

The Town of New Market



Town Council Minutes 40 South Alley, New Market, MD. 21774 General Session March 16, 2023 – 7:00 p.m.

The meeting of the Mayor and Council of the Town of New Market was held in person and virtually via Zoom on Thursday, March 16, 2023, with Mayor Winslow Burhans presiding. Council members present Shane Rossman, Dennis Kimble (via Zoom), Matt Chance, Chris Weatherly (via Zoom), and Michael Wright. Also in attendance were Pat Faux, Zoning Administrator/Town Planner (via Zoom), and Caitlin Moroney, Main Street Manager/Town Clerk.

CALL TO ORDER: The meeting was called to order at 7:01 p.m.

APPROVAL OF MINUTES

Motion: Councilman Rossman made a Motion to Approve the minutes of the February 9, 2023, meeting as amended
Second: Councilman Wright
Discussion: None
Public Comment: None
Vote: For – 3 (Rossman, Weatherly, Wright)
Against – 0
Abstain - 1 (Chance)
Absent – 1 (Kimble)¹
The Motion passed.

NEW BUSINESS

Water Sewer Service Area Agreement

The agreement was discussed during the Executive Session. Changes to the contract were made during the Executive Session, and the Mayor read the changes into the record.

Motion: Councilman Chance made a Motion to Authorize the Mayor to execute the New Market Water Sewer Service Area Agreement as revised on the record.

¹ Councilman Kimble was not present for the vote for the February 9, 2023, minutes.

Mayoral Initials: 

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Second: Councilman Rossman
Discussion: None
Public Comment: None
Vote: For – 5 (Rossman, Kimble, Chance, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

Draft Memorandum of Understanding by and between Frederick County, Maryland, and the Town of New Market

The Draft Memorandum of Understanding (MOU) was passed for discussion. Mayor Burhans reported that more work is needed on the MOU.

The Nanny Mantz Center for Economic Development – proposal to use Old Town Hall, 39 West Main, as the Main Street Office/Visitor Center and Business Incubator

Ms. Moroney discussed the possibility of using Old Town Hall as a Main Street Office/Visitor Center and Business Incubator. Discussion ensued among the Council members and Ms. Moroney. Council provided the okay to Ms. Moroney to explore the idea.

LIAISON REPORTS

Mayor Burhans addressed some residents' concerns regarding the School Zone Speed Safety Program. Some issues included different addresses on the citation, where to send the payments, and that the Town does not have a Police Department. Through an MOU, we utilize the services of the police officers through the City of Frederick. Tommy Dommel, Program Administrator, School Zone Speed Safety Program released a Press Release addressing the concerns.

Councilman Wright discussed the renovation at Town Hall. He has received five (5) bids, all around \$7,000.00. By unanimous consent, if money is available in the budget, okay to proceed with the project.

Councilman Rossman was happy to announce that every light in Town was on. He inquired about the railing in front of 17 West Main Street. Antietam Metals was contracted to replace and is working on the repair. He followed-up with the residents in North Alley, and it appears that the work done in the alley is working in removing the rainwater.

Councilman Weatherly reported that he is working on a Green Team Resolution to present at the next Town Council meeting. He brought up the issue with the rubber matting by the basket swing at the Community Park to the Town's attention. He received a quote of around \$5,700. He will work with Deb Butler regarding budget funding and get it on the April agenda.

Mayoral Initials: 

Councilman Kimble discussed the new flagpole lights. They were flashing, and he had the electrician come out and fix them. Councilman Rossman confirmed that they were working.

Public Comment: Wade Danner

ADJOURNMENT

Decision: Councilman Rossman made a Motion to Adjourn the meeting
Second: Councilman Wright
Vote: For – 5 (Rossman, Kimble, Chance, Weatherly, Wright)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Michelle Mitchell
Clerk to Mayor and Town Council

Mayoral Initials: _____

