



Town Council Minutes  
39 W. Main Street

April 14, 2016 – 7:00 p.m.

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The regular meeting of the Mayor and Council of the Town of New Market was held on April 14, 2016 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Mike Davies, and Jake Romanell. Rita Mueller and Dennis Kimble were absent.

*CALL TO ORDER:* The meeting was called to order at 7:04p.m.

*APPROVAL OF MINUTES:*

**March 10, 2016**

**Decision:** Councilman Rossman made a motion to adopt the minutes as written.

**Second:** Councilman Davies

**Discussion:** None

**Vote: For – 3** (Rossman, Davies, Romanell) **Against – 0, Abstain – 0**

**Absent – 2** (Kimble, Mueller)

The motion passed

**April 6, 2016**

**Decision:** Councilman Romanell made a motion to adopt the minutes as written.

**Second:** Councilman Davies

**Discussion:** None


**Vote: For – 3** (Rossman, Davies, Romanell) **Against – 0, Abstain – 0**

**Absent – 2** (Kimble, Mueller)

The motion passed

**Mayor & Liaison Reports:**

**Mayor Burhans:** Mayor Burhans reported that he attended a court date for municipal infractions on April 5, 2016 for the property located at 2 E. Main St. There was a proposed settlement, which the resident is to make certain repairs to the house, which will include fixing or demolishing the back porch that is falling down, repair any rotten wood, paint, fix the soffit, and restore or remove the fence that is down. The resident also needs to open an estate, and give a status update every 15 days. All the work will need to be completed by September 30, 2016 or else it will go back to court. Mayor Burhans also reported that the property located at 40-42 W. Main St. has gone through the unclaimed lien process. At the conclusion of that process, the property will be vested back to the bank and they will have full possession of the property to be able to sell. Karen Durbin



also reported that she attended the FEMA meeting in regards to the reimbursement process for the January 22, 2016 snowstorm. The paper work has been started and there will be a representative coming to the office in a couple weeks to meet with us to submit the final paper work. The reimbursement will cover up to 75% of the first 48 hours from the storm. Mayor Burhans also let the council know that the temporary barriers were delivered and he will talk to Shawn Burnett about what to fill the barriers with and find a time to get them put in place.

**Councilman Rossman:**  
**Streetscape Update:**

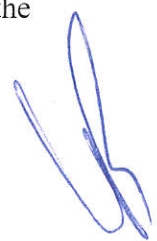
Councilman Rossman reported that the new light poles are being installed. The lamps are out of alignment and the contractors will be back to make sure the measurements are all consistent. SHA is going to be posting signs on the barrels to push back parking to not be so close to the alleys for a better sight line of traffic. The town will be responsible for the painting of the curbs, which may require a bid posting once streetscape is complete. There will be a detour starting April 29-May 2, 2016 taking traffic off East and West bound MD -144 to MD - 874 so please be advised to follow the signs. At the conclusion of streetscape, there will need to be a policy in place for residents who want to hook up to utilities and maintaining the grass areas. There are some drains coming off of some properties that didn't have a French drain or a trench installed and SHA has been contacted. Also at 2 E. and 2 W. Main St. the drainage is going onto the alleys and more will be looked into those problems. SHA, Concrete General and the resident of 14 W. Main St will be meeting to discuss the stairs on the front of their property. 12 W. Main St. is still being worked on and discussions are still in the process. The homeowner of 1 W. Main St has agreed to a concrete step to be installed. Since now it will be more than one step, there will also be a railing installed. The next partner meeting will be April 21, 2016.

**Councilman Romanell:**

Councilman Romanell reported that the Green Team will be conducting a survey to see what the citizens feel should be priorities for the Green Team efforts. With the closing of the General Assembly session the bill for increasing the municipalities' share of highway user revenues fees did not pass, so the town will receive the same amount, as was received last fiscal year. Also the bill requiring a charter amendment for addressing a tie vote did not pass. An amendment to the open meetings act requiring all elected and appointed members of municipal boards to take a two-hour training course also did not pass. Since the Green Team will be using town money, Councilman Romanell would like to find out if the Green Team needs to be a recognized body by the Town of New Market like the Planning and Zoning Commission and HDC/ARC. Mayor Burhans suggested to contact, Jim Peck.

**Bid Opening:** Roadway Shoulder Improvement / North Alley

There was one Bid received. The bid was from L.W. Wolfe Enterprises, Inc. for the amount of \$14,385.00



**Decision:** Councilman Romanell made a motion to reject the bid.

**Second:** Councilman Rossman

**Discussion:** None

**Public Comment:**

- Tony Burke – Mt. Airy Messenger
- David Price – 12 W. Main St.

**Vote:** For – 3 (*Rossman, Davies, Romanell*) Against – 0, Abstain – 0

*Absent* – 2 (*Kimble, Mueller*)

The motion passed

**Public Hearing:** Ordinance 2016-01 – Adopt the 2014 National Electrical Code

**Public Comment:**

- David Price – 12 W. Main St.
- Tony Burke – Mt. Airy Messenger

**Decision:** Councilman Rossman made a motion to adopt the 2014 National Electrical Code Ordinance 2016-01.

**Second:** Councilman Romanell

**Discussion:** None

**Public Comment:** None

**Vote:** For – 3 (*Rossman, Davies, Romanell*) Against – 0, Abstain – 0

*Absent* – 2 (*Kimble, Mueller*)

The motion passed

**Old Business:**

1. NMVFD – Concrete Pad

Mayor Burhans contacted SHA and Concrete General and they discounted the concrete pad by \$3350.00. The Mayor signed off on the paperwork and sent it back to Concrete General, SHA, and Shawn Burnett so that work could be resumed and completed.

**New Business:**

1. Third Party Independent Inspector and Fee Schedule  
Mayor Burhans asked to discuss this at a future meeting.

2. North Alley Roadway Shoulder Improvements  
Councilman Romanell and Shawn Burnett discussed the time frame of the project, which they are estimating to take about three days along with inspection cost.

**Public Comment:** None





**ADJOURNMENT:**

**Decision:** Councilman Romanell made a motion to adjourn the meeting.

**Second:** Councilman Davies

**Vote: For – 3** (*Rossman, Davies, Romanell*) **Against – 0, Abstain – 0,**  
**Absent – 2** (*Kimble, Mueller*)

The motion passed

Respectfully submitted,

Karen Durbin  
Clerk to Council

A handwritten signature in blue ink, consisting of a stylized, cursive 'K' followed by a series of loops and a final flourish.

# Town Council Meeting