



Town Council Minutes  
39 W. Main Street

March 8, 2018 – 7:00 p.m.

The regular meeting of the Mayor and Council of the Town of New Market was held on Thursday, March 8, 2018 in the Town Hall, 39 West Main Street, New Market, MD with Mayor Winslow Burhans presiding. Members of the Council present were Shane Rossman, Mike Davies, Scott Robertson, and Dennis Kimble. Jake Romanell was absent.

*CALL TO ORDER:* The meeting was called to order at 7:00p.m.

*APPROVAL OF MINUTES:*

**February 8, 2018**

**Decision:** Councilman Rossman made a motion to adopt the minutes as written.

**Second:** Councilman Robertson

**Discussion:** None

**Vote: For – 3** (Rossman, Robertson, Kimble) **Against – 0, Abstain – 0** (Kimble), **Absent 1** (Davies)

*The motion passed*

**Mayor & Liaison Reports:**

Mayor Burhans did not have anything to report on.

**Councilman Rossman:**

Councilman Rossman reported that SHA dropped off 13 new light bulbs for the street lights and have replaced the five that were reported not working. There was one crosswalk signs blow down from the wind storm and SHA has repaired that. Still waiting on the manhole covers to be repaired. It has been reported to SHA, on the east side of town, the sidewalk is sinking, and they have marked that area. Once the asphalt plants re-open, SHA plans on repairing the patched area on Main St. by the Hill Chapel.

**Councilman Robertson:**

Councilman Robertson reported that the Fighter Run is moving forward and is scheduled for October 13, 2018. Vintage Restaurant is interested in setting up a tent on the day of the event along with Milo's, New Market Plains and Linganore Winery. The art teacher at New Market Elementary School, Lanisa D'Onofrio, has designed the logo and Councilman Robertson and Councilman Davies are planning to take it to get the printing templet and printing prices for the t-shirts and flyers. The events committee will be funding the event and their next meeting is April 2, 2018. Councilman Kimble inquired about the fountain at Messenell Park and Councilman Robertson said he will get in touch with Paul to get the fountain open for the season.

**Councilman Davies:**

Councilman Davies reported that the Town is unable to get a loaner speed sign and suggested to invest in one for town use. Mayor Burhans asked Councilman Davies to give Deb Butler and estimated cost for the budget.

**Bid Opening:** Mowing 2018-2020

The mowing contract is for a three-year contract. One bid was received, and it was from Frederick Landscaping. The bid amount was as follows:

2018 Season = \$13,044.00  
2019 Season = \$13,370.00  
2020 Season = \$13,705.00  
Total Cost: \$40,119.00

The council would like to make this a one-year contract and re-bid this again next year.

**Decision:** Councilman Davies made a motion to accept the bid contract for one year from Frederick Landscaping.

**Second:** Councilman Robertson

**Discussion:** Councilman Kimble would like the bid to go out again in December 2018.

**Public Comment:** None

**Vote:** For – 4 (Rossman, Davies, Robertson, Kimble) Against – 0, Abstain – 0, Absent-0

*The motion passed*

**Old Business:**

1. 40 S. Alley Construction Update

Mayor Burhans, Councilman Kimble and the contractor Jimmy Summers have met and made some modifications to the original proposal. They are changing the handicap sidewalk to the side entrance so that it will be closer to the building and will be less grading involved. Also, they plan to add a small sidewalk on the back side of the garage to the parking spaces and then also remove the planter box inside and add an additional electrical panel box in the garage to allow for future options. The original proposal dated January 9, 2018 had a total cost of \$88,500.00. With these changes, it gives a \$1,500. credit to the original proposal. The new proposal dated March 7, 2018 has a total of \$87,000.00. After reviewing the driveway at the property, they feel it really needs to be redone. The cost of that would be \$6,500.00. The project is still under budget and with adding the driveway cost brings the total project up to \$93,500.00. Bill Wantz is going to write up the final contract between the Town and the Contractor. Councilman Kimble is asking to allow Mayor Burhans to sign the finalized contract.



**Decision:** Councilman Rossman made a motion to authorize Mayor Burhans to sign the contract in acceptable form written by Bill Wantz incorporating the proposal that merges the two documents from January 9, 2018 and March 7, 2018.

**Second:** Councilman Davies

**Discussion:** None

**Public Comment:** None

**Vote: For – 4** (*Rossman, Davies, Robertson, Kimble*) *Against – 0, Abstain – 0, Absent-0*  
*The motion passed*

2. Main St. – Trees

All the entry agreements have been received from the homeowners that are to have trees removed. The trees are scheduled to be removed around April 1, 2018. Jason Simmerman at 10909 Old National Pike has dead trees on his property and the estimate came back to have it removed at a cost of \$800.00.

