



Town Council Minutes
39 W. Main Street

September 14, 2017 – 7:00 p.m.

An Executive Session under the Open Meetings Act Law §3-305(b)(7) was held on September 14, 2017 at 6:00 pm to consult with legal counsel with Mayor Burhans presiding. Members of the council present were: Shane Rossman, Mike Davies, Scott Robertson, Jake Romanell, and Dennis Kimble arrived later during session.

CALL TO ORDER: The meeting was called to order at 6:15p.m.

Decision: Councilman Romanell made a motion to enter into an Executive Session under the Open Meetings Act Law §3-305(b)(7) to confer with legal counsel.

Second: Councilman Davies

Discussion: None

Vote: For – 4 (Rossman, Davies, Robertson, Romanell,) *Against – 0, Abstain – 0*
Absent – 1(Kimble)

The motion passed

The regular meeting of the Mayor and Council of the Town of New Market was held on Thursday, September 14, 2017 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Mike Davies, Scott Robertson, Jake Romanell and Dennis Kimble.

CALL TO ORDER: The meeting was called to order at 7:30p.m.

APPROVAL OF MINUTES:

July 13, 2017

Decision: Councilman Kimble made a motion to approve the minutes as written.

Second: Councilman Romanell

Discussion: None

Vote: For – 3 (Robertson, Romanell, Kimble) *Against – 0, Abstain – 2* (Rossman, Davies) *Absent – 0*

The motion passed

August 16, 2017

Decision: Councilman Kimble made a motion to approve the minutes as written.

Second: Councilman Davies

Discussion: None

Vote: For – 4 (Rossman, Davies, Robertson, Kimble) *Against – 0, Abstain – 1*
(Romanell) Absent – 0

The motion passed

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Mayor & Liaison Reports:

Mayor Burhans: Mayor Burhans reported that the appraisal has been completed for 40-42 W. Main St. and copies were emailed to the council members for review.

Councilman Robertson: Councilman Robertson reported that the pump at the Messenell Park has been installed.

Councilman Romanell: Councilman Romanell reported that the Green Team stated back with their meeting on Monday, September 11, 2017 and they will continue to pursue the placement of the dog waste stations, walking trails, and working with staff on the green purchasing policy. Councilman Romanell and his wife Joanne, would like to thank the Mayor, Town Council, Staff and friends of New Market for their support following the death of their son Louie Romanell.

Councilman Kimble: Councilman Kimble asked if Councilman Romanell could reach out to Irvin Martin about replacing the lights in the Town Hall through the Green Team.

Bids: Stormwater Management Retrofit

Town Engineer, Shawn Burnett stated that the bid went out in response to some grants that the town is applying for and needed bid responses to be included in the grant application. The request for bid included the design for a retrofitted fire pond, and in addition to develop a stormwater retrofit plan for the town for other opportunities with a plan for continuing efforts to provide improved stormwater runoff throughout the town.

There was only one bid received via email in the amount of \$48,189.02 from:

Center for Watershed Protection
3290 North Ridge Road, Suite 290
Ellicott City, MD 21043
Phone: 410-461-8323
center@cwpp.org
www.cwpp.org

Decision: Councilman Rossman made a motion to accept the bid proposal from Center for Watershed Protection contingent on Certificate of Insurance.

Second: Councilman Romanell

Discussion: None

Public Comment: None

Vote: For – 5 (Rossman, Davies, Robertson, Romanell, Kimble) Against – 0
Abstain – 0 Absent – 0
The motion passed



New Business:

1. Frederick County Hazard Mitigation Plan Update – Dennis Dudley
The Town was sent a copy of the Resolution related to the County Hazard Mitigation Plan that needs to be adopted. Dennis Dudley, Director with Frederick County Government Division of Emergency Management Department of Emergency Preparedness gave a brief presentation on the Hazard Mitigation Plan.

Decision: Councilman Romanell made a motion to authorize Mayor Burhans to sign the “Resolution Adopting the Frederick County Hazard Mitigation Plan”.

Second: Councilman Rossman

Discussion: None

Public Comment: Tony Burk – Mt. Airy Messenger

Vote: For – 5(*Rossman, Davies, Robertson, Romanell, Kimble*) *Against – 0*

Abstain – 0 Absent – 0

The motion passed

2. Authorization of Full Main Street Application Resolution # 2017-05 – Pat Faux
Pat Faux presented the Authorization of Full Main Street Application Resolution and discussed the State of the District Chart.

Decision: Councilman Rossman made a motion to adopt the Authorization of Full Main Street Application Resolution # 2017-05.

Second: Councilman Kimble

Discussion: None

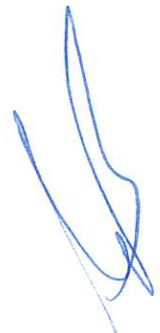
Public Comment: None

Vote: For – 5 (*Rossman, Davies, Robertson, Romanell, Kimble*) *Against – 0*

Abstain – 0 Absent – 0

The motion passed

3. Budget Appropriation – FCO Engineering
Shawn Burnett has requested a budget increase for the Forest Conservation Ordinance work. Shawn said the budget report has line items for Engineering with different line items, Forest Conservation Services, Annual Forest Conservation Report to DNR, and Misc. Roads and Streets. While coordinating their charges with the budget, they have noticed that they have exceeded the budget amount for these subcategories. The Mayor would like to see line items separated more showing pure Forest Conservation Ordinance work verses questions pertaining to other forestation issues. Shawn will put something together and forward on to the Mayor and Deb for review.



Public Comment:

Councilman Romanell thanked the Mayor and business community for their support with the MML Board of Directors retreat that was held in New Market last month. Also, specifically thanking Vintage for hosting the event, Milo's for hosting an afternoon reception, Jen Runkles for organizing goodie bags with information on all the town businesses and Dan Ojeda for producing a ceremonial plate that was distributed to all the board of directors. There were thirty- two members from the board of director's present at the retreat from across the state of Maryland. A post retreat survey was conducted and all were very impressed and said they can't wait to come back to New Market.

Councilman Rossman reported that part of the reason the lighting bill has been so high is when the cabinet was installed at the West end of town, the electric eye dawn to dusk photo cell was turned around and there is a lot of overgrown brush showing its darker later. Councilman Rossman asked SHA to turn it back around and they are going to look into it. Mayor Burhans will look into doing some tree/brush maintenance and report back.

ADJOURNMENT:

Decision: Councilman Romanell made a motion to adjourn the meeting.

Second: Councilman Davies

Public Comment: None

Discussion: None

Vote: For – 5 (*Rossman, Davies, Robertson, Romanell, Kimble*) *Against – 0, Abstain – 0*
Absent – 0

The motion passed

Respectfully submitted,

Karen Durbin
Clerk to Council

