

# *The Town of New Market*



**Town Council Minutes**  
**40 South Alley, New Market, MD. 21774**  
**Virtual Meeting**  
**General Session**  
**January 20, 2022 – 7:00 p.m.**

The continued meeting of the Mayor and Council of the Town of New Market was virtually on Thursday, January 20, 2022, with Mayor Winslow Burhans presiding. Council members present: Shane Rossman, Dennis Kimble, Chris Weatherly, and Michael Wright. Councilman Chance was absent. Also in attendance were Pat Faux, Zoning Administrator/Town Planner, and Bryan Dusza, Town Engineer.

**CALL TO ORDER:** The meeting was called to order at 7:03 p.m.

## **CONTINUED BUSINESS**

### **North Alley Drainage Improvement Phases III & IV Bid Award**

Town Engineer Dusza presented to Council the only bid received for this project. ECM was the company that completed Phase II and the only company that showed up at the Pre-Bid meeting and walked the job site with Mr. Dusza. There is no order of Alleys in each phase. It was noted that 5<sup>th</sup> Alley does not need a lot of pipework, so that it may be first. Emory Alley may remain open due to traffic, and Councilman Rossman suggested that we wait to begin work on Emory Alley in case we do the elementary school project. Discussion ensued amongst Council.

*Motion:* Councilman Rossman made a Motion to accept the proposal for Phases III & IV for \$559,685.50 and taking \$99,685.50 from the General Fund and moving it to CIP to cover the difference

*Second:* Councilman Weatherly

*Discussion:* None

*Public Comment:* None

*Vote:* For – 4 (Rossman, Kimble, Weatherly, Wright)  
Against – 0

*Mayoral Initials:* \_\_\_\_\_

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Abstain – 0

Absent – 1 (Chance)

**The Motion passed.**

### **Maryland Department of Housing Community Development (DHCD) Community Safety Works Grant**

Zoning Administrator/Town Planner Faux and Town Engineer Dusza discussed the grant opportunity that offers up to \$100,000 to Main Streets for “community-related/business district-related safety improvements that implement the business district’s plan for making public and private spaces safer and more defensible.

Councilman Rossman suggested that we do not submit a proposal with this grant regarding the elementary school at this time and that we should stick with the parking lots. He is scheduled to meet with the elementary school Principal tomorrow.

Mayor Burhans mentioned that he thought 40 South Alley and 39 West Main Street would be the most viable out of the four options submitted. There was no objection to going forward with these two options.

Council discussed making the parking pad at South Alley deeper and making both parking pads diagonally to make parking spaces more accessible. There was also discussion on adding lighting to the parking pads and some possible landscaping if there was funding left over. Council directed staff to make an application.

### **LIAISON REPORTS**

Councilman Kimble requested clarification when to deem a “snow emergency.” Discussion ensued amongst the Council. Councilman Kimble will reach out to the President of the Grange Hall to get approval for the residents who park on Main Street to relocate their vehicles to the Grange Hall when the Town issues a “snow emergency.” Mayor Burhans requested that the Grange Hall’s approval be in writing and sent to the Town Clerk. The policy will be posted on the Website, and a separate notice will be sent via email and posted on Facebook when snowfall is predicted to be 5 inches or more and can be handled administratively.

*Motion:* Councilman Kimble made a Motion that the Town declares a “snow emergency,” asking residents who park on Main Street to park at the Grange Hall for any snow event greater than 5 inches.

*Second:* Councilman Wright

*Discussion:* None

*Public Comment:* None

*Vote:* For – 4 (Rossman, Kimble, Weatherly, Wright)

Mayoral Initials: \_\_\_\_\_



**Town Council Minutes**

**January 20, 2022**

**Page 3 of 3**

Against – 0  
Abstain – 0  
Absent – 1 (Chance)  
**The Motion passed.**

**ADJOURNMENT**

*Decision:* Councilman Rossman made a motion to adjourn the meeting.  
*Second:* Councilman Kimble  
*Vote:* For – 4 (Rossman, Kimble, Weatherly, Wright)  
Against – 0  
Abstain – 0  
Absent – 1 (Chance)

**Meeting adjourned at 8:09 p.m.**

Respectfully submitted,

Michelle Mitchell  
Clerk to Mayor and Town Council

Mayoral Initials:

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