



Town Council Minutes
39 W. Main Street

November 10, 2016 – 7:00 p.m.

The regular meeting of the Mayor and Council of the Town of New Market was held on November 10, 2016 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Jake Romanell, Rita Mueller and Dennis Kimble. Mike Davies was absent.

CALL TO ORDER: The meeting was called to order at 7:01p.m.

APPROVAL OF MINUTES:

October 13, 2016

The approval of the October 13, 2016 minutes will be postponed until the December 8, 2016 meeting.

Mayor & Liaison Reports:

Mayor Burhans: Mayor Burhans reported he attended a court case for 2 E. Main St. and the occupant of the property has until December 31, 2016 to make the necessary repairs to the property. The property located at 40-42 W. Main St, PNC still possesses the debt on the property. PNC said to make an offer in the low five figures (\$10,000). A title search was done, and there are two mechanic liens on the property that total \$30,000. The property owner has said he would deed The Town the property if interested. Mayor Burhans also reported the 2016 Audit has been completed.

Councilman Rossman:

Streetscape Update:

Councilman Rossman reported that he and Councilman Romanell met with SHA and Concrete General by 7 E. Main St. where the sidewalk is bowed. Their plan is to bring the sidewalk back to being level with an ADA compliant platform to get up the ramp at 7 E. Main St. Drainage work is being done along with installing French drains and installing downspouts. The milling and paving of Main Street will begin in the evening on November 14, 2016. The tree plantings along Main Street will also begin the week of November 14, 2016. Just a reminder that Marley Street is still a one-way road until the construction is complete and the new traffic signs are posted. Christmas in New Market is on December 9-10, 2016 with the Christmas tree lighting ceremony on Friday night December 9, 2016 starting at 7:00pm.

Councilman Romanell:

Councilman Romanell reported that the MML Frederick Chapter dinner is being held on December 7, 2016 at Vintage Restaurant in New Market, and asked everyone to RSVP to the dinner by the end of the week. The Green Team results for the survey are in and have been tallied, an action plan is being drafted to submit to the University of Maryland office for their feedback and approval. The local business directory is in the process of being updated. Stormwater management work on Strawberry Alley has started, and the town property on the West end of town has some drainage issues and will need some regrading done.

Councilwoman Mueller:

Councilwoman Mueller reported that in the next couple weeks the graffiti at the community park will be removed.

Councilman Kimble:

Councilman Kimble reported from the P&Z meeting that setting the dates for the one-way alley workshop has been postponed until the December meeting. Discussions were had about the Renters Registration. The heat has been turned on over at the new Town Hall on 40 S. Alley and Councilman Kimble will turn the water off for the winter this weekend.

Old Business:

1. Renters Registration Requirements

Pat Faux presented the Renters Registration Requirements and discussions were had by the Mayor and Council. The Mayor & Council would like to encourage Rental Property Registration on a volunteer basis and asked this to be reported back to the Planning and Zoning Commission.

2. Review of Permit Fees

Pat Faux presented the staff report and the Review of Permit Fees to the Mayor and Town Council for their comments and review. Discussions were held of what the fees used to be and what the fees are proposed to be with the endorsement of the Planning Commission for Council's consideration and adoption. The Mayor and Council would like to review further and bring this back at next month's meeting.

New Business:

1. New Market United Methodist Church – Back to Bethlehem / Pastor Scott

Pastor Scott presented to the Mayor and Council the itinerary and map for the "Back to Bethlehem" walking event to be held on December 10, 2016 @ 4:00pm and 5:00pm. The event will start at Milo's parking lot, going down North Alley and ending at the New Market United Methodist Church.



Decision: Councilman Romanell made a motion to approve the application for the Back to Bethlehem event as written.

Second: Councilwoman Mueller

Discussion: None

Public Comment: None

Vote: *For - 4 (Rossman, Romanell, Mueller, Kimble) Against - 0, Abstain -0
Absent - 1(Davies)*

The motion passed

2. Town Charter Amendments: Article VI Elections, Sections 23-25, 23-30, 23-32, 23-40.

Resolution 2016-04

Decision: Councilman Rossman made a motion to introduce the Town Charter Amendment No. 16-01 Amending Section 23-25 of the Charter of the Town of New Market providing for the Qualifications of voters, Resolution number 2016-04.

Second: Councilman Romanell

Discussion: None

Public Comment:

- Mr. Howard Edwards – 147 W. Main St.
- Tony Burk – Mt. Airy Messenger

Vote: *For – 4 (Rossman, Romanell, Mueller, Kimble) Against – 0, Abstain -0
Absent – 1(Davies)*

The motion passed

Resolution 2016-05

Decision: Councilwoman Mueller made a motion to introduce the Town Charter Amendment No. 16-02 Amending Section 23-25 of the Charter of the Town of New Market providing for the Qualifications of voters, Resolution number 2016-05.

Second: Councilman Kimble

Discussion: None

Public Comment: None

Vote: *For – 4 (Rossman, Romanell, Mueller, Kimble) Against – 0, Abstain -0
Absent – 1(Davies)*

The motion passed

Resolution 2016-06

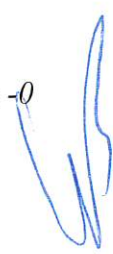
Decision: Councilman Romanell made a motion to introduce the Town Charter Amendment No. 16-03 Amending Section 23-30 of the Charter of the Town of New Market providing for registration generally, Resolution number 2016-06.

