



Town Council Minutes
39 W. Main Street

July 14, 2016 – 7:00 p.m.

The regular meeting of the Mayor and Council of the Town of New Market was held on July 14, 2016 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Jake Romanell and Dennis Kimble. Mike Davies and Rita Mueller were absent.

CALL TO ORDER: The meeting was called to order at 7:02p.m.

APPROVAL OF MINUTES:

June 9, 2016

Decision: Councilman Rossman made the motion to approve the minutes as written.

Second: Councilman Romanell

Discussion: None

Vote: *For - 3 (Rossman, Romanell, Kimble) Against - 0, Abstain - 0*

Absent - 2 (Davies, Mueller)

The motion passed

May 12, 2016

The approval of the May 12, 2016 minutes will be postponed until September when Rita Mueller is present.

Mayor & Liaison Reports:

Mayor Burhans: Mayor Burhans reported that the town would be receiving reimbursement of around \$7,000.00 from FEMA for the February 2016 snowstorm. The town has received the Adventure Park DRRA and needs a motion for the Planning Commission to review the document for completeness.

Decision: Councilman Romanell made a motion to request the Planning Commission review the Adventure Park DRRA for consistency with the Master Plan, and hold their public hearing then report their findings to the council.

Second: Councilman Kimble

Discussion: None

Public Comment: Pat Faux

Amend Motion:

Decision: Councilman Romanell made a motion to amend the motion to request the Planning Commission to review the Adventure Park DRRA for consistency with the Master Plan and report their findings to the council.

Second: Councilman Kimble



Discussion: None

Public Comment: Tony Burk – Mt. Airy Messenger

Vote: *For - 3 (Rossman, Romanell, Kimble) Against - 0, Abstain - 0*
Absent - 2 (Davies, Mueller)

The motion passed

Councilman Rossman:

Councilman Rossman reported that he will be meeting with an electrical contractor to get an estimate for putting an electrical outlet in the gazebo at the Community Park. Councilman Kimble suggested looking into adding an outlet by the Community Christmas tree for the lights. The website is in the process of being updated with new businesses and business hours. There is also a new tab for the Green Team on the website with their new information.

Councilman Romanell:

Councilman Romanell reported that the Green Team will be launching their survey in the next couple weeks to residents and businesses in Town. The survey will be asking which items should be priority to get the Town certified as Sustainable Maryland. Street signs have been replaced at both ends of Dorchester Drive. Councilman Romanell had a walk through to get an estimate with a company that will be doing work, along with the Town Engineer, to get the North side stormwater project started on the north end of the pond. At the MML Convention, Councilman Romanell inquired about a lighting system for the crosswalk at E. Wainscot and Old New Market Road and would like to have a representative attend a future meeting to give a presentation.

Special Guest:

Seamus Mooney the director of the Frederick County Emergency Preparedness gave a presentation to the Town Council on the Municipal Readiness Program and Hazard Mitigation Program. The handouts that were presented and discussed can be referred to in the supporting documents of the meeting minutes. The Mayor will be in contact with Mr. Mooney and schedule a meeting to go over the Town's plan.

Public Comment:

- David Jenkins – Masonic Lodge 19 W. Main St.

New Business:

1. D.R. Horton – Deed of Dedication and Resolution / Amendment to PWA
Mayor Burhans read Town Engineer, Shawn Burnett's letter dated July 9, 2016. After review of the letter, the Mayor and Council had some questions that need answered. This item will be tabled until the August meeting once there is some clarification from Shawn Burnett.



2. Construction of the Third Alley and W. Main St. Intersection
Councilman Romanell reported that there has been an issue that occurred during the streetscape project with the curbing and the alley width at the entrance to Third Alley from Main St. The curb line on the East side needs to be restored to where it originally was. Since the alley is a Town road the State needs the Town approval to do the work. The fire department is ok with restoring the Alley width back to the original width. At last week's planning commission meeting, the board gave their approval and recommendation to correct the problem. The Mayor and Council agreed to have the work performed.

Public Comment:

- Jennifer Runkles – 64 W. Main St.
- Gary Sitek – 68 W. Main St.
- Gary White – Former Owner 64 W. Main St.

3. Temporary Stormwater Infrastructure for Strawberry Alley
Councilman Romanell discussed the upcoming stormwater infrastructure work to be done on Strawberry Alley. Councilman Romanell met with residents on Strawberry and the Masonic Lodge and the Town Engineer. The estimated cost will be \$20,000. Councilman Romanell asked to increase the stormwater management line by \$10,000.

Public Comment:

- Colleen Hall – 2 Strawberry Alley
- Nancy Vibrans – 21 W. Main St.
- Dave Jenkins – Masonic Lodge 19 W. Main St.

Decision: Councilman Rossman made the motion to increase the budget for the Street Maintenance line item by \$10,000 and take it from the unappropriated reserve.

Second: Councilman Kimble

Discussion: None

Public Comment: None

Vote: *For - 3 (Rossman, Romanell, Kimble) Against - 0, Abstain - 0
Absent - 2 (Davies, Mueller)*

The motion passed

4. E. Wainscot Speed Hump
Mayor Burhans walked E. Wainscot Dr. and in the Orchard on Cider Press Circle and gave information to residents on possibly installing a speed hump near the current plastic barriers on E. Wainscot Dr. In 2001 a speed hump



policy was passed. Mayor Burhans followed that policy and received the appropriate amount of signatures from residents. Councilman Romanell will contact the paving contractor and get a quote for the speed hump, signage and the striping of the speed hump.

Public Comment:

- Tony Burk - Mr. Airy Messenger
- Julia Rogers - 104 Cider Press Circle
- Kate Mazzolini - 200 Orchard Spring Way
- John Murtagh - Orchard Crest Circle
- Gary Sitek - 68 W. Main St.

5. Request for Water/Sewer Reclassification for Calumet – Bob Mochi / Dave Severn

Dave Severn representing Miller & Smith reported that the water reclassification deadline is July 29, 2016 and is asking for an approval to change the water/sewer classification from a W4S4 to W3S3.

Decision: Councilman Kimble made a motion to accept the application to change the water /sewer classification from a W4S4 to W3S3 for the Calumet subdivision.

Second: Councilman Romanell

Discussion: None

Public Comment: None

**Vote: For - 3 (Rossman, Romanell, Kimble) Against – 0, Abstain -0
Absent – 2 (Davies, Mueller)**

The motion passed

Councilman Kimble asked to have Frederick Landscaping send over a copy the updated contract to show the change in ownership to the Town of New Market for the mowing of 40 S. Alley.

Councilman Romanell discussed the possibility of installing skateboard deterrents along some of the retaining walls in the historic district. There will be future discussion on this topic with possibly a survey to residents to add these deterrents after streetscape is completed.

The Mayor and Council congratulated Councilman Jake Romanell on winning the election on becoming the Maryland Municipal League President Elect.

Public Comment:

- John Murtagh – 441 Orchard Crest Circle



ADJOURNMENT:

Decision: Councilman Romanell made a motion to adjourn the meeting.

Second: Councilman Kimble

Vote: *For - 3 (Rossman, Romanell, Kimble) Against - 0, Abstain - 0*
Absent - 2 (Davies, Mueller)

The motion passed

Respectfully submitted,

Karen Durbin
Clerk to Council

A handwritten signature in dark ink, located in the bottom right corner of the page. The signature is stylized and appears to be a cursive representation of a name.