**Decision:** Councilman Robertson made a motion to increase the tree budget by \$800.00 coming out of the unappropriated reserve for estimate # 1660 from Butler Tree Service to remove the trees adjacent to 10909 Old National Pike.

**Second:** Councilman Rossman

**Discussion:** Councilman Kimble

**Public Comment:** None

**Vote: For – 4** (*Rossman, Davies, Robertson, Kimble*) *Against – 0, Abstain – 0, Absent-0*  
*The motion passed*

**New Business:**

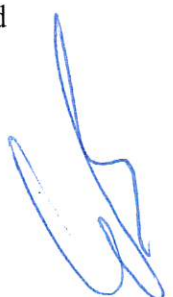
1. Inspector Agreement – Shawn Burnett

Adventure Park is putting up a new ride called the Sky Coaster. The ride has to have footers and needs extensive reviews and inspections. There needs to be a 3<sup>rd</sup> party inspector for when the footers and everything is complete. The town has an agreement written by Bill Wantz to accept the 3<sup>rd</sup> Party inspector. Adventure Park is to pay the cost to the inspector, sign as an exhibit to the agreement saying they agree to the terms and conditions. Ellen Nudd, with LGIT has reviewed it and is ok with it. Shawn Burnett and Larry Stottlemeyer are asking for the town to approve the 3<sup>rd</sup> party inspector and authorize the Mayor's signature.

**Decision:** Councilman Robertson made a motion to accept ECS Mid-Atlantic, LLC as the 3<sup>rd</sup> party independent inspector for this project and authorize Mayor Burhans signature.

**Second:** Councilman Davies

**Discussion:** None



**Public Comment:** None

**Vote: For – 4** (*Rossman, Davies, Robertson, Kimble*) *Against – 0, Abstain – 0, Absent- 0*  
*The motion passed*

Larry Stottlemeyer asked the Mayor and Council about his DRRA. Mayor Burhans informed everyone that Pat Faux is working on it with Larry and he will ask Pat where everything stands. He also informed everyone that the 3<sup>rd</sup> party inspector was one of the items that was in the DRRA and has now been provided for by other sources.

2. Approval of Water & Sewer Tap Allocation (1.16) – 22 W. Main St.  
The homeowners are adding a bathroom in their accessory building on their property at 22 W. Main St.

**Decision:** Councilman Rossman made a motion to endorse the issuance of 1.16 water & sewer taps for 22 W. Main St.

**Second:** Councilman Robertson

**Discussion:** None

**Public Comment:** None

**Vote: For – 4** (*Rossman, Davies, Robertson, Kimble*) *Against – 0, Abstain – 0, Absent- 0*

3. Donations: Linganore High School Safe & Sane 2018

**Decision:** Councilman Davies made a motion to take \$250.00 out of donations for the Safe and Sane graduation program.

**Second:** Councilman Robertson

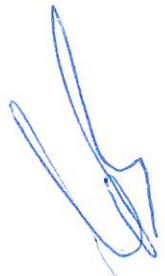
**Discussion:** None

**Public Comment:** None

**Vote: For – 4** (*Rossman, Davies, Robertson, Kimble*) *Against – 0, Abstain – 0, Absent- 0*

**Public Comment:**

- Tom Hyde – Miller & Smith – Calumet update  
Tom informed the Mayor and Council that they received approval from the Planning Commission for the preliminary plat back in July of 2016, they then entered the water & sewer cycle in the fall of 2016, and before the hearing with the county council there were some issues with DUSWM. A new agreement is now waiting to be signed by the county commissioner and they are hoping to get back on track in the next several months.
- Tony Burk – Mt. Airy Messenger



- Roger Wilson – Representing the County Executive  
Roger wanted to publicly recognize and acknowledge Councilman Jake Romanell on a wonderful job he is doing for the state and working toward getting the state highway revenues along with representing all of the municipalities as MML President. Roger said, “It says a lot when New Market goes before the legislator in Annapolis to have New Market represented so well.” New Market was represented by 5 elected officials at the hearing.

**ADJOURNMENT:**

**Decision:** Councilman Kimble made a motion to adjourn the meeting.

**Second:** Councilman Rossman

**Discussion:** None

**Public Comment:** None

**Vote: For – 4** (*Rossman, Davies, Robertson, Kimble*) *Against – 0, Abstain –0, Absent -0*  
*The motion passed*

Respectfully submitted,

Karen Durbin  
Clerk to Council