Second: Councilman Rossman

Discussion: None

Public Comment: None

Vote: *For – 4 (Rossman, Romanell, Mueller, Kimble) Against – 0, Abstain -0*



Absent – 1(Davies)
The motion passed

Resolution 2016-07

Decision: Councilman Rossman made a motion to introduce the Town Charter Amendment No. 16-04 Amending Section 23-32 of the Charter of the Town of New Market providing for nomination of candidates, Resolution number 2016-07.

Second: Councilwoman Mueller

Discussion: None

Public Comment: None

Vote: *For – 4 (Rossman, Romanell, Mueller, Kimble) Against – 0, Abstain -0*

Absent – 1(Davies)

The motion passed

Resolution 2016-08

Decision: Councilman Rossman made a motion to introduce the Town Charter Amendment No. 16-05 Amending Section 23-40 of the Charter of the Town of New Market providing for women, Resolution number 2016-08.

Second: Councilwoman Mueller

Discussion: None

Public Comment: None

Vote: *For – 4 (Rossman, Romanell, Mueller, Kimble) Against – 0, Abstain -0*

Absent – 1(Davies)

The motion passed

3. Water / Sewer Tap Allocations: 83 W. Main St. / 105 W. Main St.

83 W. Main St. – Milo's

Decision: Councilman Kimble made a motion to endorse the allocation by the county of 1.59 water/sewer taps for 83 W. Main St.

Second: Councilman Romanell

Discussion: None

Public Comment: None

Vote: *For – 4 (Rossman, Romanell, Mueller, Kimble) Against – 0, Abstain -0*

Absent – 1(Davies)

The motion passed

105 W. Main St. – Mr. Rob Yost

Decision: Councilman Romanell made a motion to endorse the allocation of .6 water/sewer taps to 105 W. Main St. conditioned upon meeting DUSWM's rules and regulations and the Towns rules and regulations on subdividing properties.

Second: Councilman Rossman

Discussion: None

Public Comment: None



Vote: For – 4 (Rossman, Romanell, Mueller, Kimble) *Against – 0, Abstain -0*
Absent – 1(Davies)
The motion passed

4. Town Right-of-Way abutting Third Alley / 64 W. Main St.
Councilman Romanell gave a history on the property and how the alley now abuts the stoop on the side of the property. Jennifer Runkles, the property owner, would like to have grass /shrubs or stone along the side of the house to prevent vehicles from driving up against the stoop. Discussions were had with the property owner, town engineer's and the Mayor and Council and suggestions were given to look into options of installing gravel / stone to help with drainage. The engineer's and home owner are going to have a meeting to look at what will work best in this area that will be cost efficient and not damage the alley.
5. East Wainscot Road Opening
Mayor Burhans reported that the Speed Hump has been installed and the road will be opening Saturday morning on November 12, 2016. The Mayor has been receiving several emails from residents in regards to the speed hump, the construction, and why there can't be a four way stop at Cider Press Circle. Mayor Burhans read an email into the record that he received from Brad Tomaski and his response addressing his concerns.

Public Comments:

- John Murtagh – 441 Orchard Crest Circle

Mayor Burhans would like to plan on attending a future HOA meeting to answer any further questions or concerns.

6. Board Re-Appointments for Planning and Zoning:

Planning and Zoning Board:

- Aaron Gordon Term Ending: May 2021
- David Price Term Ending: August 2021
- Linda Spoales Term Ending: August 2020

Decision: Councilman Kimble made a motion to Re-Appoint Aaron Gordon, David Price and Linda Spoales to the Planning and Zoning Board.

Second: Councilman Romanell

Discussion: None

Public Comment: None

Vote: For – 4 (Rossman, Romanell, Mueller, Kimble) *Against – 0, Abstain -0*
Absent – 1(Davies)
The motion passed



7. Board Re-Appointments for HDC/ARC:

HDC/ARC Board:

- | | |
|----------------|-------------------------|
| • John Farrell | Term Ending: March 2019 |
| • Andy Stacey | Term Ending: May 2017 |
| • Steve Sykes | Term Ending: June 2019 |
| • Larry Wrinn | Term Ending: April 2017 |

Decision: Councilman Rossman made a motion to Re-Appoint John Farrell, Andy Stacey, Steve Sykes and Larry Wrinn to the HDC/ARC Board.

Second: Councilwoman Mueller

Discussion: None

Public Comment: None

Vote: *For – 4 (Rossman, Romanell, Mueller, Kimble) Against – 0, Abstain -0 Absent – 1 (Davies)*

The motion passed

Public Comment:

- Tony Burk – Mt. Airy Messenger

ADJOURNMENT:

Decision: Councilman Romanell made a motion to adjourn the meeting.

Second: Councilman Rossman

Discussion: None

Public Comment: None

Vote: *For - 4 (Rossman, Romanell, Mueller, Kimble) Against – 0, Abstain -0 Absent – 1 (Davies)*

The motion passed

Respectfully submitted,

Karen Durbin
Clerk to Council

