



Town Council Minutes  
39 W. Main Street

May 12, 2016 – 7:00 p.m.

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The regular meeting of the Mayor and Council of the Town of New Market was held on May 12, 2016 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Jake Romanell and Rita Mueller. Mike Davies and Dennis Kimble were absent.

*CALL TO ORDER:* The meeting was called to order at 7:02p.m.

*APPROVAL OF MINUTES:*

The April 14, 2016 minutes will be approved at the June meeting.

**Mayor & Liaison Reports:**

**Mayor Burhans:** Mayor Burhans reported that he met with the Orchard HOA about their concerns which are students crossing at E. Wainscot and Old New Market Road. They suggested asking the county to periodically put up the speed flashing sign. Their other concern was about the opening of E. Wainscot between the two neighborhoods and traffic calming. Mayor Burhans informed them that the town is considering speed humps and there will be further discussion. The HOA liked the idea of a pedestrian node. The last concern was raised by residents close to Rt.75 in the Orchard, about the dump trucks and using the application of the jake brakes. Mayor Burhans informed them they would need to contact State Highway and inquire about posting a sign.

**Councilman Rossman:**

Councilman Rossman reported that the detour during the construction at the East end of town was successful and he would like to thank Concrete General for staying on schedule, and the community for being patient with this project. He also would like to thank Trooper Scott Robertson, who is a resident in town, for helping direct traffic at Rt. 75 and 874. There is some road patching being done to keep the project on schedule. The town will need to put a bid out for the painting of the curbs so there will need to be a budget line item made for FY 2017. The public restrooms have had some vandalism the last couple weeks. We have been closing the restrooms during the week when Town Hall is closed and then opening them on the weekends during the day.

**Councilman Romanell:****Streetscape Update:**

Councilman Romanell reported that SHA and Concrete General met with the residents and the affected areas on Main St., to show plans for the north side of Main St., so the residents know the expectations and what exactly is going to be done. Some private meetings also occurred with three residents, who reside on the south side of Main St. with more in-depth concerns and those are in the process of being resolved.

**Councilman Romanell:**

Deer Crossing Elementary School continues to produce winners in the MML's "If I were Mayor" essay contest. This year there were two Semi-Finalist, Molly Stevenson and Jack Austin and they have been invited to attend the June Town Council meeting to read their essay's and to be awarded a certificate. Councilman Romanell reported that with the vandalism that has been reported at Town Hall, he noted that the light fixtures in the hallway and on the back porch are broken. He has emailed Councilman Kimble asking for an electrician to replace the light fixtures. He suggested that the town look into placing a camera out back for added security.

**Councilwoman Muller:**

Councilwoman Muller has been working on applying for POS to get the pedestrian path that goes from Isaac Russell to the 100-Acre wood park approved. The cost is covered 90% by POS and 10% by the Town. Councilwoman Mueller has also been working with Tim Boyle at Playground Specialist to get the Community Park's ADA improvements for the pavilion and the playground started. Hopefully that will be underway in the next couple months.

**Old Business:****1. North Alley Storm Water Repair Work**

Councilman Romanell reported that there have been internal discussions with town engineer's Shawn Burnett and Bryan Dusza. There were discussions on breaking the job into phases which would be, one, put the stone on the north side, the other part be to repair and patch part of the road that's been washed away, and the last would be installing the speed humps. Discussions were had between Shawn Burnett, Brian Dusza and the Town Council about the different possibilities of the phases along with how things may or may not impact the fire pond. Shawn informed the board that the hydrological study is moving well and findings should be ready in July. That will allow the project to move forward in stages. Shawn will provide Deb with updated CIP numbers by next month for the budget.



2. **North Alley Speed – Temporary Speed Bumps / Humps**

Councilman Romanell presented to the Council specifications on temporary speed humps to be installed. They are 6' Heavy-Duty Rubber Speed bumps-humps with a cost is \$115.50. They will have to be removed during the winter weather to allow snowplow to clear the road. Councilman Romanell will place the order and have them installed.

**New Business:**

1. Green Team Resolution: Councilman Romanell

**Decision:** Councilwoman Mueller made a motion to accept the Green Team Resolution number 2016-01.

**Second:** Councilman Rossman

**Discussion:** None

**Public Comment:** None

**Vote:** For – 3 (Rossman, Romanell, Mueller) *Against – 0, Abstain – 0*

*Absent – 2 (Kimble, Davies)*

The motion passed

2. Ordinance 2016-02 Operating Budget for FY 2017: Mayor Burhans introduced the operating budget.

Councilwoman Mueller discussed having an Event Planner added to the budget. There were some concerns with insurance and job description. She will look into this further.

Councilman Romanell would like to increase the donations line item by \$500, and would also like to add a line item for a Surveillance Camera for \$500.00.

**Public Comment:**

- Rick Fleshman – 2 W. Main St.
- Boy Scout – Question for the Green Team
- Boy Scout from Troop #1998 – Question to help with Town Clean up

**Decision:** Councilman Romanell made the motion to introduce the budget Ordinance 2016-02 for FY 2017 with and unappropriated reserve of \$223,503.

**Second:** Councilman Rossman

**Discussion:** None

**Vote:** For – 3 (Rossman, Romanell, Mueller) *Against – 0, Abstain – 0*

*Absent – 2 (Kimble, Davies)*

The motion passed

3. Ordinance 2016-03 CIP Budget for FY 2017: Mayor Burhans introduced the CIP budget.

**Decision:** Councilman Rossman made the motion to introduce the CIP budget Ordinance 2016-03.

**Second:** Councilwoman Mueller

**Discussion:** None





**Vote: For – 3** (Rossman, Romanell, Mueller) **Against – 0, Abstain – 0**  
**Absent – 2** (Kimble, Davies)  
The motion passed

**Public Comment:**

Councilman Rossman reported that SHA said that the streetlights will be activated soon and will need to remain on for 38 hours straight to break them in.

**ADJOURNMENT:**

**Decision:** Councilman Romanell made a motion to adjourn the meeting.

**Second:** Councilwoman Mueller

**Vote: For – 3** (Rossman, Romanell, Mueller) **Against – 0, Abstain – 0**

**Absent – 2** (Kimble, Davies)

The motion passed

Respectfully submitted,

Karen Durbin  
Clerk to Council

A handwritten signature in dark ink, appearing to be 'KD' or similar initials, located in the bottom right corner of the page.