

The Town of New Market



Town Council Minutes
40 South Alley, New Market, MD. 21774
General Session
December 8, 2022 – 7:00 p.m.

The meeting of the Mayor and Council of the Town of New Market was held in person and virtually via Zoom on Thursday, December 8, 2022, with Mayor Winslow Burhans presiding. Council members present Shane Rossman, Dennis Kimble, and Michael Wright. Councilmen Matt Chance and Chris Weatherly were absent. Also in attendance were Pat Faux, Zoning Administrator/Town Planner (via Zoom), Shawn Burnett, Town Engineer, Steve Pippin, and Caitlin Moroney, Main Street Manager/Town Clerk.

CALL TO ORDER: The meeting was called to order at 7:00 p.m.

APPROVAL OF MINUTES

Motion: Councilman Wright made a Motion to approve the minutes of the October 20, 2022, meeting as written
Second: Councilman Kimble
Discussion: None
Public Comment: None
Vote: For – 3 (Rossman, Kimble, Wright)
Against – 0
Abstain - 0
Absent – 2 (Chance, Weatherly)
The Motion passed.

Motion: Councilman Kimble made a Motion to approve the minutes of the November 10, 2022, meeting as written
Second: Councilman Wright
Discussion: None
Public Comment: None
Vote: For – 3 (Rossman, Kimble, Wright)
Against – 0
Abstain - 0
Absent – 2 (Chance, Weatherly)
The Motion passed.

Mayoral Initials:

A handwritten signature in blue ink, consisting of a stylized 'W' followed by a flourish, is written over a horizontal line.

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The approval of minutes from October 13, 2022, meeting was deferred to the January 12, 2023, meeting.

Mayor Burhans welcomed Boy Scout Troop 628 and their Troop leader, Teak Bassett. The group needed to attend a local government meeting to get their Citizenship in Community merit badge.

OLD BUSINESS

Event Barn

Mayor Burhans received the information from Councilman Weatherly regarding solar panels for the Event Barn. He will reach out to Richard Washburn to finalize the architectural plans.

Zoning Amendment to Permit Inns as a Land Use in the RM Zone with Chart to Identify Inns as a Permitted Use

Ms. Faux presented a revised version of Ordinance 2022-05 introduced at the November 10, 2022, Town Council meeting. Town Attorney Wantz advised her that the Permitted Use Chart needed to be added to the Ordinance. She requests a Public Hearing be set at the January 12, 2023, Town Council meeting.

Motion: Councilman Wright made a Motion to Reintroduce Ordinance 2022-05
Second: Councilman Kimble
Discussion: None
Public Comment: None
Vote: For – 3 (Rossman, Kimble, Wright)
Against – 0
Abstain - 0
Absent – 2 (Chance, Weatherly)
The Motion passed.

NEW BUSINESS

Budget Amendment: North Alley Project

Mayor Burhans presented a budget amendment for the North Alley Project Phases 3/4 requesting an increase of funding in the amount of \$8,000.00 to cover additional construction monitoring services from Wilson T. Ballard.

Motion: Councilman Rossman made a Motion to Approve the Budget Amendment
Second: Councilman Wright
Discussion: None
Public Comment: None
Vote: For – 3 (Rossman, Kimble, Wright)
Against – 0

Mayoral Initials: 

Abstain - 0
Absent – 2 (Chance, Weatherly)
The Motion passed.

LIAISON REPORTS

Councilman Wright reported that a stop sign was installed on North Alley and Prospect Street/eastbound. He would like to see a stop sign installed westbound. He is working on getting a contractor for some projects at Town Hall. The heat works at Old Town Hall, but the water heater needs to be fixed. He thanked the Events Committee for doing an excellent job for the Christmas in New Market event.

Mayor Burhans reported that Fern Rodkey Electrical fixed lights throughout the Town.

Councilman Kimble discussed the proposal he received for uplighting the flag poles and minor electrical work needed at Town Hall. He is going to reach out for other proposals. Mayor Burhans reminded Councilman Kimble that the request for uplighting was made in the FY 22 budget and that a budget amendment will need to be made for the FY 23 budget.

Councilman Rossman reported meeting with Mr. Hubble and that snow removal would remain the same as last year. He is working with Hubble on a strategy to push snow on the newly paved alley without tearing them up. He also discussed the new sound equipment. Finetuning is needed, and carpets to help with the sound.

Public Comment: Claire Cawthon wanted to know if the Town received feedback from Mr. Olney on crosswalk improvements. She also asked if the Town would consider improving the crosswalks at the Derby, Old Town Hall, and Community Park with solar power push button flashing lights. Mayor Burhans suggested that Ms. Cawthon send an email.

ADJOURNMENT

Decision: Councilman Kimble made a motion to adjourn the meeting.
Second: Councilman Wright
Vote: For – 3 (Rossman, Kimble, Wright)
Against – 0
Abstain – 0
Absent – 2 (Chance, Weatherly)
The Motion passed.

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Michelle Mitchell
Clerk to Mayor and Town Council

Mayoral Initials: 