



Town Council Minutes  
39 W. Main Street

July 24, 2018 – 7:00 p.m.

The regular meeting of the Mayor and Council of the Town of New Market was held on Tuesday, July 24, 2018 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Mike Davies, Jake Romanell, and Dennis Kimble. Shane Rossman and Scott Robertson were absent.

*CALL TO ORDER:* The meeting was called to order at 7:00p.m.

*APPROVAL OF MINUTES:*

**April 12, 2018**

The April 12, 2018 minutes will be deferred until the August meeting due to lack of quorum.

**June 26, 2018**

**Decision:** Councilman Romanell made a motion to adopt the minutes as written.

**Second:** Councilman Kimble

**Discussion:** None

**Public Comment:** None

**Vote:** For – 3 (Davies, Romanell, Kimble) Against – 0, Abstain – 0  
Absent – 2(Rossman, Robertson).

*The motion passed*

**Mayor & Liaison Reports:**

Mayor Burhans did not have anything to report on.

**Councilman Romanell:**

Councilman Romanell reported that on Saturday, August 11, 2018 the Community Appreciation Day will be held from Noon – 7:00pm. There will be music and food, along with County, State and Local Officials in Town for residents to come and speak face to face and talk about important issues, whether it's in regard to the permitting process, health and safety questions, or learn more about different committees and organizations within the County, State and Town. Also, during the day, the fire department will be holding a BBQ fundraiser and their fire apparatus will be available for families and kids to view. Councilman Romanell introduced the newly formed social service group, the New Market Rotary Club. Chairman, Scott Patano who resides in Brinkley Manor and serves on their HOA board gave an update to the Mayor and Council about the Rotary Club. Currently, they have eleven members and Mr. Patano said that if

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there are any community projects needed to contact them. They meet every other Monday at Morgan's Restaurant.

**New Business:**

1. Architects Cost Proposal for 40 S. Alley

CMW Group, Inc. has submitted a proposal for the 40 S. Alley project. The proposal is to provide a Drawing Review / Seal Documents for Permitting and review owner provided Construction Documents for a total cost of \$3,900.00. Mayor Burhans said that this total can be added into the CIP 40 S. Alley project line item.

**Decision:** Councilman Kimble made a motion to appropriate the money to the 40 S. Alley CIP project coming out of the general fund.

**Second:** Councilman Romanell

**Discussion:** None

**Public Comment:** Tony Burk – Mt. Airy Messenger

**Vote: For – 3 (Davies, Romanell, Kimble) Against – 0, Abstain – 0  
Absent – 2(Rossman, Robertson).**

*The motion passed*

2. Consent Agreement Authorizing the County to serve Calumet

There was a discussion regarding the agreement to consent, approve, and authorize the county to provide water and sewer capacity directly to the properties of Charlyn, LLC and Justron, LLC within the municipal boundaries of the Town.

**Decision:** Councilman Kimble made a motion to authorize Mayor Burhans to sign the consent agreement and send to the County Executive.

**Second:** Councilman Davies

**Discussion:** None

**Public Comment:**

- Tony Burk – Mt. Airy Messenger
- Samantha Manganaro – 502 Plummer St. New Market

**Vote: For – 3 (Davies, Romanell, Kimble) Against – 0, Abstain – 0  
Absent – 2(Rossman, Robertson).**

*The motion passed*

3. Green Purchasing Policy – Councilman Romanell

Councilman Romanell presented the Green Purchasing Policy to the Mayor and Council and has consulted with town staff about what needs to be done each year to be in compliance with the policy. Councilman Romanell is asking for approval for Mayor Burhans to sign a memo to Town Staff stating that the Town has approved a green purchasing policy.

**Decision:** Councilman Kimble made a motion to adopt the Town of New Market Green Purchasing Policy and guidelines.



**Second:** Councilman Davies

**Discussion:** None

**Public Comment:** Tony Burk – Mt. Airy Messenger

**Vote: For – 3** (*Davies, Romanell, Kimble*) *Against – 0, Abstain – 0*  
*Absent – 2*(*Rossmann, Robertson*).

*The motion passed*

**Public Comment: None**

**ADJOURNMENT:**

**Decision:** Councilman Romanell made a motion to adjourn the meeting.

**Second:** Councilman Davies

**Discussion:** None

**Public Comment:** None

**Vote: For – 3** (*Davies, Romanell, Kimble*) *Against – 0, Abstain – 0*  
*Absent – 2*(*Rossmann, Robertson*).

*The motion passed*

Respectfully submitted,

Karen Durbin  
Clerk to Council

