

The Town of New Market



Town Council Minutes
40 South Alley, New Market, MD. 21774
General Session
November 10, 2022 – 7:00 p.m.

The meeting of the Mayor and Council of the Town of New Market was held in person and virtually via Zoom on Thursday, November 10, 2022, with Mayor Winslow Burhans presiding. Council members present Shane Rossman, Dennis Kimble, Matt Chance, Chris Weatherly, and Michael Wright. Also in attendance were William Wantz, Town Attorney; Pat Faux, Zoning Administrator/Town Planner; Shawn Burnett, Town Engineer; and Caitlin Moroney, Main Street Manager/Town Clerk.

CALL TO ORDER: The meeting was called to order at 7:01 p.m.

APPROVAL OF MINUTES

The minutes from the October 13 and October 20, 2022, meetings were deferred to the next Town Council meeting.

CONTINUED BUSINESS

England Woods Annexation

The Public Hearing on the Proposed England Woods Annexation was held before the Mayor and Council on October 13, 2022. Public comments were received. The following documents were presented for Council to vote on: 1) Annexation Plan; 2) Annexation Agreement; and Resolution 2022-02 (introduced at the July 14, 2022, Town Council Meeting).

<i>Motion:</i>	Councilman Weatherly made a Motion to Adopt the Annexation Plan
<i>Second:</i>	Councilman Chance
<i>Discussion:</i>	None
<i>Public Comment:</i>	None
<i>Vote:</i>	For – 5 (Rossman, Kimble, Chance, Weatherly, Wright)
	Against – 0
	Abstain - 0

Mayoral Initials:



Absent – 0
The Motion passed.

Motion: Councilman Rossman made a Motion to Execute the Annexation Agreement
Second: Councilman Chance
Discussion: None
Vote: For – 5 (Rossman, Kimble, Chance, Weatherly, Wright)
Against – 0
Abstain - 0
Absent – 0
The Motion passed.

Public Comment: Steve McKay

Motion: Councilman Chance made a Motion to Adopt Resolution 2022-02
Second: Councilman Rossman
Discussion: None
Public Comment: None
Vote: For – 5 (Rossman, Kimble, Chance, Weatherly, Wright)
Against – 0
Abstain - 0
Absent – 0
The Motion passed.

Event Barn

Mayor Burhans provided via email the latest Architectural and MEP drawings for the Event Barn and requested comments back. This matter continued from the meeting of October 20, 2022, because no one had a chance to review the drawings. Councilman Weatherly discussed the option of solar panels on the roof and in the parking lot. Councilman Weatherly to research and provide answers back to the mayor. The Progress Set of Drawings are about 80 percent complete. Councilman Rossman discussed dedicating the Event Barn to Kathleen Snowden.

Traffic Calming

Mayor Burhans and Town Engineer Burnett discussed the October 31, 2022, email from Dave Olney, Engineering Supervisor, Frederick County Government, regarding the intersection of Old New Market Road and East Wainscot Drive. Mr. Burnett presented the design of the pedestrian refuge island. The concept of improving the crosswalk was discussed. Mr. Burnett is to prepare a response outlining the following comments before the Town can consider an endorsement of the proposed crosswalk improvement:

Mayoral Initials



1. Provide details on the proposed signage for the island.
2. Explain if pedestrian push buttons to initiate solar-powered flashing warning lights for motorists can be installed.
3. Explain if the posted speed limit can be reduced along Old New Market Road approaching this crosswalk.
4. Explain if the height of the island can be increased to provide more protection for crosswalk users.
5. Explain if the anticipated increase in crosswalk users once school bus service is terminated to the adjacent communities has been accounted for in identifying features of a solution.
6. Explain if street lighting can improve nighttime crosswalk users' safety.

Public Comment: Steve McKay and Claire Cawthon

NEW BUSINESS

Zoning Text Amendment to Permit Inns a Land Use in the RM Zone

Ms. Faux reported that the Town received a Use Permit application for an Inn at 5 West Main Street to be run remotely via an online booking service. This property, known as the National Hotel, functioned as an Inn on Main Street for many years. Upon review of the Land Development Ordinance, staff has determined that while Inns were once an everyday use Downtown, the current zoning does not permit this use unless the structure is also residential and functions as a “manager or operator-occupied dwelling.” Without a resident onsite, the requested user does not qualify as a B&B Residential particular use. For this use to be approved, a zoning text amendment is required to add an Inn as a similarly scaled Non-Residential Use. Ms. Faux presented a draft Ordinance that would add a new permitted use in the Residential Merchant Zone for an Inn by adding it to Article IV District Regulations Section 1.5 as a Non-Residential Use #1.5.7 stated that Public Hearing is required to proceed with the change.

<i>Motion:</i>	Councilman Wright made a Motion to introduce Ordinance 2022-05 for the Purpose of Amending Article IV, Section 1.0 Establishment of Districts and Use Classifications, 1.5 Non-Residential Uses of the Land Development Ordinance
<i>Second:</i>	Councilman Weatherly
<i>Discussion:</i>	None
<i>Public Comment:</i>	None
<i>Vote:</i>	For – 5 (Rossman, Kimble, Chance, Weatherly, Wright) Against – 0 Abstain - 0

Mayoral Initials:



Absent – 0
The Motion passed.

LIAISON REPORTS

Councilman Wright reported that he is working on the heat issue at the old Town Hall. He is also working on finding a contractor for work needed at the new Town Hall (build-out of an additional storage room and shoring up shelving for safety reasons in the copier room).

Councilman Kimble announced the Rotary Club's Flag Raising Ceremony in front of Town Hall on Saturday at 10:00 a.m.

Councilman Rossman announced that the audio/visual system would be installed the week of November 14th. Once the equipment has been installed and tested, he will train staff and committee members. He also discussed that some of the lights on Main Street are out again.

Public Comment: Frank Jarboe reported having issues with the easement redesign between 525 and 527 Isaac Russell Street.

ADJOURNMENT

Decision: Councilman Rossman made a motion to adjourn the meeting.
Second: Councilman Kimble
Vote: For – 4 (Rossman, Kimble, Chance, Wright)
Against – 0
Abstain – 0
Absent – 1 (Councilman Weatherly left before the Liaison Reports and the Motion for Adjournment)

Meeting adjourned at 8:13 p.m.

Respectfully submitted,

Michelle Mitchell
Clerk to Mayor and Town Council

Mayoral Initials: _____

