town of the renter's contact information. This will help the Town be able to contact the renters with any emergencies such as weather or any other issues that arise in Town.

## Public Comment:

- Marcus Schwaderer – 41 W. Main St.
- Tony Burk – Mt. Airy Messenger



**ADJOURNMENT:**

**Decision:** Councilwoman Mueller made a motion to adjourn the meeting.

**Second:** Councilman Rossman

**Discussion:** None

**Public Comment:** None

**Vote:** *For - 3 (Rossman, Mueller, Kimble) Against - 0, Abstain -0 Absent - 2 (Davies, Romanell)*

The motion passed

Respectfully submitted,

Karen Durbin  
Clerk to Council

A handwritten signature in blue ink, appearing to be 'K. Durbin', located in the bottom right corner of the page.